



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
NOVEMBER 22, 2005**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, November 22, 2005, and called to order by Chairperson Bell at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Jeannette Bell, Peter G. Earle, Mark S. Maierle, Bobbie R. Webber, and Lenard Wells.

Pedro Colón arrived at 5:18 p.m.

**Excused:** William H. Hughes and Linda S. Sowell

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Bell indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: October 25, 2005**

Motion It was moved by Mr. Maierle, seconded by Mr. Webber, to approve the October 25, 2005, Regular Board Meeting Minutes.

Action Motion approved.

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**ITEM D. COMMENTS FROM THE PUBLIC**

Discussion Chairperson Bell reiterated the policy that persons desiring to speak before the board must register on a sign-in form prior to the time of the Comments from the Public agenda item.

There were no Comments from the Public.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2 Bills – October 2005**

**FPO-3 Financial Report – October 2005**

**FPO-4 Human Resources Report**

**FPO-5 Procurement Report**

Motion It was moved by Mr. Webber, seconded by Mr. Maierle, to approve the Consent Agenda.

Discussion Dr. Pablo G. Cardona, associate vice president, Human Resources, gave an update on the Affirmative Action Report and Ms. Theresa Jones, director, Employment Relations, gave a report on the Five-Year Affirmative Action Plan. Mr. Earle noted a decline in utilization of Latino personnel in executive and managerial positions. He requested that a plan be developed to address this matter. Chairperson Bell suggested that the issue be brought to a future board meeting for discussion as a policy issue.

Ms. Baker suggested that initiatives be developed to address recruitment of women into nontraditional occupations courses.

Mr. Colón arrived at 5:18 p.m.

Mr. Earle questioned the change in the process for Supplemental Community Relations Services and how those services related to the Marketing Department. President Darnell E. Cole stated that the marketing budget had been decreased. Mr. Robert S. Hartung, vice president, College Advancement, noted that the division had increased to include Research and Planning, Recruitment, and Printing Services. Ms. Baker noted that new positions had been created in College Advancement several years ago. Chairperson Bell requested a five-year analysis of the College Advancement Department. Mr. Earle noted that the college had experienced an increase in student applications but not an increase in

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enrollment and opined that it was, therefore, imprudent to increase the advertising budget.

Motion It was moved by Ms. Baker, seconded by Mr. Earle, to remove Item FPO-5, Procurement Report, III. Contracts for Services, 1. Supplemental Community Relations Services from the Consent Agenda.

Action Motion not approved, the roll call vote being as follows:

Ayes: Baker, Colón, Earle – 3.

Noes: Maierle, Webber, Wells, Bell – 4.

Action Motion approved to approve the Consent Agenda, the roll call vote being as follows:

Ayes: Colón, Maierle, Webber, Wells, Bell – 5.

Noes: Baker, Earle – 2.

Chairperson Bell noted that the order of the agenda items would be changed by moving Item FPO-14, Resolution to Approve FY2005-06 Budget Modification, before Item F., Chairperson's Report.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**Action Item**

**FPO-14 Resolution to Approve FY2005-06 Budget Modification**

Discussion Mr. Michael M. Sargent, vice president, Finance, reviewed the FY2005-06 Planned Budget Adjustments.

Motion It was moved by Mr. Webber, seconded by Mr. Maierle, to approve the, Resolution to Approve FY2005-06 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Maierle, Webber, Wells, Baker, Colón, and Bell – 7.

Noes: None.

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**ITEM F. CHAIRPERSON'S REPORT**

Discussion Chairperson Bell stated that because of a previous commitment, she would depart the meeting at 6:00 p.m.

Chairperson Bell noted that the board retreat on shared governance had yielded positive discussions and had raised issues on the topic. Mr. Maierle thanked Dr. Vicki J. Martin, interim vice president, Oak Creek Campus, for facilitating the retreat.

**Action Item**

**F-1 Approval of President's Performance Evaluation Instrument and Evaluation Process**

Motion It was moved by Mr. Maierle, seconded by Mr. Wells, to approve the President's Performance Evaluation Instrument and Evaluation Process.

Action Motion approved.

**ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole distributed and reviewed a memorandum from Ms. Janice Mueller, state auditor, Legislative Audit Bureau, to Senator Carol A. Roessler and Representative Suzanne Jeskewitz regarding the proposed audit of Wisconsin Technical College System Personnel Policies and Practices. Mr. Colón requested that this matter be discussed in more depth at another board meeting, including legal counsel's opinion on the items included in the memorandum.

President Cole announced that the college had been accepted as a participant in the Academic Quality Improvement Program (AQIP). He commended Drs. Vicki Martin and Evonne Carter for their efforts in achieving this goal.

