



Title: PROGRAM ADMISSIONS WAITING LISTS	Code: F0202
Authority: Wis. Administrative Code, WTCSB Chapter TCS 10; Board Minutes, 1/24/84; 3/28/95; 4/18/00; 5/26/09	Original Adoption: 1/24/84 Revised/Reviewed: 10/26/18 Effective: 5/27/09

**BACKGROUND**

In accordance with Wisconsin Technical College System Board policy and administrative regulation, each technical college district board can establish a policy governing "waiting lists" for students attempting to gain admission to particular programs.

**POLICY**

The MATC District Board adopts the "waiting list" guidelines found in the Wisconsin Administrative Code, Chapter TCS 10. Specifically, the board also recognizes the need to reserve a reasonable number of program spaces to accommodate students in special circumstances. These "special circumstances" will address the district's goal to allow for students enrolled in these programs to reflect the population distribution as represented by the State Board-approved Plan of Representation for District Board members.

Additional factors which may be considered "special circumstances" include, but are not limited to, hardship, career & technical education program participation, special needs, and enrollment diversity.