

Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
Finance, Personnel, and Operations Committee Minutes**

STAFF/ADMINISTRATION PRESENT:	Theresa Barry Ellis Bromberg Christy Brown Darnell Cole Robert Hartung	Rick Kettner Vicki Martin Mike Sargent John Stilp Jim Walsh
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GUESTS: Tom Held, Milwaukee Journal Sentinel

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, June 21, 2006, and called to order by Chairperson Webber at 2:06 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Hughes, Webber
Excused: Colón

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES – May 16, 2006

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to approve the minutes of the May 16, 2006 committee meeting, as submitted.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

E-1 Bills – May, 2006

E-2 Financial Report – May, 2006

E-3 Human Resources Report

E-4 Procurement Report

Motion: It was moved by Dr. Hughes, seconded by Mr. Webber, to approve items on the consent agenda, as presented.

Action: Motion Approved.

ITEM F. ACTION ITEMS

F-1 Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2006-07A of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2006-07A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved.

F-2 Resolution to Approve Districts Mutual Insurance Coverage for Comprehensive General Liability, Auto Liability and Physical Damage, Property, Educator's Legal Liability, Student Medical Professional, Boiler/Machinery, Worker Compensation and Excess Liability and Via the Wisconsin Technical College Insurance Trust – Crime and Foreign Travel

Mr. Sargent noted that these renewals are part of an annual activity requiring board approval for the administration to pay the premiums on the various insurance coverages. However, administration recommends approval to renew insurance coverage with DMI while information on competitive commercial products and related pricing can be gathered. If lower cost insurance is available in the commercial markets administration will propose canceling the DMI coverage to be replaced by equal or better coverage from another insurer..

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution to Approve Districts Mutual Insurance Coverage for Comprehensive General Liability, Auto Liability and Physical Damage, Property, Educator's Legal Liability, Student Medical Professional, Boiler/Machinery, Worker Compensation and Excess Liability and Via the Wisconsin Technical College Insurance Trust – Crime and Foreign Travel.

Action Motion approved.

F-3 Resolution to Establish Reserves for Fiscal Year 2006-07

This resolution is presented on an annual basis as required by Wisconsin Administrative Code TCS 7(5). Reserve levels included in this resolution have been incorporated into the proposed FY2006-07 budget.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution to Establish Reserves for Fiscal Year 2006-07, as submitted.

Action Motion approved.

F-4 Resolution to Adopt the Fiscal Year 2006-07 Activity Plan and Budget

Mr. Sargent noted that the budget presented today was presented to the public for review earlier this month at a public hearing, noting that a number of individuals spoke in support of the proposed budget and MATC's programs.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution to Adopt the Fiscal Year 2006-07 Activity Plan and Budget.

Action Motion approved.

F-5 Resolution to Revise FY2006-07 Renovation/Remodeling (Capital) Projects

Mr. Sargent noted that the revision to FY2006-07 renovation/remodeling (capital) projects is presented as required annually by the state, and supports construction costs included in the overall budget.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution to Revise the FY2006-07 Renovation / Remodeling (Capital) Projects.

Action Motion approved.

F-6 Resolution to Authorize Contingency Payment of Bills and Awarding of Contracts –

It was noted that this is an annual resolution which enables continued operation during the month of July when the board is not scheduled to hold a regular meeting. This is designed to cover normal, ongoing procurement only.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber, to recommend to the full board approval of the Resolution to authorize Contingency Payment of Bills, as submitted.

Action Motion approved.

ITEM G. DISCUSSION ITEMS

G-1 Budget Variance Analysis

Mr. Sargent provided an update on the current year budget, noting a shortfall in revenue which is more than offset by favorable expense variances. This is forecast to result in slightly greater reserve than originally budgeted.

G-2 Funding Unreduced Pension Liabilities for Early Retirees

Mr. Sargent noted that various options are being investigated for the funding of unreduced pension liability for early retirees, and therefore no final report is available at this time.

ITEM H INFORMATION ITEMS

H-1 Annual Remission of Out-of-State Tuition

H-2 Military Tuition Remission

The report on Military Tuition Remission is the result of legislation mandating remission of tuition for the education of certain veterans and their families. Mr. Sargent noted that new legislation will further expand the number of individuals qualifying for tuition remission due to veteran status. It is expected that during FY 06-07 Military tuition remission will exceed \$250,000.

Dr. Hughes suggested that MATC lobbyist, Tim Elverman, be asked to lobby state legislators on this issue. This item will be placed on the full board agenda for further discussion.

Rob Hartung responded that the legislative task force has been focusing on this topic recently.

H-3 Financial Report of MATC Athletics

H-4 Grants Management Report

ITEM I. MISCELLANEOUS ITEMS

I-1 COMMUNICATIONS AND PETITIONS

I-2 INFORMATION ITEMS

ITEM J. OLD BUSINESS/NEW BUSINESS

Scheduled Date of Next Meeting: to be determined

ITEM K&L COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Webber stated that the committee intended to convene into Closed Session.

Motion It was moved by Dr. Hughes, seconded by Mr. Webber that the committee move into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item K, Litigation Update, to confer with legal counsel with respect to litigation in which the District is or is likely to become involved, and pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item L, Executive Cabinet & Deans' Appointments, Searches, Reclassifications & Compensation, to consider the employment, promotion, compensation or performance evaluation data of non-represented employees over whom the Committee has jurisdiction or exercises responsibility, and to deliberate or negotiate the investing of public funds whenever competitive or bargaining reasons require a closed session. The committee may reconvene into Open Session to take action on matters discussed in closed session.

Action Motion carried, the vote being as follows:

Ayes – Hughes, Webber

Noes – None

CLOSED SESSION

The committee convened into Closed Session at 2:43 p.m.

ADJOURNMENT

The committee adjourned at 3:25 p.m.

Respectfully submitted,
Caryn Dohring