



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MAY 26, 2009**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, May 26, 2009, and called to order by Chairperson Baker at 5:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Robert M. Davis; Peter G. Earle; Melanie C. Holmes; Thomas A. Michalski via telephone; Richard F. Monroe; Fred Royal, Jr.; and Bobbie R. Webber.

Ann Wilson joined the meeting via telephone at 5:49 p.m.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: April 28, 2009
C-2 Special Board Meeting: May 14, 2009

Motion It was moved by Ms. Holmes, seconded by Mr. Webber, to approve the April 28, 2009, Regular Board Meeting Minutes and the May 14, 2009, Special Board Meeting Minutes.

Action Minutes approved.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – April 2009**
- FPO-3 Financial Report – April 2009**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**
- FPO-6 Quarterly Affirmative Action Report**

Discussion Mr. Michael M. Sargent, vice president, Finance, reviewed Item FPO-5, Procurement Report, IV. Construction Contracts, 3. 2008-09 & 2009-10 Renovation and Remodeling, repairs in the C-Building parking deck.

Chairperson Baker noted in the Human Resources Report the voluntary separation of Ms. Theresa A. Barry, vice president, Student Services, and commended Ms. Barry's services to the college.

Motion It was moved by Mr. Earle, seconded Mr. Webber, to approve the Consent Agenda.

Action Motion approved.

With the approval of the board, Chairperson Baker changed the order of the agenda to accommodate a board member's schedule.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

ACTION ITEMS

FPO-9 APPROVAL OF PRELIMINARY FY2009-2010 ACTIVITY PLAN AND BUDGET

Discussion Mr. Sargent distributed and reviewed the 2009-2010 Activity Plan and Budget; the Planning and Budgeting Process; Cost Saving Actions; and information on Fund 7.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Preliminary FY2009-2010 Activity Plan and Budget.

Action Motion approved, the roll call vote being as follows:

Ayes: Davis, Earle, Holmes, Michalski, Monroe, Royal, Webber, and Baker – 8.

Noes: None.

FPO-10 FY2009-2010 Budget and Class I Legal Notice

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the FY2009-2010 Budget and Class I Legal Notice.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

Discussion Chairperson Baker:

- Congratulated the graduating Class of 2009.
- Reported that the board had developed a Request for Proposal to select a search firm for the presidential search.
- Reported that the board had discussed the college's vision and mission during its retreat.
- Stated that she and Dr. Vicki J. Martin, interim president, had met with the *Milwaukee Journal Sentinel* editorial board.

F-1 MATC Foundation Report

Discussion

Ms. Holmes:

- Announced the resignations of Mr. George P. Hinton and Mr. William Dannehl from the MATC Foundation Board, and the completion of Mr. William Hegge's term.
- Reported that Mr. David Bishop had been elected president of the MATC Foundation Board.
- Stated that the MATC Foundation had experienced an approximate \$1.7 million loss due to the stock market downturn and policy changes.
- Reported the creation of 13 new scholarship funds and the addition of 164 new donors.

F-2 Board's Self-Evaluation Instrument

Discussion

Chairperson Baker requested that board members complete the Board's Self-Evaluation and return it to her. She will compile the comments, which will be discussed at the June 23, 2009, board meeting.

F-3 Interim President's Evaluation Instrument

Discussion

Chairperson Baker noted that the board and Dr. Martin had agreed to keep the goals approved for the previous president. She stated that a quarterly evaluation would be held at the June 23, 2009, board meeting.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Martin:

- Congratulated students on a successful Portfolio Night at Discovery World, which showcased their capstone projects and experiences at the college. She thanked faculty and staff for their assistance.
- Reported that she had participated in the Employee Recognition Banquet, which honored 25-year, 35-year, and retiring employees.
- Stated that the new Welcome Center was opened to assist students.
- Reported that she and Dr. Pablo G. Cardona, vice president, West Allis Campus, had met with West Allis Mayor Dan Devine and had discussed promoting diversity in fire departments and the college's role in the effort.

ITEM H. STUDENT SENATE REPORT

- Discussion Mr. David Sommers:
- Reported on campus activities.
 - Announced that the college would host the national American Student Association of Community Colleges for its leadership training institute.

ITEM I. LEGISLATIVE MATTERS REPORT

- Discussion Mr. Royal and Mr. Tim J. Elverman, lobbyist, Broydrick and Associates, gave highlights of the May 8, 2009, Legislative Task Force Committee meeting:
- Federal issues:
 - 2010 budget.
 - State issues:
 - 2009-2011 Biennial Budget Bill.
 - Milwaukee Enterprise Centers.

