**1 APPLY ONLINE OR UPDATE YOUR PROGRAM**

New Student Application
Link: https://tinyurl.com/MATCapply

Program Change/Re-Admission/Update Form
Link: https://tinyurl.com/MATCchangeform
Use this link if:
- You have been out of school for 2+ semesters
- You need to change your program code
- You need to add a program code

**2 COMPLETE ALL ADMISSION REQUIREMENTS**

Complete the following steps:
1. Pay application fee
2. Activate your MATC account at https://tinyurl.com/MATCactivate
3. Complete online student orientation at https://orientation.matc.edu
4. Submit official high school transcripts and college transcripts (if applicable) to MATC, Attention: Admissions, 700 West State Street, Milwaukee, WI 53233
5. Complete Accuplacer test or submit ACT scores
7. Refer to your Program Plan found on INFOnline/MyMATC for required program courses at https://tinyurl.com/MyMATC
8. Register for your classes

**3 PROGRAM REQUIREMENTS**

Complete ALL required courses as outlined in the School of Health Sciences main webpage:
A PDF is posted at https://tinyurl.com/PDFpetitionguide

Contact program advisor for assistance
The PDF posted at https://tinyurl.com/PDFpetitionguide lists program advisors

**4 NLN/HESI/HP-A2 ADMISSION TEST**

Check which exam is required for your program.
Exam schedule sign-up: https://tinyurl.com/MATCexams

NLN required for:
- PN – Practical Nursing
- RN – Registered Nursing

HESI required for:
- LPN-RN Progression

HP-A2 required for:
- Anesthesia Technology
- Cardiovascular Technology (Echocardiography/Invasive)
- Dental Hygiene
- Medical Laboratory Technician
- Occupational Therapy Assistant
- Physical Therapist Assistant
- Radiography
- Respiratory Therapist
- Surgical Technology

No test required for the following associate degree programs:
- Dietetic Technician
- Funeral Service
- Health Information Technology
- Healthcare Services Management

No test required for technical diploma programs.

**5 PETITION APPLICATION**

Petition during the open window dates:
https://tinyurl.com/MATCpetition

**6 PETITION REVIEW**

All students that petitioned will receive a response email within 60 days from the close of the window.

Accepted
- Must attend mandatory orientation
- Complete all required CastleBranch documents
- Register for core technical classes

Not Accepted
- Applicants to program were over capacity
- One or more petition requirements were missing
- May petition again
- Can contact the School of Health Sciences Petition Office, Room H118, at 414-297-6088 for further clarification
CERTIFICATE PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Credits</th>
<th>Petition Period(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietary Manager</td>
<td>10</td>
<td>N/A</td>
</tr>
<tr>
<td>Healthcare Customer Service</td>
<td>7</td>
<td>N/A</td>
</tr>
<tr>
<td>EKG Technician</td>
<td>12</td>
<td>January &amp; August</td>
</tr>
</tbody>
</table>

TECHNICAL DIPLOMA PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Credits</th>
<th>Petition Period(s)</th>
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<tbody>
<tr>
<td>Central Service Technician</td>
<td>10</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Dental Assistant (Traditional &amp; Bilingual)</td>
<td>16</td>
<td>January &amp; August (Traditional)</td>
</tr>
<tr>
<td>Dental Assistant</td>
<td>22</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Health Unit Coordinator</td>
<td>16</td>
<td>January, June &amp; August</td>
</tr>
<tr>
<td>Medical Assistant</td>
<td>33</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Medical Coding Specialist</td>
<td>33</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Medical Interpreter</td>
<td>35</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Nursing Assistant</td>
<td>3</td>
<td>N/A</td>
</tr>
<tr>
<td>Pharmacy Technician</td>
<td>30</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>17</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>32</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Renal Dialysis Technician</td>
<td>27</td>
<td>January &amp; August</td>
</tr>
</tbody>
</table>

ASSOCIATE DEGREES (AAS) PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Credits</th>
<th>Petition Period(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anesthesia Technology</td>
<td>67</td>
<td>January</td>
</tr>
<tr>
<td>Cardiovascular (CV) Technology</td>
<td>70</td>
<td>August</td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>70</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Dietetic Technician</td>
<td>70</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Funeral Service</td>
<td>69</td>
<td>January</td>
</tr>
<tr>
<td>Healthcare Services Management (HSM)</td>
<td>69</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Health Information Technology (HIT)</td>
<td>66</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Medical Laboratory Technician (MLT)</td>
<td>67</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Occupational Therapy Assistant</td>
<td>70</td>
<td>January</td>
</tr>
<tr>
<td>Physical Therapist Assistant</td>
<td>70</td>
<td>August</td>
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<tr>
<td>Practical Nursing-Registered Nurse (LPN – RN) Progression</td>
<td>53</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Radiography</td>
<td>70</td>
<td>January</td>
</tr>
<tr>
<td>Registered Nursing</td>
<td>70</td>
<td>January &amp; August</td>
</tr>
<tr>
<td>Respiratory Therapist</td>
<td>70</td>
<td>January</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>68</td>
<td>January &amp; August</td>
</tr>
</tbody>
</table>

