



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
MAY 24, 2005**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, May 24, 2005, and called to order by Chairperson Maierle at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

Present: Lauren Baker, Jeannette Bell, Peter Earle, Carl (Chuck) Gobel, William Hughes, Mark Maierle, Linda Sowell, Bobbie Webber, and Lenard Wells.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: April 26, 2005**

Motion It was moved by Mr. Gobel, seconded by Ms. Bell, to approve the April 26, 2005, Regular Board Meeting Minutes.

Action Motion approved.

**Milwaukee Area Technical College District Board**

**Minutes of May 24, 2005**

**Page 2**

**ITEM D. COMMENTS FROM THE PUBLIC**

None.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2 Bills – April 2005**

**FPO-3 Financial Report – April 2005**

**FPO-4 Human Resources Report**

**FPO-5 Procurement Report**

**FPO-6 Affirmative Action Quarterly Report**

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the Consent Agenda.

Discussion Dr. Pablo Cardona, associate vice president, Human Resources, reviewed the Affirmative Action Quarterly Report.

Referring to the Human Resources Report, Mr. Webber noted a title change for Attorney Christy L. Brown, from vice president and general counsel to executive vice president and general counsel.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

Discussion Chairperson Maierle read the following statement:

“All of us have read and heard the news reports about Frontier Adjusters and Michael McNichols. We are outraged that the college was victimized by this person. I would like to congratulate the administrative team, led by Dr. Darnell Cole, for uncovering the theft. The team includes several newcomers – Michael Sargent, Janice Falkenberg, and Lynn Fugina – who independently saw red flags and found things that were not in order. They then came together to unearth the whole story and bring it to the attention of the rest of the administration, Dr. Cole, and the authorities. I would like to commend them and everybody involved in this who works for the college. It was a bad situation that they were able to try to make the best of and overcome. I am grateful to

## Milwaukee Area Technical College District Board

Minutes of May 24, 2005

Page 3

Dr. Cole for creating the kind of improved processes that caught Michael McNichols.”

Chairperson Maierle reported that the Advisory Audit Committee had met on May 10, 2005; and Mr. Webber gave highlights of that meeting.

Chairperson Maierle announced the nomination of Ms. Linda McGuire for the Association of Community College Trustees National Service Award and read from a press release:

“Linda Stephany McGuire has been nominated by the Milwaukee Area Technical College District Board for a prestigious national honor. The Professional Staff Member Award, given for the first time by the Association of Community College Trustees recognizes outstanding service. Ms. McGuire has served in dual roles as executive assistant to the board and MATC’s president for the past 14 years.”

Chairperson Maierle presented a certificate of appreciation to Ms. Amanda Gray:

“In appreciation, the Milwaukee Area Technical College District Board of Directors commends the commitment and effort of Amanda Gray, student representative of the district board, 2004-2005. Your involvement benefits and inspires MATC students and the college community.”

### **F-1 Board Self-Evaluation**

Discussion Chairperson Maierle requested that board members complete the board self-evaluation form and return it to him by June 10, 2005.

### **F-2 MATC Foundation Report**

Discussion Ms. Sowell gave highlights of the May 19, 2005, MATC Foundation meeting:

- Hosted the Partners in Excellence Award event
- Raised over \$1 million for FY2004-05
- Granted approximately \$108,000 in scholarships

## Milwaukee Area Technical College District Board

Minutes of May 24, 2005

Page 4

- Granted approximately \$70,000 in grants to faculty and staff
- Presented a resolution to Dr. Lucy Rosenberg in honor of Mr. Jack Rosenberg's service to the MATC Foundation
- Recognized Mr. Knut Apitz as outgoing chairperson
- Announced the appointment of Mr. Warren Kreunen as chairperson
- Launched the MATC Alumni Association

### **ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole reported that:

- Over 800 students participated in the May 19, 2005, commencement ceremony
- Legislative breakfasts were held at the Downtown Milwaukee, Mequon, Oak Creek, and West Allis Campuses.
- Administrators met with members of the Wisconsin Legislative Minority Caucus
- GED graduation would be held on Wednesday, June 1, 2005.

