

Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
Finance, Personnel, and Operations Committee Minutes**

STAFF/ADMINISTRATION PRESENT:	Theresa Barry Christy Brown Pablo Cardona Darnell Cole	Robert Hartung John Stilp James Walsh Michael Walsh
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GUESTS: Tom Held, Milwaukee Journal Sentinel

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, May 16, 2006, and called to order by Chairperson Webber at 1:06 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Colón (arrival at 1:15pm), Hughes, Webber

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES – April 19, 2006

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to approve the minutes of the April 19, 2006 committee meeting, as submitted.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

E-1 Bills – April, 2006

E-2 Financial Report – April, 2006

E-3 Human Resources Report

E-4 Procurement Report

E-5 Affirmative Action Quarterly Report

Motion: It was moved by Dr. Hughes, seconded by Mr. Webber, to approve items on the consent agenda, amended.

Action: Motion Approved.

ITEM F. ADVISORY AUDIT COMMITTEE REPORT

F-1 Virchow Krause Engagement

Discussion The Advisory Audit Committee recommends exercising the option to extend the existing Audit Services contract with Virchow Krause for a one-year term.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the recommendation to extend the existing contract with Virchow Krause for audit services.

Action Motion approved.

Note Mr. Colón's arrival at 1:15pm

ITEM G. ACTION ITEMS

G-1 FY2006-07 Contracts for Non-Represented Employees

Discussion Attorney Brown stated that review of the FY2005-06 non-represented employee contracts list is presented for approval annually as a procedural requirement. It was noted that the list presented represents the 2005-06 salaries and does not include any salary increase for FY2006-07.

Motion It was moved by Dr. Hughes, seconded by Mr. Colón, to recommend to the full board approval of the FY2006-07 Contracts for Non-Represented Employees, as submitted.

Action Motion approved.

G-2 Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects

Discussion Mr. Al Evinrude reviewed the proposed modification to the Fiscal Year 2005-06 renovation/remodeling (capital) projects list to centers around two science labs at the Mequon and Oak Creek campuses.

Motion It was moved by Dr. Hughes, seconded by Mr. Colón, to recommend to the full board approval of the Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects, as submitted.

Action Motion approved.

G-3 FY2006-07 Activity Plan & Budget and FY2006-07 Budget & Class I Legal Notice

Discussion Mr. Sargent noted that the budget presented in today's materials reflects what was presented preliminarily last month, now with more detailed information. The finalized budget will be presented at the Public Hearing on June 6, 2006.

Motion It was moved by Dr. Hughes, seconded by Mr. Colón, to recommend to the full board approval of the FY2006-07 Activity Plan & Budget and FY2006-07 Budget & Class I Legal Notice.

Action Motion approved.

ITEM H. DISCUSSION ITEMS

H-1 Office of College Events Business Plan

Ms. Synovia Youngblood shared the Office of College Events Business Plan, developed to streamline both internal and external rentals. She reviewed the plan addressing questions of committee members.

H-2 Budget Variance Analysis

Mr. Sargent provided an update on the current year budget, providing information related to revenues and expenses, and addressing committee member questions and concerns.

ITEM I. INFORMATION ITEMS

I-1 Legislative Audit Bureau Personnel Policies & Practices Audit

Pablo Cardona provided an update on the Personnel Policies & Practices Audit being conducted by the Legislative Audit Bureau, noting various information that had been requested. The LAB is scheduled to visit MATC on Friday, May 19, 2006.

I-5 Grants Management Report

ITEM J. MISCELLANEOUS ITEMS

J-1 COMMUNICATIONS AND PETITIONS

J-2 INFORMATION ITEMS

ITEM K. OLD BUSINESS/NEW BUSINESS

Scheduled Date of Next Meeting: Wednesday, June 21, 2006

ADJOURNMENT

The committee adjourned at 1:41 p.m.

Respectfully submitted,

Caryn Dohring