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**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
AUGUST 23, 2005**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, August 23, 2005, and called to order by Chairperson Bell at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, William H. Hughes, Mark S. Maierle, Linda S. Sowell, Bobbie R. Webber, and Lenard Wells.

Pedro Colón arrived at 5:17 p.m.

Excused: Peter G. Earle.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Bell indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

**C-1 Regular Board Meeting: June 28, 2005
C-2 Annual Organizational Meeting: July 11, 2005
C-3 Public Hearing on the Budget: June 13, 2005**

Motion It was moved by Mr. Maierle, seconded by Mr. Webber, to approve the June 28, 2005, Regular Board Meeting Minutes; the July 11, 2005, Annual Organizational Meeting Minutes; and the June 13, 2005, Public Hearing on the Budget Minutes.

Action Motion approved.

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ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Judy Benson, officer, Local 587, requested that the board direct administration to follow past practices in the hiring process for the dean of Health Occupations.

Mr. Steve Holloway, counselor and first vice president, Local 212, expressed concern about the hiring process for the dean of Health Occupations.

Mr. Mark J. Trask, associate vice president, Information Technology, demonstrated navigational tools for accessing agenda items posted on the college's web sites.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – June 2005

FPO-3 Bills – July 2005

FPO-4 Financial Report – June 2005

FPO-5 Financial Report – July 2005

FPO-6 Human Resources Report

FPO-7 Procurement Report

FPO-8 Affirmative Action Quarterly and Annual Reports

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Consent Agenda.

Discussion Dr. Pablo Cardona, associate vice president, Human Resources Department, presented highlights of the Affirmative Action Reports. Mr. Wells complimented the Human Resources staff, as well as labor and management, on their successful recruiting efforts in hiring minority employees. He suggested that funding in the Human Resources Department be increased to expand recruitment efforts.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

Discussion Chairperson Bell presented Mr. Maierle, past chairperson of the board, with a resolution of appreciation.

Chairperson Bell reported:

- Dr. Darnell Cole would contact each board member after each board meeting agenda had been posted to discuss matters of interest or concern
- She had met with Mr. Andre Jones, student representative to the board, to discuss student issues
- She had participated in the fall Coordination Day.

Chairperson Bell noted a new agenda item: Old Business/New Business, Future Agenda Items, to give board members an opportunity to request special reports or topics to be addressed.

Chairperson Bell formally welcomed Mr. Colón as a member of the board.

F-1 2005-06 Board Committees Appointments

F-2 2005-06 Selection of Wisconsin Technical College District Boards Association Representatives

F-3 2005-06 Board Representatives to Associated Groups

Chairperson Bell noted appointments to the board committees, the Wisconsin Technical College District Boards Association, and to the associated groups.

F-4 MATC Foundation Report

Discussion

Ms. Sowell gave highlights of the August 18, 2005, MATC Foundation board meeting. She noted:

- TCF Bank had donated \$10,000 for scholarships
- As of June 30, 2005, the foundation had raised \$1.275 million
- During the 2004-5 academic year, the foundation granted \$112,000 in scholarships
- \$15,600 in grants had been awarded to faculty and staff for special projects
- The Alumni Steering Committee hosted its first reception for alumni.

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ITEM G. PRESIDENT'S REPORT

Discussion Dr. William Hodgkinson and Ms. Annette Velez announced the goals for the Giving Campaign: \$155,000 and 700 college participants.

ITEM H. STUDENT SENATE REPORT

Discussion Mr. Andre Jones gave an update on student government activities, including Wisconsin Student Government Association and American Student Association of Community Colleges.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Chairperson Bell stated that she would serve as the MATC District Board representative on the Legislative Task Force.

ITEM J. AD HOC BOARD DEVELOPMENT COMMITTEE REPORT

Action Item

J-1 Dissolution of *ad hoc* Board Development Committee

Discussion Chairperson Bell thanked Ms. Sowell for her work and commitment to the *ad hoc* Board Development Committee. She stated that the activities of the committee would return to the Education, Services, and Institutional Relations Committee and that a fall retreat would be planned.

Motion It was moved by Ms. Sowell, seconded by Mr. Maierle, to dissolve the *ad hoc* Board Development Committee since its purpose of developing and formulating agendas and activities for board retreats during FY 2004-05 had been fulfilled.

Action Motion approved.

ITEM K. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Sowell reported that the Public Television Committee would hold seven meetings during the year. She noted that the reduced schedule was in compliance with the policies of the MATC District Board, Wisconsin statutes, and the Federal Communications Commission and had been recommended by administration.

