

June 14, 2010

06/14/2010
Added Item E.1 Resolution to
Approve the Scope Proposal for
New Program Titled Human
Resources (10-196-4)

NOTICE TO RESIDENTS OF THE MILWAUKEE AREA
TECHNICAL COLLEGE DISTRICT, WISCONSIN

A regular open meeting* of the **MILWAUKEE AREA TECHNICAL COLLEGE EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE** of the Milwaukee Area Technical College District Board, Wisconsin, will be held in the **BOARD ROOM (ROOM M210)** of the **MILWAUKEE AREA TECHNICAL COLLEGE**, 700 West State Street, Milwaukee, Wisconsin on **WEDNESDAY, JUNE 16, 2010**, beginning at **3:00 P.M.**

The agenda for said meeting is presented as follows:

A. Roll Call

B. Compliance with the Open Meetings Law

C. [Approval of Minutes – May 19, 2010 - Attachment 1](#)

D. Comments from the Public

E. Action Items

- 1. [Resolution to Approve the Scope Proposal For New Program Titled Human Resources \(10-196-4\) – Attachment 2](#)**

F. Discussion Items

- 2. [Wisconsin Transfer Equity Study Update – Attachment 3](#)**

G. Information Items

1. Enrollment Update
- 2. [Quality Review Process \(QRP\) Schedule for FY2010-11 – Attachment 4](#)**

H. Miscellaneous Items

1. Communications and Petitions
2. Information Items

I. Old Business/New Business

1. Date of Next Meeting:

Wednesday, TBD, Board Room (M210), Milwaukee Campus

Committee Members: Holmes, Michalski, Webber

- * **Other members of the MATC Board may be present, although they will not be participating as members of this committee. This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.**

- ** **Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The Board may return into Open Session to take action on any item discussed in Closed Session.**

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6221 to schedule services at least 48 hours prior to the meeting.



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS May 19, 2010

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, May 19, 2010, and called to order by Ms. Melanie Holmes at 3:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Melanie Holmes, Mr. Thomas Michalski
Via Phone: Mr. Bobbie Webber

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – April 21, 2010 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

NONE

ITEM F: DISCUSSION ITEMS

F-1 Trimester Update

Discussion Dr. Vicki Martin, executive vice president and provost, introduced Dr. Mohammad Dakwar, associate dean, Business Division and Dr. Daniel Burrell, interim associate provost. Dr. Dakwar explained that specific details related to financial aid cannot be reported until specific courses/programs are chosen to pilot. Based on current information, no specific issues related to financial aid, scheduling, and/or payroll are anticipated. Local 212 concerns related to scheduling and the financial impact of this project are continuing to be researched and discussed. Mr. Michalski expressed his desire to hear the financial implications as this project moves forward.

F-2 Curriculum Learning and Assessment (CLA) Core Committee Summit Update – Attachment 2

Discussion Dr. Martin introduced Ms. Lucia Francis, dean, Business Division and Karen Kraus, faculty, co-chairs for the CLA Core Committee. Ms. Francis gave a brief update of the CLA Core Committee. Ms. Francis introduced Mr. Pat Feder, faculty, IT Network Specialist Program and Ms. Anastasia Beznik-Frieseke and Larry Burton, faculty, PreCollege Division to demonstrate a best practice that was shown during the CLA Summit.

TEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Mr. Al Pinckney, interim vice president, Student Services reported that FA2011 enrollments for new student registrations are up 57.7%. Total FA2011 registrations are up 38.4%.

