



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
AUGUST 24, 2004**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, August 24, 2004, and called to order by Chairperson Maierle at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, Carl (Chuck) Gobel, Mark Maierle, and Bobbie Webber.

Linda Sowell joined the meeting via telephone at 5:06 p.m.
Peter Earle arrived at 5:08 p.m.

William Hughes and Lenard Wells were excused.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Special Board Meeting: June 1, 2004

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve the June 1, 2004, Special Board Meeting Minutes.

Action Motion approved.

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C-2 Public Hearing: June 1, 2004

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to approve the June 1, 2004, Public Hearing Minutes.

Action Motion approved.

C-3 Special Board Meeting: June 3, 2004

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to approve the June 3, 2004, Special Board Meeting Minutes.

Action Motion approved.

C-4 Special Board Meeting: June 15, 2004

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to approve the June 15, 2004, Special Board Meeting Minutes.

Action Motion approved.

C-5 Regular Board Meeting: June 22, 2004

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to approve the June 22, 2004, Regular Board Meeting Minutes.

Action Motion approved.

C-6 Annual Organizational Meeting: July 12, 2004

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to approve the June 12, 2004, Annual Organizational Meeting Minutes.

Action Motion approved.

Ms. Sowell joined the meeting via telephone at 5:06 p.m.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Chairperson Maierle stated that there would be a limit of three persons who could speak to an issue, and that each speaker would be limited to five minutes speaking time.

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Mr. Al Levy, city of Milwaukee resident, expressed concern regarding a rumor about budgetary reductions in the Bilingual program and suggested expanding services in the program.

Mr. Peter Earle joined the meeting at 5:08 p.m.

Mr. Edelmiro Dominguez, counselor, read a statement, "Sustaining Bilingual Services in MATC."

Mr. Francisco Urbina, instructor, Adult High School Program, distributed a copy of a letter addressing Hispanic issues addressed to Dr. Darnell Cole and signed by Becky Carillo-Michels, Edelmiro Dominguez, Becky Quesada, and Francisco Urbina.

Mr. Zongsae Vang, student, and six representatives from the Hmong community requested the college increase the number of staff serving the Hmong community and that the Hmong specialist be reinstated to a 52-week position. He thanked Dr. Cole for setting up a meeting on August 26, 2004, with representatives of the Hmong Community.

Dr. Narciso Aleman, Coordinator of Adult Basic Literacy at South Division High School, thanked Dr. Cole for his leadership in programs for Spanish-speaking communities, which have become a national model.

County Supervisor Peggy West, MATC alumnus, thanked the college for the educational opportunities she was afforded and distributed a copy of a letter from Ms. Jennifer Morales, Milwaukee Board of School Directors, regarding recent cutbacks in services to the college's bilingual and immigrant students. Ms. West stated that she would be meeting with Dr. Cole to discuss these issues.

Mr. William Campbell, Black Student Union representative, thanked Dr. Cole for generating changes in the Student Center third floor atrium and cafeteria.

Ms. Martha Love, Marquette Interchange consultant, and Ms. Kim Haase, Haase Media, stated that they were working with Dr. Cole to keep the college community informed regarding the Marquette Interchange reconstruction project and its effect on the college.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – June 2004

FPO-3 Bills – July 2004

FPO-4 Financial Report – June and July 2004

FPO-5 Human Resources Report

FPO-6 Procurement Report

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the Consent Agenda.

Discussion Mr. Webber noted that Ms. Theresa Barry's appointment as vice president of student services was extended to June 2005. He presented a Human Resources Report Addendum to promote Dr. Pablo Cardona to associate vice president, Human Resources. Mr. Webber noted a typographical error in attachment FPO-6, Procurement Report, II. Procurements, 3. Instructional/Administrative Microcomputer Systems, Printers, Network Hardware and System Software, Total expenditures not to exceed ~~\$4,800.00~~ **\$4,800,000** for hardware, software and license agreements.

Action Motion approved.

Discussion Mr. Webber congratulated Ms. Barry and Dr. Cardona on their appointments.

ITEM F. CHAIRPERSON'S REPORT

Discussion Chairperson Maierle acknowledged receipt of a thank you note from the family of Lollie Drew, Ms. Baker's mother-in-law.

**F-1 2004-05 Board Committee Appointments
F-2 2004-05 Selection of Wisconsin Technical College
District Boards Association Representatives
F-3 2004-05 Board Representatives to Associated
Groups**

Discussion Chairperson Maierle announced appointments to the board committees, the Wisconsin Technical College District Boards Association, and to the associated groups.

F-4 Board Development

Motion It was moved by Chairperson Maierle, seconded by Ms. Bell, to appoint three board members to an *ad hoc* Board Development Committee of the board to develop and formulate an agenda(s) and activities for a board retreat(s) during FY 2004-05.

Discussion Ms. Bell requested that dates be scheduled well in advance of retreats. Ms. Baker suggested that the committee be responsible for board development issues beyond retreats.

Action Motion approved.

Discussion Chairperson Maierle stated that possible retreat dates would be November 6 and 20 or November 13 and December 4, 2004. He announced the appointment of Ms. Sowell as chairperson and Mr. Gobel and Dr. Hughes as members of the *ad hoc* Board Development Committee.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Cole introduced Dr. Ann Burbach and Ms. Annette Velez, co-chairs of the MATC Giving Campaign. They stated that the campaign goal was \$155,000 with 700 participants. Dr. Cole asked board members to contribute to the campaign through the college.

Ms. Barry presented an enrollment update, using the enrollment funnel.

