



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MARCH 28, 2006**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, March 28, 2006, and called to order by Chairperson Bell at 5:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Jeannette Bell, Pedro Colón, Mark S. Maierle, Linda S. Sowell, Bobbie R. Webber, and Lenard Wells.

Lauren Baker arrived at 5:09 p.m. and Dr. William Hughes arrived at 5:35 p.m.

Excused: Peter G. Earle.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Bell indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: February 28, 2006

Motion It was moved by Mr. Maierle, seconded by Mr. Webber, to approve the February 28, 2006, Regular Board Meeting Minutes.

Action Motion approved.

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ITEM D. COMMENTS FROM THE PUBLIC

Discussion Chairperson Bell reiterated the board policy which requires speakers to have registered to speak prior to the start of the Public Comments section of the agenda; three persons would be allowed to speak on one side of an issue, for five minutes each.

Rev. Charles McClelland, MATC alumnus, thanked Dr. Cole, MATC president, for the partnership between his church and the college.

Ms. Karen Gebhard, president, Local 587, reported that the local had withdrawn from the Shared Governance Committee, and requested that the local be included in shared decisions.

Ms. Baker joined the meeting at 5:09 p.m.

Mr. Carlos Flores, MATC student, responded to an article in the *MATC Times* regarding President Cole, noting that the survey referenced in the article focused on the wants of the faculty versus the wants of the students (customers). He requested that surveys to evaluate the faculty be instituted and that the *MATC Times* not be used for personal agendas.

Ms. Linda Baehr, chair, Local 212 Full-time Bargaining Team, expressed concern regarding the proposed change in retirement benefits for faculty members. She requested that administration return to the process of expedited bargaining.

Mr. Steve Holloway, first vice president, Local 212, requested that administration consider cost-saving opportunities identified by the Joint Healthcare Committee.

Mr. Edelmiro Dominguez, Local 212 representative, opined that morale was low at the college and asked that administration and the unions respect each others' concerns in the negotiation process. He suggested that board members meet with union representatives to understand the union members' position.

Mr. Charlie Dee, executive vice president, Local 212, opined that morale was low at the college. Mr. Dee urged the board to direct administration to negotiate in good faith.

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Mr. Hughes joined the meeting at 5:35 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – February 2005

FPO-3 Financial Report – February 2005

FPO-4 Human Resources Report

FPO-5 Procurement Report

FPO-6 Affirmative Action Quarterly Report

Discussion Ms. Lynn Fugina, director, Benefits and Compensation, distributed and reviewed a revised Item E., FPO-5, Part III: Contracts for Services, Employee Group Medical Insurances. In response to an inquiry, she reported that the PPO plan had 834 active and 381 retired participants; HMO1 had 363 active and retired combined participants; HMO2 had 535 active and retired combined participants; Humana Dental had 1,041 active only; and CarePlus Dental had 430 participants.

Motion It was moved by Mr. Webber, seconded by Ms. Sowell, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

F-1 MATC Foundation Report

Discussion Ms. Sowell gave highlights of the March 7, 2006, MATC Foundation Board meeting:

- Fundraising netted \$500,127 – July 1, 2005, through March 7, 2006
- 15 grants, totaling \$30,596, were awarded to faculty and staff during the third quarter
- Scholarships of \$47,464 were awarded in fall 2005; and scholarships of \$47,339 were awarded in spring 2006

Chairperson Bell thanked the Culinary Arts students and Ms. Pat Whalen, instructor, for preparing an excellent dinner.

Chairperson Bell congratulated Ms. Ann Wilson on her appointment by the MATC District Board Appointment Committee. She also congratulated Dr. Hughes and Mr. Webber on their reappointment to the board.

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Chairperson Bell reminded board members to complete and return their Board Self-Evaluation forms. She noted that the board self-evaluation would be discussed at the May 13, 2005, spring board retreat.

Chairperson Bell reported that the Board Listening and Learning Session and tour at the West Allis Campus had been very informative, and that Ms. Sowell and Mr. Webber had participated in the session.

Chairperson Bell made the following announcements:

- Board's Listening and Learning Sessions:
Wednesday, April 5, 2006, 3:30 p.m. – 5:00 p.m.
Mequon Campus
- Joint reception with the PTV Friends Board,
Community Advisory Council, and MATC District
Board on Friday, March 31, 2006

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Cole thanked Ms. Sowell and staff who participated in the AQIP Strategy Forum. Dr. Evonne Carter highlighted the four projects which had been identified to implement continuous quality improvement throughout the college:

- Develop a student academic success plan
- Revise the quality review process
- Provide customer service training in the Student Services area
- Provide quality systems training across the college

Ms. Sowell asked that the board renew its commitment to the AQIP process. Ms. Baker stated that through the Education, Services, and Institutional Relations Committee, the board is committed to this process.

Dr. Cole reported that the Community Advisory Council had met on March 20, 2006, at the Oak Creek Campus, and was presented with information regarding the ECAM and Discovery World projects.

Ms. Darlyne Haertlein, MPTV Outreach Coordinator, was honored by the U.S. Postal Service's Women Putting Their Stamp on Metro Milwaukee awards ceremony for her work in improving the quality of life in the community.

Dr. Cole announced that the Wisconsin Technical College System conducted their annual certification audit and the college achieved, for the first time, zero non-compliances, meaning that the college would not receive any audit penalties for FY2004-05. He recognized and thanked Ms. Janice Jablonski, certification officer, for a job well done.

Dr. Cole noted that he had addressed the MATC Retirees at their monthly meeting on March 15, and that the group had presented the MATC Foundation with \$1,000 for a scholarship.

Dr. Cole reported that he had participated in the ribbon cutting/open house for two new science labs on March 16.

