



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
APRIL 28, 2009**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, April 28, 2009, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Peter G. Earle; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; and Ann Wilson.

Bobbie R. Webber arrived at 5:40 p.m.

Excused: Robert M. Davis and Melanie C. Holmes.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: March 24, 2009

Action Minutes approved by acclamation.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. LaMonte C. Harris requested that the college keep the community informed about the selection process for a new president.

Mr. Charlie Dee, executive vice president, Local 212, related a story about a satisfied graduate of the MATC Landscape Horticulture program.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – March 2009**
- FPO-3 Financial Report – March 2009**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Earle, seconded Ms. Wilson, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

- Discussion Chairperson Baker:
- Distributed invitations to end-of-semester events at the college.
 - Reported that she and Mr. Royal attended the Wisconsin Technical College System District Boards Association spring meeting, noting that a statement was issued that the WTCS colleges would work with Workforce Investment Boards in Wisconsin for full-cost recovery of training expenses and that the WTCS colleges would be the trainers of choice.
 - Reported that she and other board members had attended various activities for the college.
 - Stated that the Board Retreat would be held on May 2, 2009.

ITEM G. PRESIDENT'S REPORT

Discussion

Interim President Dr. Vicki J. Martin:

- Thanked Dr. George Stone, faculty member, and Mr. Bob Gilbertson, Wisconsin Technical College System Foundation, for their work in organizing the successful 2009 Wisconsin Renewable Energy Summit.
 - Dr. Stone thanked the team involved in the summit, reported on the educational aspects of the conference and opportunities in the green economy, and announced the Green Vehicles Workshop at the college.
- Reported that she had met with Senator Lena Taylor and Representative Pedro Colón and had a telephone conversation with Representative Tamara Grigsby.
- Reported that she would be attending a Wisconsin Legislative Joint Finance Committee meeting in Madison.
- Reported that she and Ms. Mary Sorensen, retired associate dean, presented at the American Association of Community Colleges annual convention.
- Reported that she and Chairperson Baker met with Mrs. Jessica Doyle when Wisconsin's First Lady was at the Downtown Milwaukee Campus for Covenant Day.
- Stated that she has been participating in community and college events and meeting with students, faculty, and staff.
- Distributed a report on the board's 2008-2009 Listening and Learning Sessions.

ITEM H. STUDENT SENATE REPORT

Discussion

Mr. David Sommers:

- Reported on campus activities.
- Suggested that the teachers' union freeze its salary in response to a 10 percent tuition increase over the past two years.
- Recommended that student evaluations of teachers be included on the college's Web site.

ITEM I. LEGISLATIVE MATTERS REPORT

- Discussion Mr. Royal gave highlights of the April 17, 2009, Legislative Task Force Committee meeting:
- Federal issues:
 - Student lending and financial aid changes.
 - State issues:
 - 2009-2011 Biennial Budget Bill.
 - Sworn officers.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

- Discussion Ms. Wilson gave highlights of the April 20, 2009, Public Television Committee meeting.

Mr. Webber arrived at 5:40 p.m.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

- Discussion Mr. Royal gave highlights of the April 23, 2009, Education, Services, and Institutional Relations Committee meeting.

Action Item

ESIR-2 Resolution (E0013-4-09) to Approve the Scope Proposal for New Program Titled Landscape Horticulture Technician (31-001-x)

- Motion It was moved by Mr. Royal, seconded by Mr. Earle, to approve Resolution (E0013-4-09) to Approve the Scope Proposal for New Program Titled Landscape Horticulture Technician (31-001-x).

- Action Motion approved.

Policy Reviews

ESIR-4 Policy D0701, Honorary Degrees

ESIR-5 Policy E0101, Faculty Professional Development

ESIR-6 Policy F0202, Program Admissions Waiting Lists

ESIR-7 Policy F0400, Guidance, Counseling, Psychological Services, Placement

ESIR-8 Policy F0511, Return to Title IV Funds (R2T4)

ESIR-9 Policy F0900, Standards of Academic Progress

ESIR-10 Policy F1100, Codes of Conduct

**ESIR-11 Policy H0300-2, District Administration –
Institutional Research**

ESIR-12 Policy H0300-3, District Institutional Research

Discussion Attorney Janice Falkenberg reviewed the policies.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT**

Discussion Mr. Earle gave highlights of the April 20, 2009, Finance,
Personnel, and Operations Committee meeting.

Action Items

**FPO-6 Resolution (F0117-04-09) Authorizing the Sale of
\$1,000,000 General Obligation Promissory Notes
Series 2008-2009J of Milwaukee Area Technical
College District, Wisconsin**

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co.,
distributed and reviewed the Final Pricing Summary for the
General Obligation Promissory Notes, Series 2008-2009J.