Dr. Cole announced that the National Association of the Remodeling Industry had presented him with the annual Building Milwaukee Award and presented the college with a \$1,000 student scholarship.

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**ITEM H. STUDENT SENATE REPORT**

Discussion Ms. Amanda Gray thanked Dr. Cole for addressing students at the American Student Association of Community Colleges conference. She thanked Ms. Theresa Barry, vice president, Student Services, and Mr. Sargent for attending the Student Senate Board meeting. Ms. Gray gave highlights of issues and activities of the student senate.

**ITEM I. LEGISLATIVE MATTERS REPORT**

**Action Item**

**I-1 Resolution in Support of 1. LRB 3732 Resident Tuition for Victims of Hurricane Katrina and 2. AB 228 Increased Funding for Youth Apprenticeship Programs**

Motion It was moved by Mr. Maierle, seconded by Ms. Baker, to approve the Resolution in Support of 1. LRB 3732 Resident Tuition for Victims of Hurricane Katrina and 2. AB 228 Increased Funding for Youth Apprenticeship Programs.

Action Motion approved.

**ITEM J. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Earle and Mr. Ellis R. Bromberg, general manager, Public Television, gave highlights of the Public Television Committee meeting, which are reflected in the November 15, 2005, minutes.

**Action Item**

**PTV-4 Resolution to Office of Management and Budget Urging Full Federal Funding for Public Broadcasting in FY2007**

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution to Office of Management and Budget Urging Full Federal Funding for Public Broadcasting in FY2007.

Action Motion approved.

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Chairperson Bell departed the meeting at 5:57 p.m., and Vice Chairperson Webber chaired the remainder of the meeting.

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the November 16, 2005, minutes.

**Information Items**

**ESIR-3 Housing Survey Update**

Discussion Ms. Baker announced that the housing survey would be brought to the December board meeting.

**ESIR-6 Student Activities Overview**

Discussion Ms. Baker reported that information regarding the Student Activities Overview had been distributed at the ESIR Committee meeting.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**Action Items**

**FPO-10 Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2005-06C of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Maierle, seconded by Mr. Wells, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2005-06C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Maierle, Wells, Baker, Colón, Earle  
and Webber – 6

Noes: None.

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**FPO-11 Resolution to Revise FY2005-06  
Renovation/Remodeling (Capital Projects)**

Motion It was moved by Mr. Webber, seconded by Mr. Wells, to approve the Resolution to Revise FY2005-06 Renovation/Remodeling (Capital Projects).

Action Motion approved.

**FPO-12 Resolution to Approve Acceptance of the FY2004-05 Comprehensive Annual Financial Report**

Discussion Mr. John Knepel, Virchow Krause & Company, distributed and reviewed the Financial Highlights for the Year Ended June 30, 2005.

Motion It was moved by Mr. Wells, seconded by Mr. Maierle, to approve the Resolution to Approve Acceptance of the FY2004-05 Comprehensive Annual Financial Report.

Action Motion approved.

**Discussion Item**

**FPO-15 Budget Variance Analysis**

Discussion Mr. Sargent reviewed the budget variance analysis.

**Information Item**

**FPO-21 Analysis of Consulting Charges**

Discussion Mr. Webber presented the Analysis of Consulting Charges as information. Mr. Earle requested a follow-up and analysis on this item at a future FPO Committee meeting.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

**ITEM N. OLD BUSINESS/NEW BUSINESS**

**1. Future Agenda Items**

- Follow-up and analysis of consultants
- Comprehensive Affirmative Action Plan
- Legislative Audit Bureau: Audit of Wisconsin Technical College System Personnel Policies and Practices

**2. Date of Next Meeting**

December 20, 2005, 5:00 p.m., Regular Board Meeting,  
Board Room (M210).

**ITEM O. COLLECTIVE BARGAINING AND DISCUSSION OF RELATED FISCAL INFORMATION**

**ITEM P. LITIGATION UPDATE**

**Closed Session**

Motion It was moved by Mr. Maierle, seconded by Ms. Baker, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Collective Bargaining and Discussion of Related Fiscal Information, to discuss and formulate strategy in upcoming negotiations with MATC's collective bargaining units when such bargaining reasons require a Closed Session; and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item P., Litigation Update, to confer with legal counsel with respect to litigation in which the MATC District is, or is likely to become, involved. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O. and P.

Action Motion to convene into Closed Session to discuss Items O. and P. approved, the roll call vote being as follows:

Ayes: Wells, Baker, Colón, Earle, Maierle, and Webber,  
– 6.

Noes: None.

**Adjournment**

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Linda S. Sowell  
Secretary