

**Attachment ESIR - 1**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
Education, Services, and Institutional Relations Minutes**

**STAFF/ADMINISTRATION  
PRESENT:**

Theresa Barry	Mike Sargent
Evonne Carter	John Stilp
Darnell Cole	Dave Turner
Janice Falkenberg	Jim Walsh
Rob Hartung	Karen Zwissler
Gloria Pitchford-Trice	

**CALL TO ORDER**

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, June 21, 2006 and called to order by Chairperson Baker at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A: ROLL CALL**

**Present:** Lauren Baker and Lenard Wells  
**Excused:** Mark Maierle

**ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW**

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

**ITEM C: APPROVAL OF MINUTES – May 15, 2006 – Attachment 1**

**Motion:** The minutes were approved without objection.

**Action:** **Motion approved.**

**ITEM D: COMMENTS FROM THE PUBLIC**

**ITEM E: ACTION ITEMS**

**None**

**ITEM F: DISCUSSION ITEMS**

**F-1 Program Quality Review - Horticulture – Attachment 2**

Discussion: Mr. Jim Walsh, Interim Provost, stated that the Horticulture Program is one of the more highly visible programs located at North Campus. He introduced Dr. Karen Zwissler, Interim Dean who introduced her team of Mr. Jim MacDonald, Dr. Glenn Petrick, Ms. Melinda Meyers, Ms. Lisa White and Mr. Michael Wendt.

Ms. Meyers began by distributing a survey, sponsored by the University of Wisconsin, which demonstrated the importance of the Horticulture industry in Wisconsin. Ms. Meyers then outlined how the program prepares students for employment in this industry. Career fairs, landscape competitions and many community opportunities are offered to our students. The landscape horticulture program is the largest FTE program at North Campus.

A new core curriculum that has been under construction for a number of years in cooperation with the industry and four year colleges will be implemented in 2007.

Mr. Walsh also stated that this program has been asked to partner with Milwaukee County to help maintain the quality of the Mitchell Park Domes. A partnership with the community organization, GROW POWER, is also being developed.

Mr. Wendt also noted that students are taken into many communities to trim and remove trees for the communities. Signage is posted at these work sites to highlight the benefit to the communities.

Director Baker inquired about high school relations. Dr. Petrick stated that there are articulation agreements with several high schools in southeastern Wisconsin, but the connection with MPS has deteriorated due to staff changes. Director Baker also inquired about recruiting minorities for the program. This issue was addressed by Ms. Meyers and Dr. Petrick

Further program information was highlighted in Attachment 2.

**F-2 Program Quality Review – QRP5-Year Evaluation Adult Basic Education Program - Attachment 3**

Discussion: Mr. Walsh stated this review was actually a Wisconsin Technical College System process which is completed every 5 years. It is a very thorough process that requires a great deal of preparation and participation by everyone in the division. Mr. Walsh introduced Ms. Gloria Pitchford-Trice, Dean of the division who provided a brief synopsis and introduced her team members of Ms. Maureen Garry, Mr. Westmore Holmes, Mr. Arturo Martinez, Ms. Rita Simons-Santiago and Ms. Ramona Sosa.

Mr. Holmes reviewed the best practices identified by the WTCS review team, and Ms. Garry outlined the action plan and its components that respond to the concerns specified during the process.

Mr. Walsh noted the magnitude of activities in adult basic education is very large and it requires a large, diverse external review team to conduct the review.

Director Baker inquired about the percentage of students in pre-college courses. Mr. Walsh stated that the number was close to half of all students or approximately 24,000.

Further information can be found on Attachment 3.

### **F-3 AAS Degree Reconfiguration Update – Attachment 4**

Discussion: Mr. Walsh provided background information on the Wisconsin Technical College System required changes for the AAS degree. Mr. Walsh stated that full implementation of the changes is required for Fall, 2007 (Academic year 2008). With this deadline, reconfiguration must be completed during the coming semester so the new degree requirements can be included in the publication of the 2007-2008 catalogs and provided for the Spring 2007 student registration.

Reconfiguration reduced the total degree credits to 70, eliminated the technical support category, increased the General Education requirement from 15 to 21, and added a general studies elective category in General Education of six credits and a math or science category of three credits.

The latter two requirements were in potential conflict with MATC's General Education requirements for math and science, but the potential conflict was eliminated through a board resolution adopting the state requirement.

Mr. Walsh provided a summary of where MATC is in the reconfiguration process. He also provided information on the courses MATC submitted for addition to the state approved list. Two have been accepted and four courses should be added very soon. Reconfiguration documents have been submitted for 52 of the 58 AAS programs. Four additional programs will submit their documents as soon as advisory committee minutes are prepared and two programs will appeal one of the limitations in the new degree structure.

Further information can be found on Attachment 4.

**ITEM G: INFORMATION ITEMS**

**G-1 AQIP Status Report**

Discussion: Mr. Walsh introduced Dr. Evonne Carter, Associate Provost, who provided a status report of the AQIP process since the last report in May. Dr. Carter provided a summary report that covered the four AQIP projects currently in process.

Further information can be found on Attachment 7.

**ITEM H: MISCELLANEOUS ITEMS**

**H-1 COMMUNICATIONS AND PETITIONS**

None

**H-2 INFORMATION ITEMS**

Mr. Walsh provided information on the recent guaranteed transfer agreement signing with UW-Madison. This agreement guarantees MATC students' transferability to UW-Madison if the students meet identified criteria.

Director Baker noted discussions that were held with K-12 participants, MPS and MATC about the role of K-12 with ECAM. Dr. Cole stated that the private sector is stepping up and has made some commitments for students also. We are grateful and are positive that talks will continue.

Mr. Rob Hartung also noted that Dr. David Turner will have an article in Crossroads this weekend on the Challenges of Technical Education. The article will identify how MATC is responding to the needs of the manufacturing industry with programs such as WISPASS.

**ITEM I: OLD BUSINESS/NEW BUSINESS**

Date of Next Meeting TBA

Milwaukee Campus, Board Room (M210)

**ADJOURNMENT**

The Committee adjourned at 6:12 p.m.

Respectfully submitted,

Sandra C. Webster  
Administrative Specialist to the Provost