



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
MAY 25, 2004**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, May 25, 2004, and called to order by Chairperson Maierle at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Jeannette Bell, Peter Earle, Mark Maierle, Linda Sowell, Keith Terry, and Bobbie Webber. Carl (Chuck) Gobel arrived at 5:28 p.m. and William Hughes arrived at 6:43 p.m.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: April 27, 2004  
C-2 Special Board Meeting (Board Retreat):  
May 8, 2004**

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve the April 27, 2004, Regular Board Meeting Minutes, and the May 8, 2004, Special Board Meeting (Board Retreat) Minutes.

Action Motion approved.

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**ITEM D. COMMENTS FROM THE PUBLIC**

Discussion Chairperson Maierle stated that there was a limit of three persons who could speak to an issue, and that each speaker was limited to five minutes speaking time.

Mr. Eddie Alva, Mr. Gabriel Lopez, and Mr. Kong Xiong requested that the High School Equivalency Program (HEP) be refunded.

Mr. William Campbell, Sergeant-at-Arms, Black Student Union, distributed a copy of "No More Talk, Official Paper of Organizational Position" and a copy of a letter to BSU members.

Ms. Mary Neal, Local 212 representative/Special Needs Department paraprofessional, expressed concern regarding proposed employee cutbacks in the Center for Special Needs, Interpreter, Academic Support, Multicultural, Bilingual Education, and Outreach Specialists Departments, which focus on student retention. She suggested that administrators work a four-day week during the summer semester.

Ms. Rebecca Carrillo-Michels, Office of Bilingual Education, expressed concern regarding a proposed change to reduce services of the department to ten months; which, she said, would adversely impact students.

Mr. Gobel arrived at 5:28 p.m.

Ms. Holly Eisberner, Center for Special Needs, stated that a proposed reduction in hours during the summer semester would not allow for the needs of students to be met.

Ms. Betty Cystrunk and Mr. Greg Verdin, educational assistants, expressed concern that they had not received a written notice of a reduction of their hours of employment and that tutoring hours would be reduced for students.

Mr. Michael Peppers, outreach specialist, stated that the proposed layoffs and reduction in work hours of front-line staff would be detrimental to students.

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Mr. Jason Mathews, Multicultural Affairs student service specialist, spoke against proposed cutbacks in services to students.

Ms. Diane McGrath, treasurer of Local 587, suggested that the college not pay high salaries to its employees, that automatic salary increases not be given to nonrepresented employees, and that consideration be given to reduce the salaries of administrators.

Mr. John Goldstein, president Milwaukee County Labor Council and chair of the HIRE Center, stated that the college served a unique function as a vocational-technical institution. He asked for support to establish a satellite center at the Private Industry Council Reach Institute building. Mr. Goldstein recommended the continuation of a learning lab at the HIRE Center. He distributed information on HIRE Center Annual Performance Comparisons.

Dr. Hughes arrived at 6:43 p.m.

Ms. Yer Vang, treasurer MATC Asian Student Association, expressed concern about the proposed reduction of services to students of diverse backgrounds.

Ms. Denise Logan, president of the Native American Student Group, asked that the specialist positions, which serve Native American students, not be cut.

Mr. Tony Zielinski, city of Milwaukee alderman, urged the board to support efforts to retain the HIRE Center at the Milwaukee Enterprise Center-South and to create a satellite center on the North Side of Milwaukee.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2 Bills – April 2004**  
**FPO-3 Financial Report – April 2004**  
**FPO-4 Human Resources Report**  
**FPO-5 Procurement Report**  
**FPO-6 Affirmative Action Quarterly Report**

Motion It was moved by Mr. Earle, seconded by Ms. Sowell, to approve the Consent Agenda.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

Discussion Mr. Maierle reported that he had attended the Governor's Workforce Development Conference and noted that Ms. Sandy McClary and Mr. Dale Dulberger had made presentations at the conference. He stated that he had met several times with Dr. Darnell Cole and Mr. Craig Piotrowski, interim chief financial officer, regarding budget issues.

**ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole reported that spring graduation had been held on May 22<sup>nd</sup> and that Secretary of Commerce Cory Nettles had been the keynote speaker.

Dr. Cole stated that he had met with 11 legislators in Madison to discuss college matters and had attended the Women in Government Conference. Mr. Tim Elverman, lobbyist with Broydrick and Associates, reported that he and Dr. Cole discussed the following matters with the legislators:

- Enrollment
- Healthcare costs
- Programming
- Adult enrichment courses
- Applied technology center

Ms. Theresa Barry, vice president of Student Services, reported on the Court Access Program, which served approximately 140 students. She noted that the program would continue in the fall semester.

**ITEM H. STUDENT SENATE REPORT**

Discussion Mr. David Kroenke reported on activities regarding:

- Campus Events
- American Association of Community Colleges

**ITEM I. LEGISLATIVE MATTERS**

Discussion Ms. Baker distributed information on the Perkins Act, "Perkins Plan Provides Limited Improvements; Significant Concerns Remain."

**ITEM J. AD HOC LEGISLATIVE COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the *ad hoc* Legislative Committee meeting, which are reflected in the May 18, 2004, committee minutes. He distributed additional information, "Legislative Services Goals, Broydrick and Associates, May 2004 – January 2005."

Dr. Hughes suggested that the committee partner with the Southeastern Wisconsin School District Legislative Alliance.

**ITEM K. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the May 17, 2004, committee minutes.

Mr. Gobel stated that the Public Broadcasting Station dues and programming dues were scheduled to be increased and that because of issues surrounding the increases a letter and petition were being circulated by member stations. Mr. Maierle agreed to sign the documents.

**ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the May 18, 2004, committee minutes.

**ESIR-2 Resolution to Approve the District's Plan for Five-Year Certification Renewal**

Motion It was moved by Ms. Bell, seconded by Ms. Baker, to approve the Resolution to Approve the District's Plan for Five-Year Certification Renewal.

Action Motion approved.

**ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the May 19, 2004, committee minutes.

**FPO-7 Resolution Authorizing the Sale of \$1,700,000 General Obligation Promissory Notes, Series 2003-04F of Milwaukee Area Technical College District, Wisconsin**

Discussion Mr. John Mehan, Robert W. Baird & Co., reviewed the Final Pricing Summary, May 25, 2004. He distributed a copy of the Moody's credit report as well as a history of Moody's credit reports, and highlighted the history of comments made by Moody's analysts. Mr. Earle stated that it was necessary to adhere to the college's policy governing reserves.

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Resolution Authorizing the Sale of \$1,700,000 General Obligation Promissory Notes, Series 2003-04F of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Hughes, Sowell, Webber, and Maierle – 8.

Noes: Terry – 1.

**FPO-8 Revised FY2004-05 through FY2006-07 Planning Assumptions**

Discussion Ms. Renee Dudley, controller, reviewed the planning assumptions.

Motion It was moved by Mr. Earle, seconded by Dr. Hughes, to approve the Revised FY2004-05 through FY2006-07 Planning Assumptions.

Action Motion approved.

**FPO-9 FY2003-04 Budget Adjustment**

Discussion Mr. Earle opined that adjustments were required in the FY2003-04 budget because of errors that had been made in wage assumptions. Dr. Cole noted a \$1.9 million shortfall, which, he stated, was being addressed. Ms. Baker stated that the board had not funded the 3 percent wage increase in the previous fiscal year. Mr. Earle stated that the board had adopted a budget with a 3 percent base salary assumption as part of a balanced budget. Mr. Craig Piotrowski, interim chief financial officer, reviewed FPO-13, FY2003-04 Budget Reconciliation.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the FY2003-04 Budget Adjustment.