Dr. Cole stated that a number of student services employees had been on a 43-week contract, but that contracts had been

extended to 52 weeks when extra funding had been generated; but that when those funding sources were gone, the contracts had reverted to 43 weeks. Ms. Barry stated that a committee of Local 212 representatives and administration was being formed to determine how 30 positions could be moved to Fund I support. She stated that as a result of Perkins funding and employee retirements, no staff members would be laid off. Ms. Barry reported that employees in the special needs area had worked during the summer semester; that permanent special needs services would be provided at the Mequon Campus; and that a full-time academic support specialist had been assigned to the Mequon Campus. Ms. Barry also reported that two of the four employees in the multicultural affairs area were assigned from 52 to 43 weeks employment. She stated that a full-time employee had been assigned to work with the influx of Asian students. Ms. Barry reported that the Bilingual Education Office had remained open during the summer semester. She noted that there were four Hispanic, two Asian, one American Indian, four African-American, and nine Caucasian counselors.

Mr. Earle objected to bilingual services being considered as a part of special needs services, since he believed bilingual services to be a fundamental core function of student services.

Mr. Gobel suggested that the needs of students be matched with the time that services are provided, whether it is 52 or 43 weeks.

Ms. Baker requested that further information regarding student services be brought to the Education, Services, and Institutional Relations Committee.

Mr. Gobel expressed a need to focus attention on facility management to address the issue of waitlisted courses.

Ms. Sowell departed the meeting at 6:44 p.m.

Dr. Earl Wheatfall reported that the college had partnered with the Mother Kathryn Daniels Conference Center for Community Empowerment and Family Reunification by providing basic skills and computer software classes, and had donated 26 computers to the center.

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Ms. Gloria Pitchford-Trice reported the following awards:

- HEP grant - \$375,000 annually for the next five years
- Educational Talent Search - \$268,165
- AEFL grant - \$1,882,100
- GPR - \$621,600
- House of Corrections - \$75,100
- OIC - \$500,000
- Hillside - \$85,000
- Milwaukee County Childcare contract - \$99,500
- Project Lead the Way (Kern Foundation) \$5,890

Ms. Pitchford-Trice invited board members to the ribbon-cutting ceremony for the Child Care Providers' Learning Lab at Milwaukee Enterprise Center-North.

Dr. Cole reported that over 30 new faculty members had participated in Coordination Day activities.

ITEM H. STUDENT SENATE REPORT

No report.

ITEM I. LEGISLATIVE MATTERS

Discussion Ms. Baker stated that Perkins funding may be reauthorized by the federal government. She reported that the Wisconsin Assembly's Colleges and Universities Committee and the Senate's Select Committee on State and Local Government Relations would hold hearings on August 31, 2004.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the August 16, 2004, committee minutes.

Mr. Gobel invited the board to participate in a presentation regarding the Corporation for Public Broadcasting Major Gift Initiative with the Friends of Channels 10/36 on September 14, 2004.

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Mr. Gobel indicated that an update of the transition plan for digital television would be brought to the board at a later date.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the August 17, 2004, committee minutes.

ESIR-3 Resolution to Approve Residential Electrical Apprenticeship Program

Motion It was moved by Ms. Baker, seconded by Mr. Earle, to approve the Resolution to Approve Residential Electrical Apprenticeship Program.

Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Webber gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the August 23, 2004, committee minutes.

FPO-7 Resolution Authorizing the Sale of \$17,500,000 General Obligation Promissory Notes, Series 2004-05A of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the Resolution Authorizing the Sale of \$17,500,000 General Obligation Promissory Notes, Series 2004-05A of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, Robert W. Baird & Co., reviewed the Final Pricing Summary, August 24, 2004. He distributed a copy of the Moody's credit report and confirmed Moody's Aa2 rating.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Webber, and Maierle – 6.

Noes: None.

FPO-9 Resolution to Approve Three-Year Facilities Plan

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to approve the Resolution to Approve Three-Year Facilities Plan.

Discussion Ms. Baker requested further information on the facilities plan. Mr. Gobel requested periodic reports on the facilities plan.

Action Motion approved.

L-1 Policy A0114, Tax Incremental District (TID) – Joint Review Board Presentation

Motion It was moved by Mr. Webber, seconded by Mr. Gobel, to approve Policy A0114, Tax Incremental District (TID) – Joint Review Board Presentation.

Discussion Chairperson Maierle reported that Ms. Renee Dudley, controller, would coordinate TID matters with the *ad hoc* Legislative Committee. Dr. Cole noted that Dr. Michael Rosen, president of Local 212, and Ms. Dudley would coordinate efforts on TID issues.

Action Motion approved.

FPO-15 Out-of-Country Travel Quarterly Report

Discussion Mr. Webber presented the report for information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

Chairperson Maierle stated that Ms. Sowell would report on the MATC Foundation at the September Board meeting

Dr. Cole announced the resignation of Mr. Brian O'Malley, Milwaukee Enterprise Centers manager.

ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: September 28, 2004, 5:00 p.m. Regular Board Meeting, Milwaukee Campus, Board Room (M210).

Closed Session

Motion It was moved by Ms. Bell, seconded by Mr. Webber, to convene into Closed Session pursuant to Sections 19.85(1)(c) and (g) of the Wisconsin Statutes to discuss Item O., Personnel Matter, to consider employment of a public employee over whom the MATC District Board has jurisdiction or exercises authority, and to confer with general counsel concerning strategies to be adopted by the MATC District Board with respect to litigation in which it is likely to become involved. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O. It was further moved that the MATC District Board convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item P., Consideration of the President's Compensation, to consider compensation data regarding the president over whom the MATC District Board has jurisdiction and exercises authority. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item P.

Action Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Webber, Baker, and Maierle – 6.

Noes: None.

The board convened into Closed Session at 7:23 p.m.

Adjournment

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Bobbie R. Webber
Secretary