



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
MARCH 22, 2005**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, March 22, 2005, and called to order by Chairperson Maierle at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

: **Present:** Lauren Baker, Jeannette Bell, Carl (Chuck) Gobel, William Hughes, Mark Maierle, and Lenard Wells; Peter Earle arrived at 5:05p.m., and Linda Sowell joined the meeting via telephone at 5:05 p.m.

**Excused:** Bobbie Webber was.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Chairperson Maierle noted that the order of the agenda items would be changed by moving Item I., Legislative Matters, after Item C., Approval of Minutes.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: February 22, 2005**

Motion It was moved by Ms. Baker, seconded by Ms. Bell, to approve the February 22, 2005, Regular Board Meeting Minutes.

Action Motion approved.

Ms. Sowell and Mr. Earle joined the meeting at 5:05 p.m.

**ITEM I. LEGISLATIVE MATTERS REPORT**

Discussion Mr. Gobel reported that the Senate and House of Representatives voted to continue funding under the Carl D. Perkins Vocational and Technical Education Act. Mr. Gobel read the following resolution:

WHEREAS thousands of Milwaukee Area Technical College students who are educationally and economically disadvantaged rely on the critical services funded by the Carl D. Perkins Act; and

WHEREAS the MATC students who receive these services represent 13 percent of the college's student population; and

WHEREAS the funding provides such educational services as tutoring, bilingual services, at-risk student case management, specialized services for the hearing impaired and disabled students, career advising and peer mentoring, pre-technical instruction and non-traditional occupation services; and

WHEREAS when MATC students receive support through Perkins funding, they show marked improvement in key measurable outcomes under federal guidelines that include course completion, graduation within three years, employment, and retention in employment;

THEREFORE BE IT RESOLVED that the MATC District Board of Directors strongly supports the continued federal funding of the Carl D. Perkins Act at current levels;

BE IT FURTHER RESOLVED that the MATC District Board of Directors strongly opposes President Bush's proposed 2006 budget which would eliminate the Perkins programs.

Motion It was moved by Mr. Gobel, seconded by Ms. Baker, to approve the Resolution in Support of Continued Federal Funding under the Carl D. Perkins Act.

Action Motion approved.

Discussion Mr. Gobel gave highlights on various federal and state pending legislation, and noted upcoming legislative visits to the MATC regional campuses.

**ITEM D. COMMENTS FROM THE PUBLIC**

Ms. Antonia Salas, Ms. Victoria Ohanaka, Mr. Benjamin Rosales, Ms. Diane McGrath, Mr. Lance Earo, Ms. M. Lourdes Castillo, Ms. Cathy Bohte, Ms. Lori Mueller, and Ms. Slava Broade spoke in support of MATC's Perkins-funded programs, encouraged continued funding of these programs, and expressed gratitude that the resolution had been passed.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2 Bills – February 2005**

**FPO-3 Financial Report – February 2005**

**FPO-4 Human Resources Report**

**FPO-5 Procurement Report**

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Consent Agenda.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

Discussion Chairperson Maierle thanked Mr. Gobel for his participation on the Social Development Commission, and asked that board members who may be interested in volunteering to serve on the commission contact him.

Chairperson Maierle noted that the President's Evaluation Tool will be distributed on March 30, 2005, for review at the April board meeting.

Chairperson Maierle noted congratulations to Ms. Linda McGuire on her nomination for the Regional and National ACCT Professional Staff Member Award.

Chairperson Maierle noted that he will work with Ms. McGuire to reschedule the Second Board Budget Workshop, which was recently canceled.

Chairperson Maierle commented on the recent Soul Food Dinner sponsored by the Black Student Union, noting that he enjoyed the event and was pleased to see the interaction of Rev. Jesse Jackson with students prior to the event.

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A pamphlet was distributed to board members on an upcoming Board and Leader Development seminar, scheduled for June 16, 2005, at the Center for Spirituality and Leadership in Fond du Lac, Wisconsin.

## **ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Darnell Cole introduced Mr. John Stilp, dean, Technology and Applied Sciences, who provided an update on MATC's partnership with GE Healthcare.

