



POLICY

Title: EMPLOYMENT CONTRACTS	Code: C0501
Authority: Board Minutes, 9/16/81, 12/18/18	Original Adoption: 9/16/81 Revised/Reviewed: 11/2/18 Effective: 12/18/18

All employees of the district shall have written documentation of their employment. This documentation shall be as follows:

- President - written contract, including all fringe benefits;
- Faculty and Administrators - written contract or letter of employment;
- Classified - letter of employment.

The District Organizational Chart shall be made publicly available.

There shall be written job descriptions for all positions.

All district personnel policies and practices shall comply with all federal, state and local laws.