



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MARCH 23, 2004**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, March 23, 2004, and called to order by Chairperson Maierle at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, Peter Earle, Carl (Chuck) Gobel, Mark Maierle, Linda Sowell, Keith Terry, and Bobbie Webber.

Excused: William Hughes.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM F. CHAIRPERSON'S REPORT

Discussion Mr. Maierle announced a change in the order of agenda items to accommodate student athletes' schedule. Mr. Archie Graham, director of Student Life, introduced the college's championship basketball team and coaches.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: February 24, 2004

Motion It was moved by Ms. Baker, seconded by Mr. Gobel, to approve the February 24, 2004, Regular Board Meeting Minutes.

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Action Motion approved.

C-2 Special Meeting (Board Retreat): March 13, 2004

Motion It was moved by Mr. Gobel, seconded by Ms. Bell, to approve the March 13, 2004, Special Meeting (Board Retreat) Minutes.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Malou Noth, staff representative with District Council 48 AFSCME and representative of Local 587, expressed concern about food service supervisors performing bargaining unit work, unfilled vacancies, and the prospect of Cousins Subs providing services on the campuses.

Dr. Michael Rosen, president of Local 212, announced that three culinary arts students had earned first, second, and third place awards from the statewide culinary arts competition and acknowledged Mr. John Reiss, culinary arts instructor.

Dr. Rosen spoke on the following issues:

- Resolution of the exclusion of Local 212 members from participation in the hiring process
- Inclusion of Local 587 members in the hiring process
- Proposal by the University of Wisconsin to expand into the adult education area by granting associate degrees; he urged the Wisconsin Technical College System to aggressively oppose this plan
- Meeting with Dr. Richard Carpenter, president of WTCS, regarding faculty concern about a directive that all general education core courses be at the baccalaureate level, and that only those courses that transfer to the UW System be offered in the technical colleges
- Resolution of the contract

Ms. Baker requested that Item C. be reopened.

Motion It was moved by Ms. Baker, seconded by Mr. Gobel, to amend the February 24, 2004, Minutes, Page 6: "Ms. Baker opined that the college was obligated to grow at a ~~different~~ **the same** rate ~~from~~ **as** other colleges in order to serve the district."

Action Motion approved.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – February 2004
FPO-3 Financial Report – February 2004
FPO-4 Human Resources Report
FPO-5 Procurement Report

Discussion Mr. Earle requested that Mr. Pablo Cardona, interim associate vice president Human Resources Department, distribute additional information on the appointments to the assistant general counsel and associate vice president of human resources positions. Mr. Cardona distributed the information.

Mr. Gobel requested that, in the future, the board be provided with additional background information on appointments to upper-level administrative positions.

Ms. Baker and Mr. Maierle requested a copy of the organizational charts for the college.

Motion It was moved by Ms. Baker, seconded by Mr. Gobel, to remove Item FPO-4, Human Resources Report, from the Consent Agenda, and to vote on it separately.

Action Motion approved.

Discussion Ms. Baker questioned the background of the assistant general counsel candidate. Mr. Gobel suggested that the matter be discussed in Closed Session.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Consent Agenda.

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Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

Discussion Mr. Maierle noted the following:

- Board Retreat held on March 13, 2004
- Follow-up retreat will be scheduled
- Wisconsin Technical College System state board meeting at the college on March 30 and 31, 2004
- Joint Reception with the Channel 10/36 Friends and MATC District Board, April 1, 2004
- MATC District Board Appointment Committee, April 3, 2004.
- Apprenticeship Banquet, April 7, 2004.

Mr. Maierle stated that he had met with Dr. Cole and Messrs. Peter Earle and Todd Poppe regarding the succession plan for the vice president of finance position.

Mr. Maierle presented Mr. Poppe with a plaque and resolution:

“Whereas Mr. Todd J Poppe has been a vital part of Milwaukee Area Technical College’s administrative team for more than ten years, and

“Whereas Mr. Poppe has performed the important duties as vice president of finance with integrity, vision, and commitment; and

“Whereas Mr. Poppe has been instrumental in ensuring that MATC is continued its strong tradition of responsible fiscal management as evidenced by the numerous awards for excellence in financial reporting that the college has received under his leadership; and

“Whereas Mr. Poppe’s responsibility and commitment to MATC has been an impressive example for Finance Division staff members and others in the college;

“Therefore be it resolved, that the Milwaukee Area Technical College Board of Directors thanks and commends Mr. Poppe for his years of dedicated service to

the college and wishes him well in his new career opportunity.”

Mr. Poppe thanked the board and college for the opportunity to serve as the chief financial officer and for the support he had received.

ITEM G. PRESIDENT’S REPORT

Discussion

Dr. Cole announced that Dr. Richard Carpenter would meet with faculty and administration from Milwaukee Area Technical College, Gateway Technical College, and Waukesha County Technical College to discuss issues related to the development of the associate degree program. He stated that the Wisconsin Technical College System continued to be involved in discussions regarding the community college issue.

Dr. Cole introduced Mr. Michael Walsh, dean of the Business and Information Technology Division, who stated that the division emphasized building partnerships in the community and extending opportunities for high school students to transition into the college’s associate degree programs. Mr. Walsh introduced Mr. Matthew Johnson, executive director of Strive Media, who reported on the partnership activities of his organization and the college. Mr. Johnson introduced Strive Media’s board president, Ms. Shirley Lanier, and Ms. Vertna Bradley, curriculum specialist. He presented a commercial developed by Strive Media students.