Dr. Cole introduced Ms. Theresa Barry, vice president, Student Services, who shared information on a partnership with the Milwaukee Mayor's office to provide employment to MATC students through a cooperative agreement.

Dr. Cole introduced Mr. Jim Gribble, director, Public Relations, who provided information on the March 23, 2005, Hispanic Forum sponsored by Alianza. The event will be held at the UMOs Education Center where Governor Jim Doyle will speak on Wisconsin's Budget and the Future of W-2.

Dr. Cole commended MATC students on the Grand Ball, noting it was a well-organized event which was enjoyed by everyone who attended.

Dr. Cole congratulated Ms. Gloria Pitchford-Trice, dean, Division of Pre-College Education, on receiving the "Women Putting Their Stamp on Milwaukee" award from the U.S. Postal Service.

## **ITEM H. STUDENT SENATE REPORT**

Discussion Mr. Archie Graham, director, Student Life, introduced Ms. Sandra Zierer, an MATC student who has been chosen to represent the college as the State Ambassador in Madison, and Ms. Florence McDowell, recipient of the New Century Scholar Award. Both students shared their background and values, and thanked the board and administration for the opportunity to serve and represent the college.

Ms. Amanda Gray reported on student activities, highlighting the successful Soul Food Celebration and the recent Grand Ball. Ms. Gray also provided a report on ten MATC students who recently visited the state Capitol to meet with legislators on Perkins funding, Pell grants, and textbook costs.

## **ITEM J. AD HOC BOARD DEVELOPMENT COMMITTEE**

Discussion No report

**ITEM K. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the March 15, 2005, minutes.

**ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Baker noted that the Education, Services, and Institutional Relations Committee did not meet during March.

**ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

**FPO-6 Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2004-05E of Milwaukee Area Technical College District, Wisconsin.**

Discussion Mr. Vincent Lyles, Robert W. Baird & Co., reviewed the Final Pricing Summary for the promissory notes. He distributed a copy of the Moody's credit report and confirmed Moody's Aa2 rating.

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2004-05E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Hughes, Sowell, Wells, and Maierle – 8.

Noes: None.

**FPO-7 Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2004-05F of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2004-05F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Hughes, Sowell, Wells, Baker, and Maierle – 8.

Noes: None

**FPO-8 Resolution to Revise FY2004-05 Renovation/Remodeling (Capital) Projects.**

Discussion Mr. Al Evinrude, director, Construction Services, reviewed the revisions to the Renovation/Remodeling Projects report. The revisions include a \$200,000 adjustment for a specific project in which the final bid was higher than anticipated.

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution to Revise FY2004-05 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

**FPO-10 FY2005-06 through FY2007-08 Planning Assumptions**

Discussion Mr. Michael Sargent, vice president, Finance, reviewed the FY2005-06 through FY2007-08 Planning Assumptions, highlighting various revisions recommended by the President's Budget Council. Mr. Sargent stressed that the planning assumptions were a work in progress, noting that the healthcare assumption estimate is currently estimated to be approximately 9 percent.

Mr. Earle shared concerns raised by the FPO Committee, indicating that there is only one more meeting cycle prior to publication of the FY05-06 budget (scheduled for May 13, 2005). He cautioned that the board proceed conservatively with the budget assumptions and ensure full board review of the proposed publication at the April meetings.

Mr. Sargent addressed questions raised regarding property value assumptions, unfunded healthcare and life liability, new GASB regulations, and fund balance.

At the request of Dr. Cole, Mr. Sargent provided an update on the issues previously discussed regarding the District Mutual Insurance (DMI) premiums. After contacting DMI and expressing concern with the rate increase, investigating the original quote from DMI, and various communications with DMI representatives, it was determined that a calculation error had been made and was being corrected. In addition, with regard to the classification of labor, a post-year audit will be conducted in an effort to reduce the premium. Mr. Sargent stated that a study would be completed regarding MATC's experience rate. In the interim, DMI has agreed to freeze MATC's premiums at the 2004 level until these items have been resolved.