G-2 Child Care Update – Attachment 3

Discussion: Dr. Martin introduced Ms. Carol Seaman, director, Child Care Services. Ms. Seaman reported that the enrollments in the Children's Centers remain high for the current semester. 159 MATC students enrolled their children in our centers.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS –

Date of Next Meeting, June 16, 2010, 3:00 PM

Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 3:52 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Administrative Specialist, Academic Affairs

ATTACHMENT ESIR - 2

Resolution to Approve the Scope Proposal For New Program Titled Human Resources (10-196-4)

Background Information:

Given the employment trends and needs of the local market, an associate degree in Human Resources is consistent with the organizational mission statements of Wisconsin Technical College System and Milwaukee Area Technical College. It is a necessary compliment to the college's existing Management Development (Supervisory Management) Associate degree as well as certificates currently offered in the Management Development department (196). A Human Resources associate degree also fits well with other existing management programs because of its distinct focus considering the continuous changes and need for human resource skills in the workforce.

Resolution

BE IT RESOLVED, that the District Board of the Milwaukee Area Technical College submit a request to the Wisconsin Technical College System for consideration and approval of the Scope Proposal needed to create the new program titled **Human Resources**.

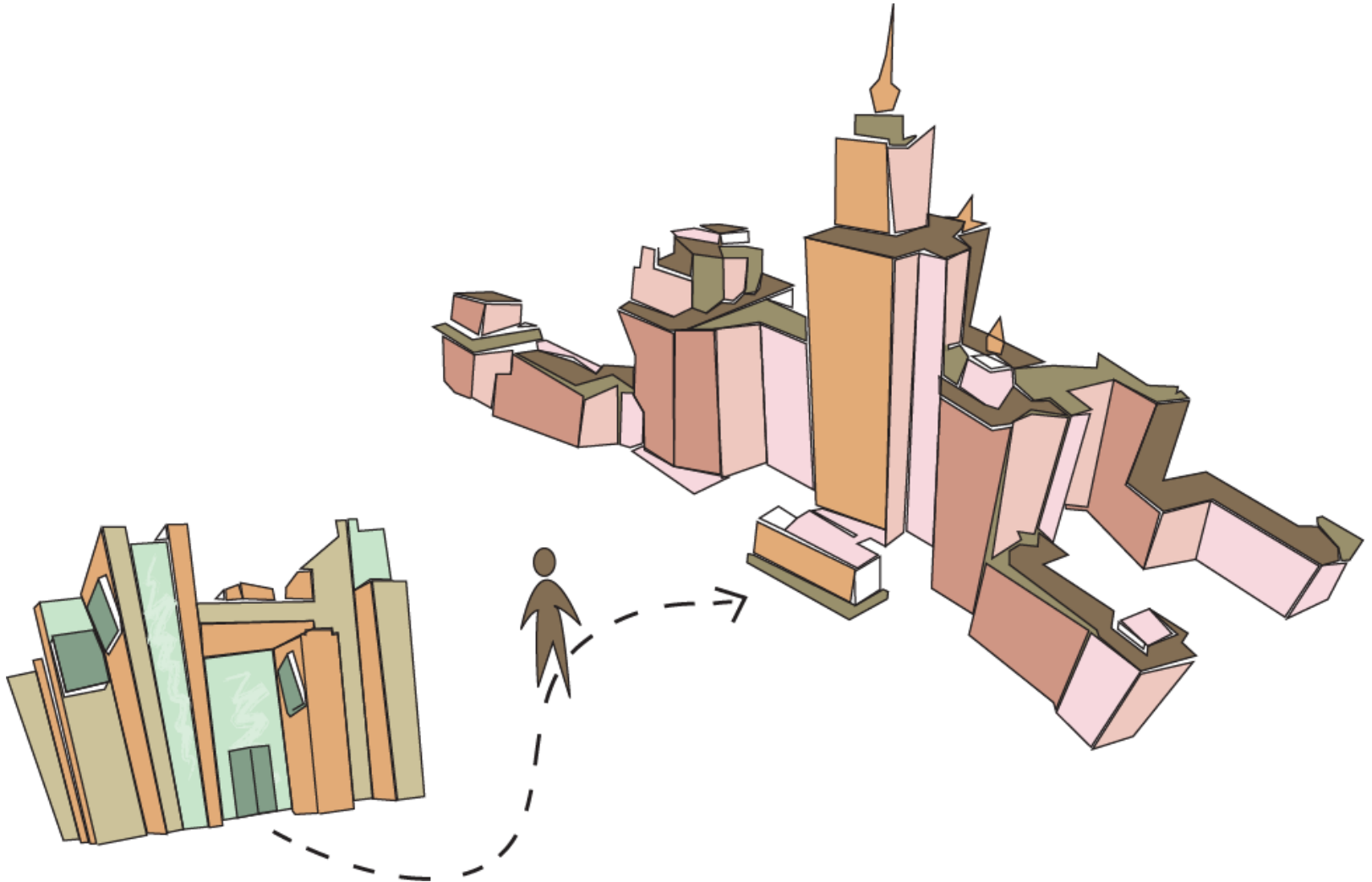
06/11/10



***Wisconsin Transfer Equity Study:
Milwaukee Area Technical College
June 10, 2010***



Wisconsin Transfer Equity Study



“We seek not just freedom but *opportunity*. We seek not just legal equity but *human ability*, not just equality as a right and a theory but *equality as a fact* and *equality as a result*.”

Lyndon B. Johnson

Commencement Address at Howard University

“To Fulfill These Rights.”

June 4, 1965

Overview of the CUE Equity Model

THE CUE EQUITY MODEL			
Phase I	Phase II	Phase III	Phase IV
<i>“Becoming” Practitioner- Researchers</i>	<i>Pathways to Equity</i>	<i>“Becoming” Best Practitioners</i>	<i>Advancing Equity</i>