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Ms. Baker requested assurance that the responsibility of the board related to the public trust be met with the reduced Public Television Committee schedule.

ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the August 17, 2005, minutes.

Action Item

ESIR-3 Program Suspension – Retail Bakery Production Apprenticeship Program

Motion It was moved by Ms. Baker, seconded by Mr. Maierle, to approve Suspension of the Retail Bakery Production Apprenticeship Program.

Action Motion approved.

Discussion Mr. Maierle expressed concern regarding proposed curriculum changes related to mathematics requirements of associate degree programs. He suggested that any changes should be based on the needs of students and businesses that hire those students and not be based on the request of the University of Wisconsin System.

Ms. Baker departed the meeting at 5:59 p.m.

ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-9 Resolution Authorizing the Sale of \$17,400,000 General Obligation Promissory Notes, Series 2005-06A of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and discussed the Final Pricing Summary for the \$17,400,000 General Obligation Promissory Notes, Series 2005-06A.

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Motion It was moved by Mr. Webber, seconded by Mr. Wells, to approve the Resolution Authorizing the Sale of \$17,400,000 General Obligation Promissory Notes, Series 2005-06A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Colón, Hughes, Maierle, Sowell, Webber, Wells, and Bell – 7.

Noes: None.

FPO-11 Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Webber, seconded by Mr. Colón, to approve the Resolution to Revise Fiscal Year 2005-06 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

FPO-12 Resolution to Approve Three-Year Facilities Plan

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Resolution to Approve Three-Year Facilities Plan.

Discussion Mr. Al Evinrude, director, Construction Services, reviewed the Three-Year Facilities Plan.

Action Motion approved.

FPO-13 Position Analysis

Motion It was moved by Mr. Webber, seconded by Ms. Sowell, to approve the Position Analysis and the administrative recommendations for frozen positions to be filled.

Discussion Dr. Cardona reviewed the administrative recommendations for frozen positions to be filled.

Action Motion approved.

Discussion Items

FPO-14 FY2004-05 Budget Update/District Property Values

Discussion Mr. Michael M. Sargent, vice president, Finance, reviewed the budget update and district property values.

FPO-15 Budget Performance Reports (July 2005)

Discussion Mr. Sargent reviewed the budget performance reports for July 2005.

M-1 Advisory Audit Committee Report

Discussion Mr. Webber gave highlights of the Advisory Audit Committee, which had met on August 17, 2005.

Information Items

FPO-23 Revised Annual Report on Remission of Out-of-State Tuition

Discussion Mr. Webber presented the Revised Annual Report on Remission of Out-of-State Tuition as information.

FPO-25 Out-of-Country Travel Quarterly Report

Discussion Mr. Webber presented the Out-of-Country Travel Quarterly Report as information.

ITEM N. MISCELLANEOUS ITEMS

1. Communications and Petitions

Discussion Mr. Maierle thanked staff for preparing board member business cards and the Board of Directors and Administrators Directory.

Mr. Webber commended Mr. Jones for reaching out to board members on behalf of the Student Senate.

2. Information Items

None.

ITEM O. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

Chairperson Bell stated that there would be a report on Associate of Arts degree issues at the September MATC District Board meeting.

2. Date of Next Meetings

August 31, 2005, 5:00 p.m., Special Board Meeting, Board Room (M210).

September 27, 2005, 5:00 p.m., Regular Board Meeting, Board Room (M210).

Chairperson Bell moved Item Q ahead on the agenda.

ITEM Q. PRESIDENT'S GOALS

Discussion Chairperson Bell suggested that the president's goals should be better coordinated with the president's evaluation tool. Because of concerns expressed by board members at the June board meeting, she requested board members share any language changes to the president's goals with Attorney Christy Brown. Chairperson Bell stated that Dr. Cole would submit an evaluation tool at the September board meeting.

ITEM P. RESIDENTIAL STUDENT HOUSING

ITEM R. LITIGATION UPDATE

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to convene into Closed Session pursuant to Sections 19.85(1)(e) of the Wisconsin Statutes to discuss Item P., Residential Student Housing, to deliberate or negotiate the purchasing of public properties, and/or the investing of public funds where competitive or bargaining reasons require a Closed Session; and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item R., Litigation Update, to confer with legal counsel with respect to litigation in which the MATC District is or is likely to become involved. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Items P. and R.

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Action Motion to convene into Closed Session to discuss Items P. and R. approved, the roll call vote being as follows:

Ayes: Colón, Hughes, Maierle, Sowell, Webber, Wells,
and Bell – 7.

Noes: None.

Adjournment

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Linda S. Sowell
Secretary