

## PART-TIME FACULTY PAYROLL SCHEDULE

The following schedule indicates the pay period, the date paid, and the time reports due date for the academic year 2020-2021.

Full-time faculty and staff who have assignments that qualify for additional earnings will have a separate part-time faculty check processed in addition to their regular bi-weekly earnings. Part-time faculty earnings will be disbursed in accordance to the following pay dates:

PAY PERIOD			TIME SHEET DUE DATE	PAY DATE
08/09/20	TO	08/22/20	08/21/20	09/04/20
08/23/20	TO	09/05/20	09/04/20	09/18/20
09/06/20	TO	09/19/20	09/18/20	10/02/20
09/20/20	TO	10/03/20	10/02/20	10/16/20
10/04/20	TO	10/17/20	10/16/20	10/30/20
10/18/20	TO	10/31/20	10/30/20	11/13/20
11/01/20	TO	11/14/20	11/13/20	11/25/20 *
11/15/20	TO	11/28/20	11/25/20 ^	12/11/20
11/29/20	TO	12/12/20	12/11/20	12/23/20 *
12/13/20	TO	12/26/20	12/23/20 ^	01/08/21
12/27/20	TO	01/09/21	01/08/21	01/22/21
01/10/21	TO	01/23/21	01/22/21	02/05/21
01/24/21	TO	02/06/21	02/05/21	02/19/21
02/07/21	TO	02/20/21	02/19/21	03/05/21
02/21/21	TO	03/06/21	03/05/21	03/19/21
03/07/21	TO	03/20/21	03/19/21	04/02/21
03/21/21	TO	04/03/21	04/01/21 ^	04/16/21
04/04/21	TO	04/17/21	04/16/21	04/30/21
04/18/21	TO	05/01/21	04/30/21	05/14/21
05/02/21	TO	05/15/21	05/14/21	05/28/21
05/16/21	TO	05/29/21	05/28/21	06/11/21
05/30/21	TO	06/12/21	06/11/21	06/25/21
06/13/21	TO	06/26/21	06/25/21	07/09/21
06/27/21	TO	07/10/21	07/09/21	07/23/21
07/11/21	TO	07/24/21	07/23/21	08/06/21
07/25/21	TO	08/07/21	08/06/21	08/20/21
08/08/21	TO	08/21/21	08/20/21	09/03/21

\* Early payday

^ Early time sheet submission and supervisor approval date

**TIME SHEETS RECEIVED BY PAYROLL AFTER THE DUE DATE WILL BE PROCESSED ON THE FOLLOWING PAY DATE.**

*Due dates/paydates are subject to change if payroll need arises. In the event of a change, a college-wide email will be sent to employees. Updates can also be found online: <http://www.matc.edu/who-we-are/offices/finance/payroll.html>*