



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
NOVEMBER 25, 2003**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, November 25, 2003, and called to order by Vice Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, Peter Earle, Carl (Chuck) Gobel, William Hughes, Linda Sowell, Keith Terry, and Bobbie Webber.

Mark Maierle arrived at 7:07 p.m.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Vice Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: October 28, 2003

Motion It was moved by Mr. Terry, seconded by Ms. Sowell, to approve the October 28, 2003, Regular Board Meeting Minutes.

Action Motion approved.

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C-2 Special Board Meeting: November 7, 2003

Motion It was moved by Mr. Webber, seconded by Mr. Terry, to approve the November 7, 2003, Special Board Meeting Minutes.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Dr. Michael Rosen, president of Local 212, requested that the faculty and staff be treated as partners and that the contracts be settled.

Ms. Malou Noth, AFSCME 48 staff representative and Local 587 representative, expressed concern about the parking plan, noting that it was a negotiable issue, and concern about statements in a *Milwaukee Journal Sentinel* article.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – October 2003
FPO-3: Financial Report – October 2003
FPO-4: Human Resources Report
FPO-5: Procurement Report

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Consent Agenda.

Discussion Mr. Earle reported that Item FPO-5, II. 4. Prime Source Beverage Agreement, had been removed from the agenda and that a policy would be developed regarding prime source agreements.

Mr. Gobel inquired about the outside legal counsel fee schedule. Attorney Christy Brown stated that there was a reduction in the retainer amount from the prior year and that there was no cap on the amount of hours. Mr. Earle noted that there was financial and historical merit in contracting with a single provider. Attorney Brown stated that legal counsel finalists were judged on: 1) experience in the areas of general business, employment, labor, student education, higher education, and real estate; 2) fees;

3) use of women, minority, or disadvantageded business enterprises; 4) experience in higher education in general; and 5) previous work with the technical college system. She stated that Messrs. Robert Hartung, Al Evinrude, Mike Sujecki, Ms. Cheryl Randall, and Dr. Pablo Cardona comprised the selection committee. Attorney Brown stated that there was an out clause in the contract if the legal firm did not utilize the services of women, minority, or disadvantageded business enterprises.

Action Motion to approve the Consent Agenda approved.

ITEM F. CHAIRPERSON'S REPORT

Discussion Ms. Baker reminded the board to respond to the suggestion of paperless board agendas/packets. Ms. Bell requested that materials be e-mailed to board members.

F-1 Approval of President's Performance Evaluation Instrument

Motion It was moved by Ms. Baker, seconded by Ms. Bell, to approve the President's Performance Evaluation Instrument.

Discussion Mr. Gobel suggested that an interim evaluation be conducted.

Action Motion approved.

Information Item: Tax Incremental District (TID) Review

Discussion Ms. Baker introduced Mr. Greg LeRoy, director of Good Jobs First, who presented information on Tax Incremental Districts and the Park East Redevelopment project. Mr. Todd Poppe reported that the President's Budget Council had met with Mr. LeRoy and discussed involvement in the Park East Redevelopment project. Mr. Earle suggested that a board member represent the college and actively participate in the project. Mr. Poppe distributed an article from the November 21, 2003, *Business Journal*, "TIF Legislation Expected to Boost Economic Development."

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Cole introduced Representative Jeff Stone and thanked him for the introduction and passage of legislation that would allow the college to build a new applied technology center. Rep. Stone complimented Mr. Tim Elverman, Broydrick & Associates lobbyist, for his help in getting the bill passed and signed into law.

Dr. Cole reported that he, Ms. Baker, Attorney Brown, and Messrs. Hartung and Poppe had addressed the Wisconsin Technical College System Board regarding the Legislative Audit Bureau.

Dr. Cole announced the December Holiday Dessert Receptions hosted by the District Board and administration and prepared by the culinary arts and bakery students.

Dr. Cole stated that presidential candidates General Wesley Clark and Senator John Edwards had visited the campus. He reported that 16 state senators and representatives had met on campus for a meeting of the Select Committee on Jobs Creation.

Dr. Cole announced that the graduation ceremony would take place on December 18, 2003.

ITEM H. STUDENT SENATE REPORT

Discussion Ms. Pamela Harris reported on activities in:

- American Student Association of Community Colleges
- Wisconsin Student Government
- Area Student Senate Board
- Student Life Committee
- Campus Activities

ITEM I. LEGISLATIVE MATTERS

No report.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the November 17, 2003, committee minutes. He announced that Mr. Dan Jones of Channels 10/36 had been awarded the Wisconsin Education Association Council 2003 School Bell Award.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the November 24, 2003, committee minutes.

ESIR-2 Resolution to Approve Investigation for Approval of the Medical Interpreter Associate Degree Program

Motion It was moved by Ms. Bell, seconded by Ms. Sowell, to approve the Resolution to Approve Investigation for Approval of the Medical Interpreter Associate Degree Program.

Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the November 24, 2003, minutes.

FPO-6 Resolution to Approve Acceptance of the Comprehensive Annual Financial Report, Single Audit Report, and Report on Internal Control

Discussion Mr. Earle noted that the resolution would include only approval of the Acceptance of the Comprehensive Annual Financial Report and that the Single Audit Report and the Report on Internal Control would be brought to the December board meeting.

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Mr. Poppe introduced Ms. Renee Messing of Virchow Krause & Company, who distributed updated Financial Highlights, June 30, 2003 and 2002; reviewed the 2003 Comprehensive Annual Financial Report; and summarized fund information.

Mr. Poppe distributed a revised Resolution to Approve Acceptance of the Comprehensive Annual Financial Report and a revised Schedule to Reconcile the Combined Balance Sheet – All Fund Types to the Statement of Net Assets.

Ms. Baker commended the college on a positive Comprehensive Annual Financial Report.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution to Approve Acceptance of the Comprehensive Annual Financial Report.

Action Motion approved.

FPO-7 Policy B0804, Minority, Women, and Handicapped Business Enterprise Program

Discussion Mr. Earle stated that the Finance, Personnel, and Operations Committee had deferred action on the policy.

FPO-8 Policy B0805, Minority, Women, and Handicapped Business Enterprise Procurement Bid Differential

Discussion Mr. Earle stated that the Finance, Personnel, and Operations Committee had deferred action on the policy.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

None.

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ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: December 16, 2003, 5:00 p.m.,
Regular Board Meeting, Milwaukee Campus, Board Room
(M210).

ITEM O. NEGOTIATIONS UPDATE

Compliance with Open Meetings Law

Vice Chairperson Baker stated that the board intended to
convene into Closed Session.

Motion It was moved by Mr. Webber, seconded by Mr. Earle, to
convene into Closed Session pursuant to Section 19.85(1)(e)
of the Wisconsin Statutes to discuss negotiations.

Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Hughes, Sowell, Terry, Webber,
and Baker – 8.

Noes: None.

Closed Session

The board convened into Closed Session at 6:36 p.m.

Adjournment

The meeting adjourned at 8:40 p.m. No action was taken.

Respectfully submitted,

Bobbie R. Webber
Secretary