



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
MARCH 24, 2009**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, March 24, 2009, and called to order by Chairperson Baker at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker; Robert M. Davis (via telephone); Peter G. Earle; Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; and Ann Wilson.

Bobbie R. Webber arrived at 5:02 p.m.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: February 24, 2009**  
**C-2 Special Board Meeting: March 12, 2009**

Action Minutes approved by consensus.

**ITEM D. COMMENTS FROM THE PUBLIC**

No comments from the public.

Mr. Webber arrived at 5:02 p.m.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

- FPO-2 Bills – February 2009**
- FPO-3 Financial Report – February 2009**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Earle, seconded Mr. Royal, to approve the Consent Agenda.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

- Discussion Chairperson Baker:
- Distributed a copy of the Wisconsin Technical College System District Boards Association proposed bylaw changes, which will be presented at the April 24-25, 2009, spring meeting.
  - Stated that the Board Retreat would be held on May 2, 2009.
  - Congratulated Dr. Monroe, Mr. Webber, and Ms. Wilson on their reappointment to the board by the MATC Board Appointment Committee.
  - Reported that Mr. Michalski, Dr. Monroe, Mr. Royal, and she had met with students at the Oak Creek Campus Listening and Learning Session.
  - Thanked contributors for their donations to the Oak Creek Campus annual food drive.

**ITEM G. PRESIDENT'S REPORT**

Discussion

Interim President Dr. Vicki J. Martin:

- Reported that she had met with students, faculty, and staff at each campus and distributed a summary of comments from the sessions.
- Reported that she had participated in a number of community and campus events.
- Stated that she had been appointed to the board of the Milwaukee Area Workforce Investment Board.
- Stated that the outcomes from the Board's Listening and Learning Sessions would be shared with students.
- Thanked Dr. David Turner and Mr. Tony Aveni for coordinating a videoconference dialogue between MATC students and students from China.
- Thanked board members who took part in the Black Student Union's Annual Soul Food Celebration and the Culinary Arts Department 5-Star Event.
- Reported that Wisconsin State Representatives Sheridan, Toles, Colón, and Mason had taken part in an event on campus with students, faculty, board members, and staff to discuss the stimulus package and dislocated workers.
- Announced that the college is cosponsoring the Renewable Energy Summit, and recognized Dr. George Stone, faculty, and Dr. Joseph Jacobsen, associate dean, for their leadership roles.

Attorney Janice Falkenberg, vice president and general counsel, introduced Ms. Donna Goodwin, associate vice president, Human Resources.

**ITEM H. STUDENT SENATE REPORT**

Discussion

Mr. David Sommers reported:

- A U-Pass Committee had been formed.
- A Healthcare Committee had been formed.
- Nine students made visits to Capitol Hill in Washington, D.C.
- Ms. Carla Cawthorn, student, would address the Wisconsin Joint Finance Committee Hearing.
- On student activities.

**ITEM I. LEGISLATIVE MATTERS REPORT**

Discussion Mr. Royal and Mr. Tim J. Elverman, lobbyist, Broydrick and Associates, reported on:

- Federal issues:
  - Federal budget for the remainder of 2009.
  - The American Recovery and Reinvestment Act.
  - Student lending issues.
- State issues:
  - 2009-2011 Biennial Budget Bill.
  - Budget hearing.
  - Sworn officers.
- Local Issues
  - U-Pass changes.

**ITEM J. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Ms. Wilson gave highlights of the March 16, 2009, Public Television Committee meeting.

Dr. Davis suggested that Mr. Ellis R. Bromberg, general manager, Milwaukee Public Television, contact board members to provide information on Vision 2057 Task Force recommendations.

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Mr. Royal gave highlights of the March 19, 2009, Education, Services, and Institutional Relations Committee meeting.

Dr. Jacobsen described the curriculum that is being created in various programs related to sustainability and green jobs.

Dr. Evonne B. Carter, interim provost, reviewed the process used to develop the Academic Technology Plan.

**Action Item**

**ESIR-2 Resolution (E0012-3-09) to Approve the Program Proposal for the New Program Titled Baking and Pastry Arts 10-314**

Motion It was moved by Mr. Royal, seconded by Ms. Holmes, to approve Resolution (E0012-3-09) to Approve the Program Proposal for the New Program Titled Baking and Pastry Arts 10-314.

Action Motion approved.

**Discussion Item**

**ESIR-9 Quarterly Child Care Update**

Discussion Ms. Carol Seaman, director, Auxiliary Services, presented the Quarterly Child Care Update.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Earle gave highlights of the March 18, 2009, Finance, Personnel, and Operations Committee meeting.

**Action Items**

**FPO-6 Resolution (F0114-03-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009I of Milwaukee Area Technical College District, Wisconsin**

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the General Obligation Promissory Notes, Series 2008-2009I.