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Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the FY2005-06 through FY2007-08 Planning Assumptions.

Action Motion Approved.

## **FPO-12 Resolution Creating a Milwaukee Area Technical College District Board Audit Advisory Committee**

Discussion Mr. Craig Piotrowski reviewed the proposed resolution to charter the creation of an MATC Board Advisory Audit Committee that will be charged with supplementing and increasing the board's knowledge, skill, and expertise in meeting its financial oversight responsibilities.

Mr. Piotrowski shared information on the frequency of meetings, possible costs involved, and the proposed composition of the members. He also provided background information on individuals who have volunteered to serve on this committee, which would consist of two MATC board members (the MATC District Board Chairperson and the FPO Committee Chairperson), and three external representatives. He noted that three individuals have volunteered to serve on this committee:

- Dr. Robert B. Yahr, CPA, Associate Professor of Accounting at Marquette University, Technical Director of the Governmental Reporting and Awards Through Evaluation Program, and member of WICPA's Financial and Governmental Accounting Task Force;
- Ms. Bonnie Baerwald, CPA, Vice President, Financial Management at Moraine Park Technical College who previously worked for Grant Thornton LLP; and
- Mr. Tom Weiland, CPA, Partner, Reilly, Penner & Benton LLP with governmental accounting expertise.

Mr. Piotrowski noted that these individuals would serve without compensation, but would receive reimbursement of expenses. He further noted that there would also be expenses related to internal auditing costs dependent upon scope, costs for advising, and meeting expenses. He estimated these expenses to be approximately \$40,000 to \$50,000 per year.

Mr. Earle stated that the resolution chartered the creation of the MATC Board Advisory Audit Committee. Mr. Piotrowski noted that the next steps would be to give structure to the committee and its concept and outline the responsibilities of the committee and reporting relationship.

It was noted that a continuity plan would be needed for appointing subsequent representatives to the committee when replacement representatives were necessary.

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Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution Creating a Milwaukee Area Technical College District Board Audit Advisory Committee.

Action Motion Approved.

**FPO-13 Resolution to Approve Avocational Fees for Academic Year 2005-06**

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution to Approve Avocational Fees for Academic Year 2005-06.

Action Motion Approved.

**Policy Approval**

**FPO-11 Policy B0806, Procurement Card**

Discussion Mr. Earle reviewed Policy B0806 as revised to include recommendations from board members, noting revisions related to security measures and supervisor accountability.

Motion It was moved by Mr. Earle, seconded by Mr. Gobel, to approve Policy B0806, Procurement Card.

Action Motion Approved.

**Discussion Items**

**FPO-09 FY2004-05 Budget Update**

Discussion Discussed in Item FPO-10, FY2005-06 through FY2007-08 Planning Assumptions.

**M-1 FY2005-06 Budget Development**

Discussion Discussed in Item FPO-10 FY2005-06 through FY2007-08 Planning Assumptions.

**M-2 Pier Wisconsin**

Discussion Attorney Janice Falkenberg reported that a Letter of Intent had been signed by Dr. Cole and Pier Wisconsin; and within the next ninety days, a mutually satisfactory licensing agreement would be negotiated. Mr. Michael Walsh, dean, Business and Information Technology, provided an overview of the partnership.

**ITEM N. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

**ITEM O. OLD BUSINESS/NEW BUSINESS**

Date of Next Meeting: April 26, 2005, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

**ITEM P. PHYSICAL PLANT AND PROPERTY**

**ITEM Q. LITIGATION UPDATE**

**Closed Session**

Motion It was moved by Ms. Bell, seconded by Mr. Earle, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item P., Physical Plant and Property, to deliberate or negotiate the purchasing of public property, the investing of public funds or other specified public business where competitive or bargaining reasons require a Closed Session; and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item Q., Litigation Update, to confer with legal counsel with respect to litigation in which the district is involved. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items P. or Q.

Action Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Earle, Gobel, Hughes, Sowell, Wells, Baker, Bell, and Maierle – 8.

Noes: None.

**ADJOURNMENT**

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Bobbie R. Webber  
Secretary