Dr. Monroe departed the meeting at 5:49 p.m.

Ms. Wilson joined the meeting via telephone at 5:49 p.m.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

- Discussion Ms. Wilson stated that the committee had not met.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

- Discussion Mr. Royal gave highlights of the May 18, 2009, Education, Services, and Institutional Relations Committee meeting.

Action Items

ESIR-2 Resolution (E0014-5-09) to Approve District Plan for Five-Year Certification Renewal

- Motion It was moved by Mr. Royal, seconded by Ms. Holmes, to approve Resolution (E0014-5-09) to Approve District Plan for Five-Year Certification Renewal.

- Action Motion approved.

ESIR-3 Resolution (E0015-5-09) to Approve MOU between UW-Milwaukee and MATC

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (E0015-5-09) to Approve MOU between UW-Milwaukee and MATC.

Action Motion approved.

Policy Approvals

Discussion Attorney Janice M. Falkenberg, vice president and general counsel, reviewed the policies.

K-1 Policy D0701, Honorary Degrees

Motion It was moved by Mr. Royal, seconded by Ms. Holmes, to approve Policy D0701, Honorary Degrees.

Action Motion approved.

Motion It was moved by Ms. Wilson, seconded by Mr. Earle, to consider Items K-2 through K-9, as one item.

Action Motion approved.

- K-2 Policy E0101, Faculty Professional Development**
- K-3 Policy F0202, Program Admissions Waiting Lists**
- K-4 Policy F0400, Guidance, Counseling, Psychological Services, Placement**
- K-5 Policy F0511, Return to Title IV Funds (R2T4)**
- K-6 Policy F0900, Standards of Academic Progress**
- K-7 Policy F1100, Codes of Conduct**
- K-8 Policy H0300-2, District Administration – Institutional Research**
- K-9 Policy H0300-3, District Institutional Research**

Motion It was moved by Dr. Davis, seconded by Mr. Royal, to approve Policy E0101, Faculty Professional Development; Policy F0202, Program Admissions Waiting Lists; Policy F0400, Guidance, Counseling, Psychological Services, Placement; Policy F0511, Return to Title IV Funds (R2T4); Policy F0900, Standards of Academic Progress; Policy F1100, Codes of Conduct; Policy H0300-2, District Administration – Institutional Research; and Policy H0300-3, District Institutional Research.

Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the May 19, 2009, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-7 Resolution (F0122-05-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009K of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the General Obligation Promissory Notes, Series 2008-2009K.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0122-05-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009K of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Holmes, Michalski, Royal, Webber, Wilson, Davis, and Baker – 8.

Noes: None.

FPO-8 Resolution (F0123-05-09) Authorizing the Issuance of \$16,000,000 General Obligation Promissory Notes, Series 2008-09L of Milwaukee Area Technical College District, Wisconsin

Discussion Messrs. Earle and Mehan reviewed the General Obligation Promissory Notes, Series 2008-09L.

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve Resolution (F0123-05-09) Authorizing the Issuance of \$16,000,000 General Obligation Promissory Notes, Series 2008-09L of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Michalski, Royal, Webber, Wilson, Earle, Davis, and Baker – 8.

Noes: None.

FPO-11 Resolution (F0124-05-09) to Approve FY2008-2009 Budget Modification

Discussion Mr. Sargent reviewed the budget modification.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0124-05-09) to Approve FY2008-2009 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Royal, Webber, Wilson, Davis, Earle, Holmes, and Baker – 8.

Noes: None.

FPO-12 Resolution (F0125-05-09) to Revise FY2008-2009 Renovation/Remodeling (Capital) Projects

Discussion Mr. Sargent reviewed the renovation/remodeling projects.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution (F0125-05-09) to Revise FY2008-2009 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

L-1 Resolution in Recognition of Bonnie Baerwald

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution in Recognition of Bonnie Baerwald.

Action Motion approved.

Discussion Item

FPO-13 Milwaukee Area Technical College Budget Variance Report Ten Months Ended April 30, 2009, FY2008-2009

Discussion Mr. Earle presented the variance report for discussion.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

Dr. Davis reported that he had met with Congressman David Obey in Washington, D.C.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items:

Mr. Royal requested that the ESIR Committee investigate a trimester plan.

Mr. Webber requested the FPO Committee review the dismissal process of Dr. Darnell E. Cole.

2. Date of Next Meetings

Tuesday, June 16, 2009, 5:00 p.m., Public Hearing on the Budget, Downtown Milwaukee Campus, Room S120.

Tuesday, June 23, 2009, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

Adjournment

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Fred Royal, Jr.
Secretary