

ACTION ITEMS

None

DISCUSSION ITEMS

F-1 Annual Audit – Virchow Krause & Company

Michael Sargent, vice president – Finance, reported that Administration originally set a goal of completing the annual audit by September 1, 2007. As Virchow Krause & Company now also conducts the MATC Foundation's audit, Administration currently anticipates a mid-September completion date. In relation to progress made in areas auditors previously recommended alteration, Mr. Sargent reported that Administration has decreased the number of bad debts by students. He does not anticipate issues during the current audit.

F-2 Internal Audit – Tuition Remission

Steven Pawlow of Gladys R. Wilson & Associates presented an internal audit of tuition remission. He recommends that Administration establish contra accounts to control and track remissions and refunds. He anticipates this decreasing the number of reconciliation challenges. A final report will be forthcoming.

Michael Sargent stated that Management finds Mr. Pawlow's recommendations solid and will begin implementing them immediately.

F-3 MATC District Composition

Committee members discussed the financial impact of Cedarburg, Mequon, and Germantown succeeding from the Milwaukee Area Technical College District.

Mr. Sargent reported that taxes received from Germantown and Ozaukee are approximately five million and twenty-five million dollars respectively, a significant amount.

He stated further that many students from outlying areas enroll at MATC due to lack of professional certification courses at surrounding colleges. Last year, three hundred fifty people from Mequon took at least one course in MATC's Police Science or EMT departments. Without taxes from the area, a decrease in the number of class sections may be necessary, leading students from Mequon to lose waitlist priority.

Should any of the above areas succeed in leaving the MATC district, the State may require the resident and or Moraine Park Technical College District to pay debt service issued by the Milwaukee Area Technical College District prior to transfer. A sharing of revenue based on enrollment is also possible. Peter Earle questioned if the succeeding entity would request a transfer of the Mequon Campus. This will be investigated.

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Minutes of August 13, 2007, 2007**

F-4 Potential Audit and Accounting Implications

In response to a question posed by Mr. Wieland, Michael Sargent reported that Administration is still in the process of implementing Ethics Point. The question of how to sort through tips and concerns is being addressed. He anticipates implementation to expedite following completion of contract negotiations.

Tom Wieland raised the question of committee composition in the future. Mr. Sargent reported that he is working on a succession plan, attempting to recruit members from the northern regions of the District.

Roger Sands questioned the current status of other post-employment benefits. Michael Sargent reported that Administration is in the process of lobbying the State Legislators to allow the creation of a trust with investing options not available to MATC. Further discussion of OPEBs will be take place at the August meeting of the Finance, Personnel, and Operations Committee.

INFORMATION ITEMS

None

MISCELLANEOUS ITEMS

I-1 Communications & Petitions

None

OLD BUSINESS / NEW BUSINESS

FY2007-2008 Schedule

- November 19, 2007 – 2:30PM
- February 7, 2008 – 2:00PM
- April 24, 2008 – 2:00PM

ADJOURNMENT

The Committee adjourned at 3:43 PM.

Respectfully Submitted,

Karen Esche-Eiff

Administrative Specialist - Finance