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve
Resolution (F0117-04-09) Authorizing the Sale of \$1,000,000
General Obligation Promissory Notes Series 2008-2009J of
Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Michalski, Monroe, Royal, Webber, Wilson, and
Baker – 7.

Noes: None.

FPO-7 Resolution (F0118-409) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09K of Milwaukee Area Technical College District, Wisconsin

Discussion Messrs. Earle and Mehan reviewed the General Obligation Promissory Notes, Series 2008-09K.

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (F0118-04-09) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-09K of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Monroe, Royal, Webber, Wilson, Earle, and Baker – 7.

Noes: None.

FPO-8 Resolution (F0119-04-09) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2009-2010

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0119-04-09) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2009-2010.

Action Motion approved.

FPO-9 Resolution (F0120-04-09) to Approve Avocational Fees for Academic Year 2009-2010

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0120-04-09) to Approve Avocational Fees for Academic Year 2009-2010.

Action Motion approved.

FPO-10 Resolution (F0121-04-09) to Approve FY2008-2009 Budget Modification

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0121-04-09) to Approve FY2008-2009 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Monroe, Royal, Webber, Wilson, Earle, Michalski and Baker – 7.

Noes: None.

FPO-17 Approval of Campus Card and Branch Bank Agreement with U.S. Bank

Discussion Mr. Michael M. Sargent, vice president, Finance, explained the transition from TCF Bank to U.S. Bank.

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve the Campus Card and Branch Bank Agreement with U.S. Bank.

Action Motion approved.

Policy Approvals

FPO-11 Policy B0801, Procurement of Equipment, Supplies, Apparel, and Services

FPO-12 Policy C0503-1, Nepotism

FPO-13 Policy B0203, Red Flag – Identity Theft Prevention Program

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve Policy B0801, Procurement of Equipment, Supplies, Apparel, and Services; Policy C0503-1, Nepotism; and Policy B0203, Red Flag – Identity Theft Prevention Program.

Action Motion approved.

Discussion Items

**FPO-14 Milwaukee Area Technical College Budget
Variance Report Nine Months Ended March 31,
2009, FY2008-2009**

Discussion Mr. Earle noted that this item would be discussed in Item O.,
Collective Bargaining Issues.

FPO-15 Review of FY2009-2010 Activity Plan and Budget

Discussion Mr. Earle noted that there was a \$19 million deficit, which would
be discussed in Item O., Collective Bargaining Issues.

Mr. Earle distributed "Analysis of Forecasted General Fund
Reserves, June 30, 2009." Mr. Michael M. Sargent, vice
president, Finance, discussed the effect of budget planning
assumptions on the reserve fund.

L.-1 Advisory Audit Committee Update

Discussion Mr. Earle stated that Ms. Bonnie Baerwald had resigned from the
Advisory Audit Committee, and he requested a resolution in
recognition of her service to be presented at the May board
meeting.

Mr. John Knepel, partner, Virchow Krause & Company,
presented an overview of the audit, approach, responsibilities,
and timeline for the 2009 Audit Plan.

Action Items

L.-1.b. Appointment of Committee Member

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to appoint
Mr. Michael J. Ostermeyer to the Advisory Audit Committee.

Action Motion approved.

L.-1.a. Approval of Advisory Audit Committee Charter

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Advisory Audit Committee Charter, which includes four community representatives and the chairperson of the MATC FPO Committee.

Action Motion approved.

Information Items

FPO-23 Quarterly Out-of-Country Travel Report

FPO-24 Quarterly 38.14 Office of Corporate Learning Report

Discussion Mr. Earle presented these items as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

Mr. Royal thanked Mr. Al Pinckney, associate vice president, Student Services, for making a presentation at the HIRE Center.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items:

Mr. Royal requested that the board sign a conservation commitment document whereby the college would commit an effort to examine its energy conservation practices and renewable energy initiatives.

Ms. Wilson requested that the School of Creative Technology be discussed at an ESIR Committee meeting.

2. Date of Next Meeting :

Tuesday, May 26, 2009, 5:00 p.m., Regular Board Meeting,
Downtown Milwaukee Campus, Board Room (M210).

ITEM O. Collective Bargaining Issues

ITEM P. Litigation Update

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(e) and as further referenced in Section 19.82(1) of the Wisconsin Statutes to discuss Item O., Collective Bargaining Issues, because such bargaining reasons require a Closed Session, and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item P., Litigation Update, to update the board on pending litigation and litigation strategy. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O. and P.

Action Motion approved, the roll call vote being as follows:

Ayes: Royal, Webber, Wilson, Earle, Michalski, Monroe, and Baker – 7.

Noes: None.

Closed Session

The board convened into Closed Session at 6:14 p.m.

Adjournment

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Fred Royal, Jr.
Secretary