



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
JANUARY 27, 2009**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, January 27, 2009, and called to order by Chairperson Baker at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Peter G. Earle; Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; and Ann Wilson.
Bobbie R. Webber arrived at 5:03 p.m. and Robert M. Davis arrived at 5:13 p.m.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

**C-1 Regular Board Meeting: December 16, 2008
Special Board Meeting: January 12, 2009**

Motion It was moved by Ms. Wilson, seconded by Mr. Michalski, to approve the minutes of the Regular Board Meeting: December 16, 2008; and the minutes of the Special Board Meeting: January 12, 2009.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

No comments.

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Mr. Webber joined the meeting at 5:03 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – December 2008

FPO-3 Financial Report – December 2008

FPO-4 Human Resources Report

FPO-5 Procurement Report

Discussion Mr. Earle stated that henceforth all employment positions would be included in the Human Resources report.

Motion It was moved by Mr. Earle, seconded Ms. Holmes, to approve the Consent Agenda.

Action Motion approved.

Chairperson Baker requested that the order of the agenda be changed to accommodate schedules.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the January 21, 2009, minutes.

Action Items

FPO-6 Resolution (F0108-01-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009G of Milwaukee Area Technical College District, Wisconsin

Discussion Ms. Lisa M. Voisin, director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the General Obligation Promissory Notes, Series 2008-2009G.

Motion It was moved by Mr. Earle, seconded by Mr. Weber, to approve Resolution (F0108-01-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes Series 2008-2009G of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Holmes, Michalski, Monroe, Royal, Webber, Wilson, and Baker – 8.

Noes: None.

FPO7 Resolution (F0109-01-09) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09H of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0109-01-09) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09H of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Michalski, Monroe, Royal, Webber, Wilson, Earle, and Baker – 8.

Noes: None.

Dr. Robert M. Davis joined the meeting at 5:13 p.m.

ITEM F. CHAIRPERSON'S REPORT

Action Item

F-1 MATC District Board Self-Evaluation Instrument

Motion It was moved by Ms. Baker, seconded by Mr. Royal, to approve the MATC District Board Self-Evaluation Instrument.

Action Motion approved.

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Discussion

Chairperson Baker:

- Stated that Ms. Wilson, Mr. Royal, Attorney Janice M. Falkenberg, Mr. Tim J. Elverman, and she had participated in the Wisconsin Technical College System District Boards Association legislative meeting in Madison.
- Announced the Association of Community College Trustees legislative meeting in Washington, D.C.
- Stated she and board members attended the Film Wisconsin event.
- Congratulated Mr. Ellis Bromberg, general manager, Channels 10/36, on his election to the National Board of the Association of Public Television Stations.
- Reminded board members of Listening & Learning Sessions :
 - February 4, 2009, 12:30 p.m., Mequon Campus
 - March 10, 2009, 11:30 a.m., Oak Creek Campus
- Reminded board members of the board retreat, Saturday, February 28, 2009.

ITEM G.

PRESIDENT'S REPORT

Discussion

President Darnell E. Cole:

- Welcomed students and faculty to the spring semester.
- Announced that enrollments had increased.
- Reported that the National League for Nursing Accrediting Commission had unanimously recommended continuing accreditation for the Associate Degree Nursing Program and the Practical Nursing Program.
- Stated that administration had asked Robert W. Baird & Co. to do a pre-sale exercise to sell the \$16 million bonds that the board had previously approved.

Dr. Davis requested that a procedure or protocol be developed to address the matter of senior staff members who leave the college, but whose services are then utilized by the college. Dr. Cole replied that such a proposal would be drafted to address this issue.

ITEM H. STUDENT SENATE REPORT

Discussion

Mr. David Sommers:

- Reported that he had accompanied board members on visits to legislators in Madison.
- Distributed the Wisconsin Student Government Position Paper 2009.
- Reported on student issues:
 - U-Pass
 - New student orientation
 - Health Clinic
 - Badger Care sign-up
 - Student Senate visit to legislators in Madison.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Mr. Royal and Mr. Tim J. Elverman, lobbyist, Broydrick and Associates, gave highlights of the January 16, 2009, Legislative Task Force Committee meeting:

- Federal issues:
 - Stimulus legislation
- State issues:
 - State budget
 - New legislation.

President Cole requested a proposal that would identify the impact on the college of a 10 percent reduction in Wisconsin Technical College System General Purpose Revenue grant balances, as requested by the state.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion

Ms. Wilson gave highlights of the Public Television Committee meeting, which are reflected in the January 12, 2009, minutes.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Mr. Royal gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the January 22, 2009, minutes.

Policy Approval

K-1 Policy D0800, Grade Policy – Degree, Diploma, Advanced Technical Certificate, Adult High School

Motion It was moved by Mr. Royal, seconded by Ms. Holmes, to approve Policy D0800, Grade Policy – Degree, Diploma, Advanced Technical Certificate, Adult High School.

Action Motion approved.

Action Items

ESIR-2 Resolution (E0010-01-09) to Approve the Scope Proposal for New Program Titled Baking and Pastry Arts (10-314-x)

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (E0010-01-09) to Approve the Scope Proposal for New Program Titled Baking and Pastry Arts (10-314-x).

Action Motion approved.

ESIR-3 Resolution (E0011-01-09) to Authorize Milwaukee Area Technical College to Participate in Community-Based Development Program

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (E0011-01-09) to Authorize Milwaukee Area Technical College to Participate in Community-Based Development Program.

Action Motion approved.

Discussion Dr. Vicki J. Martin, provost, gave an update on sustainability curriculum and initiatives.

Policy Review

ESIR-6 Policy D0402, Advanced Standing

Discussion Mr. Royal brought the policy forward for review.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle reported that the committee had requested that the procurement threshold be lowered to \$25,000, from \$50,000.

Mr. Earle reported that the committee had requested administration to review travel reimbursement practices at comparable institutions. He requested administration review out-of-district travel expenses and recommendations for reductions in travel expenses. Mr. Earle requested that the college implement a software package to track individuals' travel. The board engaged in discussion regarding the travel policy and procedure.

Discussion Item

FPO-8 Milwaukee Area Technical College Budget Variance Report Six Months Ended December 31, 2008, FY2008-2009

Discussion Mr. Earle presented the Milwaukee Area Technical College Budget Variance Report Six Months Ended December 31, 2008, FY2008-2009.

Information Item

FPO-15 Quarterly Out-of-Country Travel Report

Discussion Mr. Earle brought the Quarterly Out-of-Country Travel Report as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

Discussion Chairperson Baker thanked the college for hosting a memorial service for Mr. Ernie Schnook, retired faculty member and Local 212 president.

ITEM N. Old Business/New Business

1. Future Agenda Items:

- Freedom From Religion complaint.
- Update on Milwaukee Enterprise Centers.

2. Date of Next Meeting :

- Tuesday, February 24, 2009, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

ITEM O. Review of Real Estate Options for School of Creative Technology, Public Television, Mortuary Science, and Other Academic Programs

Motion It was moved by Dr. Davis, seconded by Mr. Royal, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Review of Real Estate Options for School of Creative Technology, Public Television, Mortuary Science, and Other Academic Programs, to deliberate or negotiate the purchasing of public properties and/or the investment of public funds where competitive reasons require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Monroe, Royal, Webber, Wilson, Davis, Earle, Holmes and Baker – 9.

Noes: None.

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Closed Session

The board convened into Closed Session at 6:14 p.m.

Adjournment

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Fred Royal, Jr.
Secretary