



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
MILWAUKEE, WISCONSIN
MAY 19, 2009**

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Finance, Personnel, and Operations Committee was held in open session on Tuesday, May 19, 2009, and called to order Chairperson Earle at 5:02 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Bobbie Webber (*arrived at 5:31 p.m.*), Ann Wilson, and Peter Earle

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, April 20, 2009 – Attachment 1

Motion/Action The minutes of the April 20, 2009, meeting of the Finance, Personnel, and Operations Committee were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

Discussion Janice Falkenberg, vice president and general counsel, reported on efforts being taken by Administration to increase employee diversity as well as overall institutional diversity efforts. Michael Sargent, vice president, Finance, gave an overview of planned repairs to the C-Building parking deck.

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move forward the Consent Agenda, as presented.

ITEM F. ACTION ITEMS

F-1 Resolution (F0122-05-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2008-09K of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move forward the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2008-2009K of Milwaukee Area Technical College District, Wisconsin.

F-2 Resolution (F0123-05-09) Authorizing the Issuance of \$16,000,000 General Obligation Promissory Notes, Series 2008-09L of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Discussion Mr. Sargent reviewed the various bond options available to finance the proposed photovoltaic farm.

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move forward the Resolution Authorizing the Issuance of \$16,000,000 General Obligation Promissory Notes, Series 2008-2009L of Milwaukee Area Technical College District, Wisconsin with the contingency that the resolution may be amended pending further investigation of benefits associated with issuing Build America Bonds.

F-3 Approval of Preliminary FY2009-2010 Activity Plan and Budget – Attachment 9 (not available at time of posting)

Discussion Mr. Sargent indicated that a balanced budget has been completed but that assumptions in the budget are subject to additional negotiations. The final budget will be ready for posting for the Board meeting.

Motion/Action No action

F-4 FY2009-2010 Budget and Class I Legal Notice – Attachment 10

Motion/Action No action

F-5 Resolution (F0124-05-09) to Approve FY2008-2009 Budget Modification – Attachment 11

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move Forward the Resolution to Approve FY2008-2009 Budget Modification.

**F-6 Resolution (F0125-05-09) to Revise FY2008-2009
Renovation/Remodeling (Capital) Projects – Attachment 12**

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move forward the Resolution to Revise FY2008-2009 Renovation/Remodeling (Capital) Projects.

ITEM G. DISCUSSION ITEMS

**G-1 Milwaukee Area Technical College Budget Variance Report Ten
(10) Months Ended April 30, 2009 FY2008-2009 – Attachment 13**

Discussion Terri Gayhart, controller, reviewed the details of the Budget Variance Report. Mr. Sargent reported that Administration continues to monitor health care to determine if the increased costs constitute a trend or an anomaly.

**G-2 Milwaukee Area Technical College Fiduciary Fund – MATC
Post-Employment Benefits Trust – Attachment 14**

**G-3 Milwaukee Area Technical College Sustainability Initiatives,
April 2009 – Attachment 15**

Discussion Mr. Sargent provided updates on the PV farm, on-site composting, and LED lighting projects.

Mr. Bobbie Webber arrived at 5:31 p.m.

**G-4 Facilities Update – Attachment 16 (not available at time of
posting)**

Discussion Mr. Sargent reported on the status of the District 10-Year Facilities Plan. Committee members agreed that the cost of the project could not be supported in the current economic situation.

G-5 Travel Report

Discussion Mr. Sargent provided an update on progress made in establishing a travel database. He reported that management is working on better organizing the data so as to allow for production of easy-to-read reports.

ITEM H. INFORMATION ITEMS

H-1 Grants Management Report – Attachment 17

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ITEM I. MISCELLANEOUS ITEMS

I-1 Communications and Petitions

I-2 Information Items

ITEM J. OLD BUSINESS/NEW BUSINESS

J-1 Date of Next Meeting, June 17, 2009, 5:00PM, Regular Committee Meeting, Downtown Milwaukee Campus, Board Room, (M210).

Adjournment

The meeting adjourned at 5:52 p.m.

Respectfully Submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance