

Attachment ESIR - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
Education, Services, and Institutional Relations Minutes**

STAFF/FACULTY PRESENT: Tony Baez Mark Trask
Theresa Barry Mike Walsh
Christy Brown John Stilp
Darnell Cole Janice Falkenberg
Rob Hartung

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, August 17, 2004, and called to order by Chairperson Baker at 4:30 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Lauren Baker, William Hughes, Lenord Wells
Additional Board Member Present: Mark Maierle

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – June 15, 2004 – Attachment 1

Motion: The minutes were approved without objection.

Action: Motion approved.

ITEM D: COMMENTS FROM THE PUBLIC

Ms. Baker wanted to note that the committee has two new members and suggested that they review the previous minutes which dealt with a number of key issues that will be continuing throughout the year. Dr. Baez also stated that if any of the new members wishes additional information on any of the issues before the committee, he is more than willing to provide that to them.

ITEM E: ACTION ITEMS

E-1 Tentative Meeting Schedule – Attachment 2

Discussion: Due to a time conflict by several committee members, the ESIR committee meetings will be changed to Wednesdays at 5:00 p.m. beginning in September.

Motion: It was moved by Mr. Hughes, seconded by Mr. Mr. Wells, to change the ESIR committee meetings from Tuesdays at 4:00 p.m. to Wednesdays at 5:00 p.m.

Action: Motion approved.

E-2 Resolution to Approve Residential Electrical Apprenticeship Program – Attachment 3

Discussion: Dr. Baez stated that MATC is seeking approval for the implementation of the program and gave a brief overview of the resolution. Mr. John Stilp and Dr. Bill Hodgkinson were introduced and provided an explanation of the program and its projected outcomes. This happens to be the 23rd active apprenticeship programs this year. The state's Joint Apprenticeship Training Committee requested that MATC implement this program to cover the changes in residential wiring trades. These positions will be strictly for residential installations. Additional materials were distributed. They included examples of various projects, Residential Apprentice Pay Rates, and the Program listing itself.

Mr. Mark Maierle inquired about the tracking of the students and future projections for enrollment. Dr. Hodgkinson stated that the students will complete the program within three years.

Ms. Baker inquired about the impact on non-apprenticeship and Associate Degree programs? Dr. Hodgkinson stated that the other technical diploma program is continuously overenrolled. This program will replace a short-term training program that has been running for some time.

Mr. John Stilp also wanted it noted that the electricity program is consistently full with waiting lists. A new electricity lab will be opening

up this coming semester and an open house is planned to showcase this new facility where the board will be invited.

Motion: It was moved by Mr. Wells, seconded by Mr. Hughes to forward the Resolution to approve the Residential Electrical Apprenticeship Program to the full Board for approval.

Action: Motion Approved

ITEM F: DISCUSSION ITEMS

F-1 Advisory Committee Equity Report Update – Attachment 4

Discussion: Dr. Baez gave background information about the advisory committee equity report for the benefit of the new Board members. The report is to provide board members updates on our progress on continuing to monitor the advisory committee make up to ensure improved participation in the committees by minority, woman and labor. This quarter the Business, Graphic Arts & Information Technology division made significant improvements in their minority participation while other divisions went slightly down. In some of committees even the departure of one committee member can skew the statistics because of the size of the committee. Problem area still continues to be the Technical & Applied Science areas because of their larger number of apprenticeship programs.

Director Baker gave a brief clarification of the report for the new board members, and the importance of the committees. Dr. Baez stated that these committees are very important to the academic integrity of our programs. He also stated that Dr. Wheatfall has been assigned to recruit more minority personnel.

F-2 Phase III of 21st Century Urban Technical Education Project – Attachment 5

Discussion: Dr. Baez gave an overview of the grants received from the National Science Foundations. This is a review a project that is positioning the college very favorably in high school curriculum redesign and the transitioning of high school students to MATC.

Mr. John Stilp, Dr. Bill Hodgkinson and Mr. Dale Dulberger presented the Phase III issues and update with a project overview which teaches teachers how to be better teachers in a technical environment. Dr. Hodgkinson provided the statistical information of the project, citing each part of the three year project, along with the five initiatives. A video tape was viewed and follow up information

was provided.

Mr. Mark Maiерle inquired whether or not the tape had been shown publicly. Mr. Dulberger stated that the release will be sometime in September. WE energies are a strong supporter of the video and provided \$2500 to help produce the tape and future copies. Other recognition for other supporters was given.

F-3 Update on WTCS Curriculum Initiatives

Discussion: Dr. Baez briefly reviewed the purpose of this initiative for the new board members and reported on the listening sessions that were held to provide faculty and staff opportunities for input, which was later submitted to the state. The ISA group met and reviewed the input that was submitted by the staff and faculty of all the districts. A subcommittee of three ISA members was assigned to compile, analyze and review the feedback data. Dr. Báez was a member of this committee. Key issues were developed from these listening sessions. In July, the ISA group and WTCS officials met and reviewed the information provided by the subgroup. At that meeting a process was developed to implement the curriculum initiatives that were brought forth by the state with consideration to the input of the faculty and staff. These initiatives will continue during the next several years. The state will proceed to modify the Associate of Applied Sciences degree. This means that it will contain a more rigorous general studies core ranging between 21-30 credit hours. Due to the added rigor this new core it was also discussed that students who come under prepared will need support systems so that they don't fall behind. It was determined that some developmental/remedial courses will have to be included in the degree to help these students succeed.

The college is now obligated to begin to realign our Associate Degree programs with the new standards. MATC is ahead of these goals because most of our Associate Degree programs already have more than 21 general studies credits.

The second initiative is a state wide curriculum, which means programs would be recognized statewide, the program and curriculum will be the same at all of our district locations. However, there will be some leeway provided because of particular local needs.

Another initiative is on changes to the AA degree; modifications need to be done so that the AA degree can transfer in its totality to any 4-year institution in the state. We need to create strands within the AA degree to market the college as a college of first choice for students

coming out of high school, and then continuing elsewhere.

Mr. Mark Maierle asked what percentage of our program are AAS degrees. Dr. Baez stated that approximately 50% are AAS degrees 20% are AA.

Mr. Wells inquired about the notion that the four year colleges are eliminating the remedial courses from their college, forcing students to attend technical colleges first, then proceeding to the 4-year university. These issues need to be addressed because financial aid services are reducing the number of dollars that are available for use for remedial courses.

Ms. Baker stated the major issue is one of access for our students.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Ms. Theresa Barry provided an enrollment update as of 9:00a.m. 8/17/04, enrollments are up 10.77% from last year to this year. Program registrations are up slightly .36% and non-programs registrants are down 5.42%. This decrease was due to deregistering non-paying students. Ms. Barry distributed a chart showing the impact of the deregistering.

Mr. Mark Maierle inquired what is being done to locate more clinical sites for the health field programs. Dr. Báez responded that we are constantly looking for more sites, however, when new sites are found it also requires hiring new faculty because of the one to eight faculty to student ratio in the clinical courses.

The generation of applications vs. actual applicants yield was discussed. The issues of student applications and the students themselves needed to be studied.

G-2 The Higher Learning Commission Status Report – Attachment 6

Discussion: Dr. Baez briefly reviewed what had been discussed at the previous ESIR committee meetings. MATC moved from 58% compliant to 88% compliance in credentialing. The goal was 90% compliant, however, this was due to the increase in articulation agreements and the requirement of more faculty to have their masters degrees. Currently, all new hires are required to have the credentialing requirements of the particular department they are being hired for. The report was submitted on time and NCA has acknowledged its

receipt. It is currently going through the NCA processes.

G-3 Monthly Advisory Committee Report – Attachment 7

Discussion: None

ITEM H: MISCELLANEOUS ITEMS

H-1 COMMUNICATIONS AND PETITIONS

None

H-2 INFORMATION ITEMS

Director Wells attend a ribbon cutting ceremony for inmates who need to acclimate back into the community. This program is to link inmates back to the community, City of Milwaukee, MATC and the surrounding communities.

Computers were moved from non used labs to populations that need them. MATC visibility will be greater and there is the possibility of some FTE generation.

On Friday, August 20, there will be a major celebration at Holy Redeemer. They are opening a \$15 million dollar technology center. MATC's technology department has set up a learning lab where we will be teaching courses. The facility is a multipurpose design. The room that MATC has in the facility is dedicated to MATC Teaching and Learning activities. It includes 25 new computers, projection systems and work stations.

ITEM I: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, September 22, 2004, 5:00 p.m.
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The committee adjourned at 6:10 p.m.

Respectfully submitted,
Sandra C. Webster
Administrative Specialist to the Provost