Mr. Terry stated that he had understood the FY2003-04 budget assumptions that the board had previously approved. Mr. Terry distributed the following prepared statement: "I will vote no this evening to the negotiated contracts as presented. I respect and appreciate the contributions all of our employees make to our educational mission and wish that we had the money to reward them. However, we do not. It is clear that we will end the year with a deficit. This deficit

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could be addressed immediately by withholding salary increases. As a board member, I believe I represent the interests of the community and the tax paying public. Too many board members are controlled, instead, by special interests. That control will force us to use our reserve funds. I cannot be a party to that. I also cannot be a party to the absurd notion that we did not know that the raises would put us in a deficit position. We were advised time and time again that this would be the case. Again, I value the work of our faculty and staff but must vote responsibly.”

Mr. Piotrowski reviewed the 2004-05 Budgetary Statement of Resources, Uses, and Changes in Fund Balances.

Mr. Maierle stated that passage of the resolution would take the fund balance below 10 percent but that rejection of the resolution would force the fund balance much lower than 10 percent.

Mr. Gobel stated that the enterprise funds should not be considered “rich uncles.” Ms. Sowell stated the importance of public television to remain a viable part of the college. Mr. Piotrowski confirmed that \$285,000 of the Channel 10/36 Friends fund balance would be used to balance the college’s budget.

Motion It was moved by Mr. Gobel, seconded by Ms. Bell, to amend the motion by requesting administration to reach a resolution on the budget adjustments specific to public television and to report back to the board at the June 22, 2004, meeting.

Action Motion approved.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the FY2003-04 Budget Adjustment as amended.

Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Hughes, Sowell, Terry, Webber, Baker, and Maierle – 9.

Noes: None.

**FPO-10 FY2004-05 Contracts for Nonrepresented Employees**

- Discussion Mr. Earle reviewed the background information on the contracts for nonrepresented employees.
- Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the FY2004-05 Contracts for Nonrepresented Employees.
- Action Motion approved.

**FPO-11 Resolution to Revise FY2003-04 Renovation/Remodeling (Capital) Projects**

- Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Resolution to Revise FY2003-04 Renovation/Remodeling (Capital) Projects.
- Action Motion approved.

**FPO-12 Resolution to Approve FY2004-05 Renovation/Remodeling (Capital) Projects**

- Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Resolution to Approve FY2004-05 Renovation/Remodeling (Capital) Projects.
- Action Motion approved.

**M-1 Policy B0201-1, Remission of Out-of-State Tuition for Needy and Worthy Students**

- Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Policy B0201-1, Remission of Out-of-State Tuition for Needy and Worthy Students.
- Action Motion approved.

**M-2 Policy B0301, Contracts for Services**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Policy B0301, Contracts for Services.

Action Motion approved.

**FPO-16 Policy B0102-3, Financial Reserves**

Discussion Mr. Earle asked that the board review the policy prior to action at the June 22, 2004, board meeting.

**FPO-13 FY2003-04 Budget Reconciliation**

Discussion Mr. Earle noted that the published budget would reduce reserves to 7.5 percent, and stipulated that administration restore 0.3 percent to the fund balance and make substantial cuts to the published budget to conform to the fund balance policy. He stated that, if possible, cuts should not include front-line staff that have direct contact with students.

Dr. Hughes stated the need to develop budget principles that reflect the priorities of the college, students, faculty, administrators, and constituents, and suggested a target date of fall 2004 to adopt such principles. He pointed out the need to grow revenue.

Mr. Earle suggested involving students in revenue-generating activities. He urged administrators to meet and brainstorm with the unions regarding budgetary issues.

Ms. Bell stated that difficult choices must be made regarding the budget, but that the board had to rely on administration's decisions. Ms. Bell expressed regret that health care funding could not be negotiated with the unions until 2007.