Mr. Alfredo Luna, coordinator, Business and Technology Bi-Lingual Department, reported on Collaborative Portal Wisconsin, a partnership with South Division High School-La Plaza, which provides access, via computers, to curricula, programs, and tutorials to raise literacy among the Latino population.

#### **G-1 Plan of Implementation: Child Care Task Force Recommendations**

Dr. Cole stated that administration was responsible for meeting the goals and objectives of the Child Care Task Force and the Wisconsin Legislative Audit Bureau. He noted that the LAB had requested that the college strengthen its fiscal management with regard to child care services and eliminate tax subsidies for activities not directly related to access and instruction. Dr. Cole stated that administration was addressing the Child Care Task Force's recommendations, as directed by the board.

**Milwaukee Area Technical College District Board**

**Minutes of May 24, 2005**

**Page 5**

Mr. Michael Sargent, vice president, Finance, reported that the President's Budget Council had reviewed the directive from the board and had identified items in the budget that could affect an approximate \$311,000 savings. He stated that a detailed report would be presented at the June 28, 2005, board meeting.

Ms. Baker requested that administration continue to work with key members of the Child Care Task Force and that she be included in those meetings.

**ITEM H. STUDENT SENATE REPORT**

Discussion Ms. Amanda Gray thanked Dr. Cole for his support and participation in the Student Senate. She announced that Mr. Andre Jones would be the student representative to the MATC District Board.

**ITEM I. LEGISLATIVE MATTERS REPORT**

Discussion Mr. Robert S. Hartung, vice president, College Relations, reported on the May 6, 2005, Legislative Task Force meeting. Task force members include Messrs. Ellis Bromberg, Francisco Cortez, Tim Elverman, Carl A. (Chuck) Gobel, Jerry O'Sullivan, Dr. Michael Rosen, and Mses. Ruth Lucatero and Christine Woda.

Mr. Tim Elverman, lobbyist, Broydrick and Associates, reported that a motion to remove funds from the Wisconsin Technical College System had been withdrawn by the Wisconsin Joint Finance Committee, but that \$500,000 per year had been cut from the Alcohol and Other Drug Abuse program.

**ITEM J. AD HOC BOARD DEVELOPMENT COMMITTEE REPORT**

No report.

**ITEM K. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the May 17, 2005, minutes. He noted that authorization had previously been given to fill the Manager of Community Relations position, but that the position was currently listed as frozen. He encouraged the board to again

review that matter. Mr. Gobel congratulated the Channels 10/36 Friends on the successful 37<sup>th</sup> Annual Great TV Auction.

**ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the May 18, 2005, minutes.

**ESIR-2 Resolution to Approve Investigation and Implementation for Approval of the Animation A.A.S. Degree**

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve the Resolution to Approve Investigation and Implementation for Approval of the Animation A.A.S. Degree.

Action Motion approved.

**L-1 Policy A0111, District Board Committees Structure**

Motion It was moved by Ms. Baker, seconded by Mr. Gobel, to approve Policy A0111, District Board Committees Structure.

Action Motion approved.

**ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**M-1 PIER WISCONSIN**

**Closed Session**

Motion It was moved by Ms. Bell, seconded by Ms. Sowell, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item M-1, Pier Wisconsin, to deliberate or negotiate the purchasing of public property, the investing of public funds or other specified public business where competitive or bargaining reasons require a Closed Session. The board will reconvene into Open Session to take action on the remaining agenda items.

**Milwaukee Area Technical College District Board**

**Minutes of May 24, 2005**

**Page 7**

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Hughes, Sowell, Webber, Wells, and Maierle – 9.

Noes: None.

The board adjourned into Closed Session at 6:00 p.m.

**Open Session**

Motion It was moved by Mr. Maierle, seconded by Ms. Bell, to reconvene into Open Session.

Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Hughes, Sowell, Webber, Wells, Baker, and Maierle – 9.

Noes: None.

The board reconvened into Open Session at 6:32 p.m. No action was taken.

**FPO-7 Resolution Authorizing the Sale of General  
Obligation Promissory Notes, Series 2004-05G of  
Milwaukee Area Technical College District,  
Wisconsin**

Motion It was moved by Mr. Webber, seconded by Ms. Bell, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2004-05G of Milwaukee Area Technical College District, Wisconsin, and an additional \$3,500,000 under the Parameters Resolution.

