



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
MILWAUKEE, WISCONSIN
MAY 20, 2008**

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Finance, Personnel, and Operations Committee was held in open session on Tuesday, May 20, 2008, and called to order by Chairperson Earle at 5:01 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Jeannette Bell, Fred Royal, and Peter Earle

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, April 21, 2008 – Attachment 1

Discussion None

Motion/Action The minutes to the April 21, 2008, meeting of the Finance, Personnel, and Operations Committee were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

Discussion At Mr. Earle's request, the Action Items were moved to the forefront of the FPO agenda. Discussion of the Consent Agenda followed the Action Items.

Mr. Earle motioned to move forward the Consent Agenda with his recommended changes made to the HR Report. There was no second to that motion. It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the consent agenda, as presented.

ITEM F. ACTION ITEMS

F-1 Resolution (F0070-01-08) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2007-08I of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Discussion None

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2007-2008I of Milwaukee Area Technical College District, Wisconsin.

F-2 Resolution (F070-05-08) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2007-2008K of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Discussion None

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2007-2008K of Milwaukee Area Technical College District, Wisconsin.

F-3 Resolution (F0072-05-08) to Approve FY2007-2008 Budget Modification – Attachment 9

Discussion Michael Sargent, vice-president, Finance, reported that the Budget Modification presented reflects revenue to be generated by Food Service for the remainder of the fiscal year.

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the Resolution to Approve FY2007-2008 Budget Modification.

F-4 Policy Approval B0801 – Procurement of Equipment, Supplies, Apparel, and Services – Attachment 10

Discussion Janice Falkenberg, general counsel and vice president, presented proposed changes to an existing MATC policy.

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward Policy Approval B0801 – Procurement of Equipment, Supplies, Apparel, and Services.

F-5 Policy Approval B0807 – Procurement of Equipment, Supplies, Apparel, and Services from Responsible Manufacturers – Attachment 11

Discussion Ms. Falkenberg presented a new policy to deal with procurements made by MATC from responsible manufacturers.

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward Policy Approval B0807 – Procurement of Equipment, Supplies, Apparel, and Services from Responsible Manufacturers.

F-6 FY2009-2009 Contracts for Non-represented Employees – Attachment 12

Discussion None

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the FY2008-2009 Contracts for Non-Represented Employees.

F-7 Review of FY2008-2009 Activity Plan and Budget – Attachment 13a

Discussion Mr. Sargent provided an overview of the proposed FY2008-2009 Activity Plan and Budget, with few new initiatives. Mr. Earle voiced concerns over decreasing reserves to ten percent, the minimum allowed by Board policy. Ms. Bell and Mr. Royal voiced their confidence in Administration to manage funds responsibly and save additional monies where possible. They raised concerns over increasing the levy beyond the 4.9% recommended in the proposed budget.

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the FY2008-2009 Activity Plan and Budget. Mr. Earle voted against the FY2008-2009 Activity Plan and Budget as presented.

F-8 FY2008-2009 Budget and Class I Legal Notice – Attachment 13b

Discussion Mr. Royal requested that budget assumptions be brought before the FPO Committee in April next year.

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the FY2008-2009 Budget and Class I Legal Notice. Mr. Earle voted against the FY2008-2009 Budget and Class I Legal Notice as presented.

F-9 Resolution (F0073-05-08) to Appoint Trustee to OPEB Trust – Attachment 14

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Discussion None

Motion/Action It was moved by Mr. Royal, seconded by Ms. Bell, to move forward the Resolution to Appoint Trustee to OPEB Trust.

ITEM G. DISCUSSION ITEMS

G-1 Budget Variance Report for April FY2007-2008 – Attachment 15

Discussion None

G-2 Transfer of Land to Zilber Ltd. for Roundabout

Discussion Mr. Sargent explained the transfer of MATC land necessary for the roundabout. Administration will bring forward to the June FPO meeting a resolution to approve the transaction for the transfer of land.

ITEM H. INFORMATION ITEMS

H-1 Grants Management Report – Attachment 16

Discussion None

ITEM I. MISCELLANEOUS ITEMS

I-1 Communications and Petitions

ITEM J. OLD BUSINESS/NEW BUSINESS

I-1 Date of Next Meeting, June 18, 2008, at 2:00 p.m., Regular Committee Meeting, Downtown Milwaukee Campus, Board Room, (M210).

Adjournment

The meeting adjourned at 6:39 p.m.

Respectfully Submitted,

Karen M. Esche-Eiff

Administrative Specialist, Finance