Dr. Cole stated that ten-month employment contracts in areas that service students would not adversely affect staffing and that the needs of students would be met. He stated that plans were in place to support teaching and learning, as well as to address the budget shortfall. Dr. Cole reviewed 2004-2005 Budget Challenges. He noted that the HEP program was funded by a federal grant. Ms. Gloria Pitchford-Trice reported

that that college had applied for a \$371,000 HEP federal grant.

Dr. Hughes requested information on the consulting services budget.

Mr. Earle requested a report of how proposed cutbacks might affect the areas of race/ethnicity/disability.

Dr. Cole suggested a Special Board Meeting to discuss the 2004-05 budget.

Dr. Hughes requested a report on the history of reductions across bargaining units and programs.

**ITEM N. MISCELLANEOUS ITEMS**

1. Communications and Petitions

**N-1 Resolution Regarding the HIRE Center**

Motion It was moved by Mr. Gobel, seconded by Ms. Baker, to approve the Resolution Regarding the HIRE Center

Discussion Mr. Earle reviewed information regarding the resolution.

Dr. Cole reported that he had requested that the Private Industry Council prepare a position paper regarding the HIRE Center. He suggested that it may not be appropriate for the board to vote on the issue until further information was obtained.

Mr. Gobel called the question.

Motion It was moved by Ms. Baker, seconded by Mr. Earle, to table the Resolution Regarding the HIRE Center.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Hughes, Sowell, Terry, Webber, Bell, and Maierle – 7.

Noes: Gobel and Baker – 2.

2. Information Items

None.

**ITEM O. OLD BUSINESS/NEW BUSINESS**

Date of Next Meetings: June 1, 2004, 5:00 p.m. Budget Public Hearing, Milwaukee Campus, Board Room (M210); and June 22, 2004, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

**ITEM P. COLLECTIVE BARGAINING UPDATE AND RESOLUTIONS REGARDING LOCAL 212, 212 PART-TIME FACULTY, 212 PARAPROFESSIONALS, 587, AND 715**

**ITEM Q. CONSIDERATION OF SALARY AND BENEFIT PACKAGE AND RESOLUTION REGARDING NONREPRESENTED EMPLOYEES**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Tentative Agreements Between MATC and Local 212, WFT, AFL-CIO (Full-Time Faculty); Local 212, WFT, AFL-CIO (Part-Time Faculty); Local 212, WFT, AFL-CIO (Paraprofessionals); Local 587, AFSCME, AFL-CIO, an Affiliate of Milwaukee District Council No. 48; and Local 715, International Brotherhood of Electrical Workers, AFL-CIO-CFL; and to approve Compensation and Benefits Recommendations for Nonrepresented Employees.

Discussion Mr. Gobel inquired if there were any procedures in the bargaining process to address issues such as health care. Dr. Cole responded that a Joint Labor/Management Health Care Committee had been meeting to discuss such issues.

Action Motion approved, the roll call vote being as follows:

Ayes: Gobel, Hughes, Sowell, Webber, Baker, Bell, Earle, and Maierle – 8

Noes: Terry -- 1.

Mr. Gobel left the meeting at 8:42 p.m.

**ITEM R. LITIGATION UPDATE**

**Compliance with Open Meetings Law**

Discussion Mr. Maierle stated that the board intended to convene into Closed Session.

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(g) and (c) of the Wisconsin Statutes to discuss Item R., Litigation Update, to confer with general counsel for advice and strategy in pending legal matters; and to discuss Item S, evaluation of the President, to consider employment, promotion, compensation, or performance evaluation data of the president over whom the MATC District Board has jurisdiction. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items R and S.

Action Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Hughes, Sowell, Terry, Webber, Baker, Bell, Earle and Maierle – 8.

Noes: None.

**Closed Session**

The board convened into Closed Session at 8:43 p.m.

Mr. Gobel returned to the meeting at 8:46 p.m.

**Adjournment**

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Bobbie R. Webber  
Secretary