Review Data	Envision Equity	Collect Data	Develop Intervention Plan/Enact Changes in Practices
Find the Gaps	Select an Intervention Zone	Define the Problem(s)	Assess Interventions
Ask Second Level Questions	Select Inquiry Activities	Set Actionable Equity Goals	Establish Evaluation Plan
Communicate Discoveries from Data	Communicate Equity Goals & Integration of Equity with Institutional Mission	Communicate Findings of Qualitative Research, Defined Problems & Actionable Goals	Communicate Progress Towards Equity, Long Term Plans

MATC

- Barbara A. Cannell
- Sarah Adams
- Marcia Clarke-Yapi
- Eva Hagenhofer
- Bounghing Her
- Tom Pilarzyk
- Aparna Sen
- Yan Wang

University of Wisconsin-Milwaukee

- Gesele Durham
- Jennifer Hawkins
- Barbara Logan
- Katie Miota
- Ruth Russell
- Beth Weckmueller
- Ruth Williams

MATC

- Focus Groups
 - Survey
 - Website

UWM

- Focus Groups
- Secret Shopper
 - Website

- Developing recommendations and equity goals
- Action plan for 2010-2011
- Submit final report to University of Southern California
- Return in August to present final plan

Questions?

Barbara A. Cannell

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Visit CUE's website at:

Website: <http://cue.usc.edu>

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Quality Review Process (QRP) for FY2010-11

Presentation Schedule

August	Accounting Computerized Accounting Assistant Logistics
September	Mechanical Design Technology Mechanical and Computer Drafting Diploma
October	Dental Hygiene Dental Assistant Diploma Dental Technician Diploma
November	Early Childhood Education Medical Interpreter Diploma Anesthesia Technology Opticianry Science Diploma
December	IT Programmer/Analyst Web Designer Diploma
January	Auto Collision Repair & Finish Technical Diploma Aviation Technician-Powerplant Diploma
February	Meeting & Event Management Associate Degree Meeting & Event Management Diploma Baking & Pastry Arts Baking Production Diploma
March	Marketing Management Business Management
April	Biomedical Electronics Technology Air Conditioning, Refrigeration and Heating Diploma
May	Bricklaying & Masonry Diploma Preparatory Plumbing
June	Welding Diploma Electronics Technology Technical Studies: Apprentice