



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
OCTOBER 26, 2004**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, October 26, 2004, and called to order by Chairperson Maierle at 5:06 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Jeannette Bell, Peter Earle, Carl (Chuck) Gobel, William Hughes, Mark Maierle, Linda Sowell, and Lenard Wells. Mr. Webber arrived at 5:09 p.m.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Chairperson Maierle noted that the order of the agenda items would be changed by moving Item L., Finance, Personnel, and Operations Committee Report, after Item D., Comments from the Public.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: August 24, 2004**

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the August 24, 2004, Regular Board Meeting Minutes, with the following modification to Page 3: "Mr. William Campbell, Black Student Union representative, thanked Dr. Cole for generating changes in the Student Center third floor atrium and cafeteria."

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Mr. Webber arrived at 5:09 p.m.

Action Motion approved.

**C-2 Regular Board Meeting: September 28, 2004**

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the September 28, 2004, Regular Board Meeting Minutes.

Action Motion approved.

**ITEM D. COMMENTS FROM THE PUBLIC**

Discussion Chairperson Maierle stated that there would be a limit of three persons who could speak to an issue, and that each speaker would be limited to five minutes speaking time. He requested that speakers focus their comments on issues.

Dr. Michael Rosen, president of Local 212, also spoke on behalf of Ms. Judy Benson, Local 587, and expressed concern regarding the lack of joint recommendations with administration regarding elimination of positions and positions to be filled. He requested that the board and administration work with the unions in good faith in decision making regarding these matters.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**FPO-7 Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2004-05B of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2004-05B of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Vincent P. Lyles, director, Robert W. Baird & Co., distributed a copy of the Final Pricing Summary, and reviewed the pricing information.

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Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Hughes, Sowell, Webber, Wells, and Maierle – 9.

Noes: None.

**FPO-8 Preliminary FY 2003-04 General Fund Results**

Discussion Ms. Renee Dudley, controller, reviewed the Preliminary FY 2003-04 General Fund Results.

**FPO-9 Resolution to Approve FY 2003-04 Budget Modification**

Motion It was moved by Mr. Webber, seconded by Mr. Hughes, to approve the Resolution to Approve FY 2003-04 Budget Modification.

Discussion Ms. Dudley reviewed the FY 2003-04 Budget Modification. Mr. Earle requested that an itemization of the source of the deficit in the Student Activity Fund be brought to the November FPO Committee and board meetings. Mr. Gobel requested information on the procedure used to monitor the budget. Mr. Craig Piotrowski, interim vice president, Finance Division, and Ms. Theresa Barry, vice president, Student Services, reported that changes had been made to reduce write-offs in financial aid. Mr. Gobel requested additional information the financial aid write-offs. Mr. Piotrowski reported that a system would be implemented in the bookstore to track perpetual inventory, which will more accurately reflect cost of goods sold.

Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Hughes, Sowell, Webber, Wells, Baker, and Maierle – 9.

Noes: None.

**FPO-10 FY 2004-05 Budget Update, Including Position Analysis**

Discussion Mr. Webber, Ms. Dudley, and Mr. Piotrowski reviewed the FY 2004-05 Budget Update. Dr. Cole stated there would be ongoing dialogue regarding position analysis. Ms. Bell opined that it was not responsible to remain at the 1.5 mill rate, since the board should be responsible to both the taxpayers and to the college. She expressed concern that the board may succumb to pressure and not be fiscally responsible by spending monies from the reserve account. Mr. Wells requested assurance that reserve funds would not be used only because those funds were available, and stated that the board had a major obligation to taxpayers. Mr. Webber stated that the board would look at structural changes. Mr. Earle opined that state government had been fiscally irresponsible by decreasing state aid to the technical colleges.

**FPO-11 Resolution to Approve FY 2004-05 Budget Modification**

Motion It was moved by Mr. Webber, seconded by Ms. Bell, to approve the Resolution to Approve FY 2004-05 Budget Modification.

Discussion Dr. Cole stated that the 1.5 mill rate would correct the current fund balance, but that structural changes would have to be enacted.

Ms. Dudley reviewed the FY 2004-05 budget modifications.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Gobel, Hughes, Sowell, Webber, Baker, Bell, and Maierle – 8.

Noes: Wells – 1

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**FPO-12 Resolution to Establish the Tax Levy for  
FY 2004-05**

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Resolution to Establish the Tax Levy for FY 2004-05.

Action Motion approved, the roll call vote being as follows:

Ayes: Gobel, Hughes, Sowell, Webber, Baker, Bell, Earle, and Maierle – 8.

Noes: Wells – 1

Mr. Maierle called for a break at 6:30 p.m.

Dr. Hughes departed the meeting at 6:30 p.m.

The meeting resumed at 6:38 p.m.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2 Bills – September 2004**  
**FPO-3 Financial Report – September 2004**  
**FPO-4 Human Resources Report**  
**FPO-5 Procurement Report**  
**FPO-6 Affirmative Action Annual Report**

Discussion Mr. Webber requested a Special Board Meeting to consider health care plans for employee group medical insurances and self-insured preferred provider option.