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (F0114-03-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009I of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the roll call vote being as follows:

Ayes: Davis, Earle, Holmes, Michalski, Monroe, Royal, Webber, Wilson, and Baker – 9.

Noes: None.

**FPO-7 Resolution (F0115-03-09) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09J of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (F0115-03-09) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09J of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Holmes, Michalski, Monroe, Royal, Webber, Wilson, Davis, and Baker – 9.

Noes: None.

**FPO-8 Resolution (F0116-03-09) to Approve FY2008-2009 Budget Modification**

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (F0116-03-09) to Approve FY2008-2009 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Michalski, Monroe, Royal, Webber, Wilson, Davis, Earle and Baker – 9.

Noes: None.

Dr. Davis departed the meeting at 5:47 p.m.

**Policy Reviews**

**FPO-9 Policy B0801, Procurement of Equipment, Supplies, Apparel, and Services**

Discussion Mr. Earle reviewed changes in the policy.

Mr. Webber expressed concern that the changes in the policy would represent micromanagement by the board.

**FPO-13 Policy C0503-1, Nepotism**

Discussion Mr. Earle reviewed changes in the policy. It was suggested that the term “household member” be examined.

**FPO-14 Policy B0203, Red Flag – Identity Theft Prevention Program**

Discussion Attorney Walter Lanier, assistant general counsel, reviewed the policy proposal.

**Discussion Items**

**FPO-10 Milwaukee Area Technical College Budget Variance Report Eight Months Ended February 28, 2009, FY2008-2009**

Discussion Mr. Earle noted that this item would be included in Item FPO-11.

**FPO-11 Final Budget Planning Assumptions/Summary**

Discussion Mr. Earle presented the Budget Planning Assumptions/Summary.

Interim President Martin reported that the management team was continually addressing issues related to declining funding sources – state aid and projected property valuation – and increasing enrollments. She noted that the challenge was to balance the budget while maintaining the quality of instruction to students. Dr. Martin presented strategies to address these issues:

- Budget freeze.
- Stimulus monies coming through partnerships and grants.
- Tuition increase.

Mr. Earle distributed "Analysis of Forecasted General Fund Reserves, June 30, 2009." Mr. Michael M. Sargent, vice president, Finance, discussed the effect of budget planning assumptions on the reserve fund.

**FPO-18 FY2009-2010 Tuition**

Discussion Ms. Theresa A. Barry, vice president, Student Services, and Mr. Al Pinckney, associate vice president, Student Services, distributed and discussed a "Proposed 2009-2010 Tuition Increase" scenario.

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, that the MATC District Board forward a letter to the Wisconsin Technical College System State Board which joins in the request of Northeast Technical College endorsing a 5.5 percent increase in tuition.

Discussion Mr. Webber noted that it was a difficult decision to endorse a 5.5 percent increase in tuition, but a necessary decision given declining funding.

Ms. Wilson requested that students be apprised of the reasons for the suggested tuition increase.

Mr. Sommers opined that the majority of students would support the tuition increase.

Action Motion approved unanimously.

**FPO-16 Facilities 10-Year Plan**

Discussion Mr. Sargent distributed a "Summary of RFP for Consultant for Ten Year Facility Plan."

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

**ITEM N. OLD BUSINESS/NEW BUSINESS**

1. Future Agenda Items:

None.

2. Date of Next Meeting:

- Tuesday, April 28, 2009, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

**ITEM O. Interim President's Contract and Compensation**

Motion

It was moved by Mr. Earle, seconded by Mr. Monroe, to convene into Closed Session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item O., Interim President's Contract and Compensation, to consider the employment, contract, and compensation data of the interim president over whom the board has jurisdiction or exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action

Motion approved, the roll call vote being as follows:

Ayes: Holmes, Michalski, Monroe, Royal, Webber, Wilson, Earle, and Baker – 8.

Noes: None.

**Closed Session**

The board convened into Closed Session at 6:52 p.m.

**Open Session**

The board reconvened into Open Session at 7:08 p.m.

Motion            It was moved by Ms. Holmes, seconded by Mr. Royal, to approve an addendum to Dr. Vicki Martin's employment agreement with Milwaukee Area Technical College which confirms that she will temporarily perform the duties of president of MATC until the MATC District Board, at its sole discretion, decides. While Dr. Martin performs these duties, she shall be paid at a rate of \$175,000 per year and she shall receive an automobile allowance of \$400 per month plus reimbursement for out-of-district travel according to MATC policy and procedures. This agreement shall be effective as of the date Dr. Martin was assigned these temporary duties.

Action            Motion approved unanimously.

**Adjournment**

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Fred Royal, Jr.  
Secretary