Dr. Cole stated that the Black Student Union's Annual Soul Food Dinner was successful, and that Mr. Julian Bond had been the keynote speaker.

ITEM H STUDENT SENATE REPORT

Discussion Ms. Kristina Nez Begay, student senate representative, reported on student activities and invited board members to the following events:

- President's Award, April 23, 2006
- Scholastic Honors Ceremony, May 5, 2006
- Lamp of Knowledge Awards Banquet, May 7, 2006
- Graduation ceremony, May 20, 2006, 11:00 a.m. at the Bradley Center

Ms. Baker suggested that a reduced rate be offered to students for the Annual Soul Food event. Ms. Sowell suggested that the MATC Foundation might support student participation.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Mr. Tim Elverman, lobbyist, reviewed legislative issues that had been before the state legislature. He stated that the entire college community was working on the Taxpayer Protection Amendment. He recognized Dr. Cole and Ms. Theresa Barry, vice president, Student Services, for advocating for continued funding for the FSET program. He thanked Ms. Synovia Youngblood and her team for hosting the Legislative Audit Meeting at the college.

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Mr. Rob Hartung, vice president, College Advancement, stated that he would prepare legislative fact sheets for board members.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Sowell gave highlights of the Public Television Committee, which are reflected in the March 21, 2006, minutes.

Mr. Colón departed the meeting at 6:15 p.m.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the March 22, 2006, minutes.

Action Items

- ESIR-2 Resolution to Approve Program Suspension**
- a. Materials Technology**
 - b. Printing and Publishing**
 - c. Dietary Manager**

Motion It was moved by Ms. Baker, seconded by Mr. Wells, to approve the Resolution to Approve Program Suspension

- a. Materials Technology
- b. Printing and Publishing
- c. Dietary Manager

Action Motion approved.

ESIR-3 Resolution to Approve Pre-Professional Degree

Motion It was moved by Ms. Baker, seconded by Mr. Wells, to approve the Resolution to Approve Pre-Professional Degree.

Action Motion approved.

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Policy Approval

K-1 Policy A0106-1 MATC District Board Members' Self-Evaluation

Motion It was moved by Ms. Baker, seconded by Mr. Maierle, to approve Policy A0106-1 MATC District Board Members' Self-Evaluation.

Action Motion approved.

Discussion Item

K-2 Program Applications, Enrollment, and FTEs

Ms. Baker stated that discussion regarding Program Applications, Enrollment, and FTEs would be moved to a future meeting.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-6 Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2005-06F of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the promissory notes.

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2005-06F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Hughes, Maierle, Sowell, Webber, Wells, and Bell – 7.

Noes: None.

FPO-7 Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2005-06G of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2005-06G of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Hughes, Maierle, Sowell, Webber, Wells, Baker and Bell – 7.

Noes: None.

FPO-8 Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Webber, seconded by Mr. Maierle, to approve the Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects

Action Motion approved.

FPO-15 Cost Analysis of Legal Fees

Discussion Attorney Brown stated that the contract with the Michael, Best & Friedrich law firm is due December 2006, and that the contract for FCC counsel, Dow, Lohnes, and Albretson PLLC is in effect until December 2007. Attorney Brown noted that the cost of the college's legal fees had decreased over the past several years. She noted that the monthly retainer fee for Michael, Best & Friedrich had been reduced to \$25,000 per month.

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the continued use of a retainer agreement, illustrated by the Cost Analysis of Legal Fees.

Action Motion approved.

Discussion Items

FPO-10 Budget Variance Analysis

Discussion

Mr. Sargent reviewed the budget variance analysis.

Mr. Webber reported that Ms. Barry and Mr. Hartung would provide additional information on the impact of FTEs compared to other colleges as well as the impact of advertising and FTEs.

Ms. Baker requested that historical data be included in the Budget Variance Analysis report in order to help understand the trends.

Mr. Maierle expressed concern that advertising expenses not be measured strictly by FTEs.

FPO-12 FY2006-07 through FY2008-09 Planning Assumptions

Discussion

Mr. Sargent reviewed the FPO-12 FY2006-07 through FY2008-09 Planning Assumptions.

ITEM M.

MISCELLANEOUS ITEMS

1. Communications and Petitions

Mr. Maierle inquired if the order of agenda items was dictated by statute. Attorney Christy L. Brown stated that MATC District Board Policy defined the order of agenda items, and suggested that a change could be made through the ESIR Committee.

2. Information Items

ITEM N.

OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

2. Date of Next Meeting

Tuesday, April 25, 2006, 5:00 p.m., Regular Board Meeting, Board Room (M210).

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ITEM O. COLLECTIVE BARGAINING AND DISCUSSION OF RELATED FISCAL INFORMATION

ITEM P. LITIGATION UPDATE

ITEM Q. President's Evaluation

Adjournment

Closed Session

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to convene into Closed Session, pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Collective Bargaining and Discussion of Related Fiscal Information, to discuss and formulate strategy in its negotiations with the college's collective bargaining units because such bargaining reasons require a Closed Session; pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item P., Litigation Update, to confer with legal counsel with respect to litigation in which the MATC District is or is likely to become involved; and pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item Q., President's Evaluation, to consider the employment, compensation, or performance evaluation data of the president over whom the MATC District Board has jurisdiction or exercises responsibility, and to deliberate or negotiate the investing of public funds or other specified public business whenever bargaining reasons require a Closed Session. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O., P., or R.

Action Motion to convene into Closed Session to discuss Items O., P., and R. approved, the roll call vote being as follows:

Ayes: Maierle, Sowell, Webber, Wells, Baker, Hughes, and Bell – 7.

Noes: None.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Linda S. Sowell
Secretary