Motion It was moved by Mr. Webber, seconded by Ms. Baker, to approve the Consent Agenda, with the removal of Item FPO-5 Procurement Report, III. Contracts for Services, 1. Employee Group Medical Insurances, and 2. Self-Insured PPO.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

Discussion Chairperson Maierle reported that he, Ms. Baker, and Drs. Cole and Hughes had attended the Association of Community College Trustees Convention in October. He announced Ms.

Baker's election to the Board of Directors of the ACCT, representing the Midwest Region.

Chairperson Maierle reported that he had attended the Wisconsin Technical College District Boards Association quarterly meeting.

**1. *ad hoc* Board Development Committee Report**

Discussion Ms. Sowell gave highlights of the *ad hoc* Board Development Committee meeting of October 12, 2004. She announced that Session I of the board retreat would be held on November 6, 2004. She stated that board members, Dr. Cole, Attorney Brown, and Dr. Rosen would meet with the Cardinal Stritch facilitators on November 1, 2004. Ms. Sowell distributed copies of "Ground Rules for a Consensus-Based Process," background information from the Cardinal Stritch University Leadership Center, and articles from the ACCT.

**ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole reported that the political candidates who had appeared on campus had paid for the services provided by the college.

Dr. William Hodgkinson, associate dean, Technology and Applied Sciences Division, and Mr. Dale Dulberger, Technology and Applied Sciences Division, announced that the college-produced video, *Get a Life*, which encourages students to consider technology careers, had received national attention and distribution.

Ms. Bell asked Dr. Cole to respond to an article issued by Local 212. Dr. Cole stated that new hires are approved by the FPO Committee and the full board through the Human Resources Report; that the Northcott and Hispanic Chamber of Commerce community events had been underwritten by community partners; and that Texas College had paid for college employees to conduct Blackboard workshops at Texas College.

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**ITEM H. STUDENT SENATE REPORT**

Discussion Chairperson Maierle welcomed Ms. Amanda Gray, new student senate representative.

Ms. Gray reported on campus activities.

**ITEM I. LEGISLATIVE MATTERS**

No report.

**ITEM J. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the October 18, 2004, committee minutes.

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the October 20, 2004, committee minutes.

**ESIR-2 Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials**

Motion It was moved by Ms. Baker, seconded by Mr. Wells, to approve the Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials.

Action Motion approved.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**Discussion Item**

1. FY 2005-06 Budget Development

Discussion Mr. Piotrowski noted that the FY 2005-06 Budget Development would be a recurring item for the FPO Committee and board agendas.

**Information Items**

**FPO-17 Out-of-Country Travel Quarterly Report**

Discussion Mr. Webber reviewed the Out-of-Country Travel Quarterly Report.

**FPO-18 Financial Reporting Awards**

Discussion Mr. Webber recognized Mr. Todd Poppe, Ms. Cindy Lehner, Ms. Kathy Brehmer, and Mr. Bob Pintar, under the leadership of the board, for their work in the college being awarded a Certificate of Achievement for Excellence in Financial Reporting and a Certificate of Commendation from the Governmental Reporting Awards through Evaluation.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

Discussion Mr. Gobel suggested that in Comments from the Public the minutes note, in chart format, the name of the speaker, organization represented, issue/topic, and position taken/requests.

2. Information Items

Discussion Ms. Sowell shared information regarding the Miracle on Canal Street charitable program.

**ITEM N. OLD BUSINESS/NEW BUSINESS**

Date of Next Meetings: November 23, 2004, 5:00 p.m.; and December 21, 2004, 3:30 p.m., Regular Board Meetings, Milwaukee Campus, Board Room (M210).

**ITEM O. APPLIED TECHNOLOGY CENTER UPDATE**

**ITEM P. PERSONNEL MATTER**

**Closed Session**

Motion It was moved by Mr. Webber, seconded by Ms. Bell, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Applied Technology Center Update, to deliberate or

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negotiate the purchasing of public properties, and/or the investing of public funds where competitive or bargaining reasons require a Closed Session to take action on matters discussed in Closed Session under Item O.

It was further moved by Mr. Webber, seconded by Ms. Bell, to convene into Closed Session pursuant to Sections 19.85(1)(c) and (g) of the Wisconsin Statutes to discuss Item P., Personnel Matter, to consider employment data of a public employee over whom the MATC District Board has jurisdiction or exercises authority, and to confer with legal counsel concerning strategies to be adopted by the MATC District Board with respect to litigation in which it is likely to become involved. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item P.

Action

Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Sowell, Webber, Wells, Baker, Bell, Earle, Gobel, and Maierle – 8.

Noes: None.

The board convened into Closed Session at 7:33 p.m.

**Adjournment**

The meeting adjourned from Closed Session at 8:29 p.m.  
No action was taken.

Respectfully submitted,

Bobbie R. Webber  
Secretary