



**ADMINISTRATIVE
REGULATION AND
PROCEDURE**

Title: TERMINATION DATE FOR NON-REPRESENTED EMPLOYEES	Code: CC0500-1
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Policy Reference: C0507 - Summary of Non-Represented Employee Benefits

APPLICATION

This policy applies to all non-represented employees. Those excluded from this policy are temporary, casual, and student employees, and any employee represented under a collective bargaining agreement.

CHANGE IN PROCEDURE

For all terminations of employment occurring on or after January 1, 2011, an employee's last day of work will be deemed to be his/her termination date. Any unused paid time off for which the employee qualifies at termination will be paid in a lump sum amount after the last day of work. The lump sum payment is final and not subject to further accruals or retroactive pay adjustments.

Office of Responsibility: Human Resources Department

Revision Date: February, 2023



Title: RELOCATION ASSISTANCE ALLOWANCE

Code: CC2100

Office of Responsibility: _____

Revision Date: _____