Discussion Mr. Webber introduced Mr. Vincent P. Lyles, director, Robert W. Baird & Co., who distributed and reviewed the Final Pricing Summary for the general obligation promissory notes.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Gobel, Hughes, Sowell, Webber, Wells, Baker, Bell, and Maierle – 9.

Noes: None.

**Milwaukee Area Technical College District Board**

**Minutes of May 24, 2005**

**Page 8**

**FPO-8 FY2005-06 Contracts for Non-Represented Employees**

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the FY2005-06 Contracts for Non-Represented Employees.

Action Motion approved.

**FPO-9 Consideration of Compensation and Resolution Regarding Non-Represented Employees**

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the Consideration of Compensation and Resolution Regarding Non-Represented Employees.

Discussion Mr. Earle noted that a merit-based evaluation system would be implemented during the next fiscal year.

Action Motion approved.

**FPO-10 FY2004-05 Budget Update and Recommended FY2004-05 Budget Modification**

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the FY2004-05 Budget Update and Recommended FY2004-05 Budget Modification.

Discussion Mr. Sargent reviewed the budget updates and recommended budget modifications. He noted that there would be a budget surplus of 10.3 percent in the reserve account.

Action Motion approved.

**FPO-11 FY2005-06 Activity Plan & Budget and FY2005-06 Budget and Class I Legal Notice**

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the FY2005-06 Activity Plan & Budget and FY2005-06 Budget and Class I Legal Notice.

**Milwaukee Area Technical College District Board**

**Minutes of May 24, 2005**

**Page 9**

Discussion Mr. Sargent reviewed the FY2005-06 Activity Plan & Budget and FY2005-06 Budget and Class I Legal Notice.

Mr. Gobel requested that administration keep the board informed of the impact of frozen positions on programs and the college. Dr. Pablo G. Cardona, associate vice president, Human Resources, reported on the impact of frozen positions on current personnel and the effect on the areas they served.

**FPO-12 WTCS Life Insurance Consortium**

Motion It was moved by Mr. Webber, seconded by Mr. Gobel, to approve college joining the WTCS Life Insurance Consortium and moving its life and accidental death and dismemberment insurance coverage from MetLife to UNUM/Provident, effective August 1, 2005.

Discussion Attorney Brown reviewed information regarding the WTCS Life Insurance Consortium.

Action Motion approved.

**Discussion Items**

**FPO-13 New Financial Reporting for FY2005-06**

Discussion Mr. Sargent reviewed the draft of a new financial reporting system.

**FPO-15 Applied Technology Center (Oak Creek Campus)**

Discussion Dr. Vicki J. Martin, interim vice president, Oak Creek Campus, and Mr. James Eden, associate dean, Technology and Applied Sciences, reviewed information regarding the Applied Technology Center (Center for Energy Conservation/Advanced Manufacturing).

**ITEM N. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

**ITEM O. OLD BUSINESS/NEW BUSINESS**

**1. Date of Next Meetings**

June 13, 2005, 5:00 p.m., Public Hearing on the Budget, Milwaukee Campus, Board Room (M210)

June 28, 2005, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

**ITEM P. PERSONNEL MATTER**

**ITEM Q. LITIGATION UPDATE**

**ITEM R. EVALUATION OF THE PRESIDENT**

**Closed Session**

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(c) and 19.85(1)(f) of the Wisconsin Statutes to discuss Item P., Personnel Matter, to consider employment and performance evaluation data of a public employee over whom the board has jurisdiction or exercises responsibility, and to consider specific personnel problems against a specific person which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such data, or involved in such problems; and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item Q., Litigation Update, to confer with legal counsel with respect to litigation in which the MATC District is involved; and pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item R., Evaluation of the President, to consider the performance evaluation data of the president over whom the MATC District Board has jurisdiction or exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items P., Q., or R.

Action Motion approved, the roll call vote being as follows:

Ayes: Gobel, Hughes, Sowell, Webber, Wells, Baker, Bell, Earle, and Maierle – 9.

Noes: None.

**Adjournment**

The meeting adjourned at 7:15 p.m. No action was taken.

Respectfully submitted,

Bobbie R. Webber  
Secretary