*Prerequisites are required to take course. 200-level General Education Courses should be taken if you plan to transfer to a four-year institution. Students are encouraged to maintain good academic standing prior to petitioning.
PROGRAM FACULTY

Anesthesia Technology
Erwin Wuehr, Program Coordinator
414-297-8517, wuehre@matc.edu

Cardiovascular Technology
Erwin Wuehr, Program Coordinator
414-297-8517, wuehre@matc.edu

Dental Assistant
Deborah Smith, Program Coordinator
414-297-8197, smithdj@matc.edu

Dental Assistant (Bilingual Program)
Norma Cordova, Program Coordinator
414-297-6580, cordovan@matc.edu

Dental Hygiene
Mary Peters-Wojnowiak, Department Chair
414-297-7120, peterswm@matc.edu

Dental Technician
Susan Knyvchi, Program Coordinator
414-297-7133, knych@matc.edu

Dietetic Technician/Dietary Manager
Heidi Katte, Program Coordinator
414-456-5364, kattleh@matc.edu

Funeral Service
Julian Jasper, Program Coordinator & Department Chair
414-456-5432, jasperj@matc.edu

Healthcare Services Management
Rebecca Sanchez, Program Coordinator
414-297-7163, garciara@matc.edu

Health Information Technology
Catherine Bell, Program Coordinator
414-297-7153, bellec@matc.edu

Health Unit Coordinator
Rebecca Sanchez, Program Coordinator
414-297-7163, garciara@matc.edu

Medical Assistant
Bryan Edmonds, Program Coordinator
414-297-6906, edmondsb@matc.edu

Medical Coding Specialist
Catherine Bell, Program Coordinator
414-297-7153, bellec@matc.edu

Medical Interpreter
Rodney Ramos, Program Coordinator
414-297-6336, ramosr@matc.edu

Medical Laboratory Technician
Victoria Swanie, Program Coordinator
414-297-7140, swaniev@matc.edu

Nursing Assistant
Debra Jackson, Program Coordinator
414-297-7165, jacksode@matc.edu

Occupational Therapy Assistant
Renee Retter, Program Coordinator
414-297-6263, retterr@matc.edu

Pharmacy Technician
Cynthia Steffen, Program Coordinator
414-297-7135, steffenc@matc.edu

Phlebotomy
James Manto, Program Coordinator
414-297-7139, mantoj@matc.edu

Pat Cline, Program Coordinator
414-297-7144, clinep@matc.edu

Physical Therapist Assistant
Dr. Paul Mansfield, Program Coordinator
414-297-8078, mansfieldp@matc.edu

Practical Nursing
Gladdys Boyd, Program Coordinator
414-571-4646, boydgm@matc.edu

Practical Nursing (LPN) – RN Progression
Diana Marbley, Program and Mequon Campus Coordinator
262-238-4118, marbleyd@matc.edu

Radiography
Kristine Skenandore, Program Coordinator
414-297-6439, skenandk@matc.edu

Registered Nursing
Denise Owens, Department Chair
414-297-7840, owensd@matc.edu

Renal Dialysis Technician
Jill Shumpert, Program Coordinator
414-297-6728, shumpertj@matc.edu

Respiratory Therapist
Dwayne Schlund, Program Coordinator
414-297-7128, schlundd@matc.edu

Surgical Technology
Mary Osiezowski, Program Coordinator
414-297-6757, osiezwm@matc.edu

COUNSELING
Downtown Milwaukee Campus, S Building (700 W. State St)
Room 5203
Helps prospective and current students with:
• Accuplacer testing
• Guiding new students through program requirements and other initial steps
• Academic standing restrictions (Warning, Suspension, Probation)
• Facilitating personal counseling

ALLIED HEALTH PROGRAMS
Counselor: GER VANG
414-297-7086,vangg1@matc.edu

Program Specialist: JOE TUTTLE
414-297-7671, tuttlejm@matc.edu

West Allis Campus (Dietetic Technician only)
Room 120
Counselor: LIA MAXWELL
414-456-5361, maxwellm@matc.edu

NURSING PROGRAMS
Counselor: CHRISTINE LITWIN
414-297-7376, litwincl@matc.edu

Program Specialist: MICHELLE VANGAY
414-297-7254, vangaym@matc.edu

SCHOOL OF HEALTH SCIENCES
Downtown Milwaukee Campus, Room H112, 414-297-6263

MATC is an Affirmative Action Equal Opportunity Institution and complies with all requirements of the Americans With Disabilities Act.
MATC is accredited by the Higher Learning Commission, Commission on Institutions of Higher Education, the national standard in accrediting colleges and schools for distinction in academics and student services.

For more information: matc.edu or 414-297-MATC, Wisconsin Relay System 711