

DRAFT

ahBD Attachment C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
ad hoc BOARD DEVELOPMENT COMMITTEE
OCTOBER 12, 2004**

**STAFF/FACULTY
PRESENT:** Vicki Martin
Craig Piotrowski

GUESTS PRESENT: None

CALL TO ORDER

The meeting of the *ad hoc* Board Development Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, October 12, 2004, and called to order by Chairperson Sowell at 4:20 p.m. in the Teleconference Center, Room S116, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Carl (Chuck) Gobel and Linda Sowell

Excused: William Hughes

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The *ad hoc* Board Development Committee meeting was noticed in compliance with the Wisconsin Open Meetings law.

ITEM C: COMMENTS FROM THE PUBLIC

None.

ITEM E: DISCUSSION ITEMS

Discussion

1. Retreat Outline

Ms. Sowell announced that the committee is on schedule.

2. Session I Pre-work

The committee had a general discussion of this item.

Discussion

3. Session II Pre-work

Mr. Gobel and Dr. Martin will meet on October 18th to review the strategic planning and budget items and will let Ms. Sowell know if there is anything to report to the board at its October 26th meeting. The President's Budget Council will meet on October 13th to finalize the budget principles after which Dr. Martin will talk to Dr. Hughes. The retreat will provide priorities from the board's perspective for this current year in terms of direction and begin planning in January for the next year using those principles.

Ms. Sowell distributed a draft regarding ground rules and asked Ms. McGuire to put the MATC logo on it and have it ready for the October 26th board meeting. This document will be used for future retreats. Mr. Gobel suggested adding "All participants are **encouraged** to speak up" to the document.

Discussion

4. Facilitator Proposal Review

Ms. Sowell received the committee's evaluations and reviewed the proposals. The advantages and disadvantages of using a facilitator were discussed. Mr. Gobel and Dr. Martin will review the proposals and will advise Ms. Sowell if there is anything to report to the board at its next meeting. Ms. Sowell will set up meetings with some of the facilitators.

Mr. Gobel noted that the facilitators should be aware that while MATC is an educational institution, the members of the board come from varied backgrounds. They should also be aware that the purpose of the retreats is to enable the board to better carry out its responsibilities.

5. Retreat Outcomes

Discussion

The committee will meet on December 15, 2004, to discuss the retreat outcomes.

6. Timeline

Discussion

Legal Counsel has prepared an independent contractor agreement regarding the facilitator which Ms. Sowell distributed.

Ms. Sowell distributed an article that she received from Board Chair Mark Maierle regarding the value of holding board retreats. She asked Ms. McGuire to place the item in the board meeting packets.

ITEM E:

OLD BUSINESS/NEW BUSINESS

Date of next meeting: November 17, 2004, at 4:00 p.m.

Following meeting: December 15, 2004, at 4:00 p.m.

ADJOURNMENT:

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Arlene B. Friedel
Administrative Specialist
College Advancement