Mr. Graham introduced Ms. Alisa Malavenda, 2004 Wisconsin New Century Scholar.

Dr. Cole announced the following events:

- Heritage Day Program with Radio Station 1290
- The Gathering, a program featuring keynoter Ms. Yolanda King

Dr. Cole reported that he had been the keynote speaker at the Leadership Conference at the University of Wisconsin-Milwaukee, and that he would be meeting with Ms. Emily DeRocco, Assistant Secretary of Labor, in Washington, D.C., regarding grants.

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ITEM H. STUDENT SENATE REPORT

No report.

ITEM I. LEGISLATIVE MATTERS

Discussion Ms. Baker distributed a legislative update: "New Tax Freeze Bill Introduced While 'TABOR' Rewrite Continues" and an informative article from the Wisconsin Alliance of Cities regarding the Taxpayer's Bill of Rights. Mr. Tim Elverman, lobbyist with Broydrick and Associates, gave a brief update on legislative matters.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the March 15, 2004, committee minutes. He encouraged board members to participate in the Channel 10 Auction.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the March 16, 2004, committee minutes.

ESIR-2 Resolution to Approve Quality Management Advanced Technical Certificate

Motion It was moved by Ms. Bell, seconded by Ms. Baker, to approve the Resolution to Approve Quality Management Advanced Technical Certificate.

Action Motion approved.

Discussion Ms. Bell requested that the Update on Enrollment Strategies report be presented at a future board meeting.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the March 17, 2004, committee minutes.

FPO-6 Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2003-04E of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. Todd Poppe introduced Mr. John Mehan, Robert W. Baird & Co., who distributed the Final Pricing Summary for the General Obligation Promissory Notes, Series 2003-04E and reviewed that information.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2003-04E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Bell, Earle, Gobel, Sowell, Terry, Webber, and Maierle – 8.

Noes: None.

Discussion Mr. Mehan thanked Mr. Poppe for the opportunity to work with him and acknowledged Mr. Poppe's professionalism.

FPO-7 Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2003-04F of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2003-04F of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the roll call vote being as follows:

Ayes: Bell, Earle, Gobel, Sowell, Terry, Webber, Baker, and Maierle – 8.

Noes: None.

FPO-8 Resolution to Approve Avocational Fees for Academic Year 2004-05

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution to Approve Avocational Fees for Academic Year 2004-05.

Action Motion approved.

FPO-9 Approval of FY2004-05 through FY2006-07 Planning Assumptions

Discussion Mr. Poppe reviewed the FY2004-05 through FY2006-07 Planning Assumptions. Mr. Gobel expressed concern about the downward trend in instructional supplies. Mr. Poppe stated that instructional supplies had been underspent, but that the resources were available in the budget. Ms. Bell opined that a 4.9 percent increase in the tax levy was above the rate of inflation and that the college must protect the interest of the taxpayers as well as provide quality services.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the FY2004-05 through FY2006-07 Planning Assumptions.

Discussion Mr. Gobel asked for assurance that the board would receive frequent updates as the process moved forward. Mr. Webber stated that the FPO Committee would be monitoring and scrutinizing the reports.

Action Motion approved.

FPO-10 Policy B0106, Deposit & Investment

Discussion Mr. Earle reviewed the policy.

FPO-12 FY04-05 through FY-6-07 Enterprise Business Plan Review

Discussion Mr. Poppe reviewed the Enterprise Business Plan. Messrs. Earle and Maierle suggested that the plan be reviewed at a future board meeting.

L-1 Plan for Replacement of Vice President of Finance

Discussion Mr. Earle reviewed the recruitment plan. Mr. Poppe introduced Mr. Craig Piotrowski, a consultant who will provide leadership services until a replacement is hired. He also introduced Ms. Renee Dudley, controller.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

Discussion Mr. Maierle requested that paper copies of the board agendas be available at the board meetings.

2. Information Items

None.

ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: April 7th, 2004, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

ITEM O. NEGOTIATIONS UPDATE

ITEM P. CONSIDERATION OF INDIVIDUAL EMPLOYEES' COMPENSATION

ITEM Q. LITIGATION UPDATE

Compliance with Open Meetings Law

Chairperson Maierle stated that the board intended to convene into Closed Session.

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Motion It was moved by Ms. Baker, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Negotiations Update, to deliberate regarding collective bargaining issues; and pursuant to Section 19.85(1)(c)(f) of the Wisconsin Statutes to discuss Item P., Consideration of Individual Employees' Compensation and Human Resource Report, to discuss the employment, promotion, compensation, performance data, and/or financial, medical, social or personal histories, including, if applicable, disciplinary data of specific persons; and pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item Q., Litigation Update, to discuss litigation in which the district is currently involved. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O., P., Q., and the Human Resources Report.

Action Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Earle, Gobel, Sowell, Terry, Webber, Baker, Bell, and Maierle – 8.

Noes: None.

Closed Session

The board convened into Closed Session at 6:40 p.m.

Ms. Bell departed at 6:50 p.m.

Open Session

The board reconvened into Open Session at 7:54 p.m.

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(c)(f) of the Wisconsin Statutes to discuss Item P., Consideration of Individual Employees' Compensation and Human Resource Report, to discuss the employment, promotion, compensation, performance data, and/or financial, medical, social, or personal histories, including, if applicable, disciplinary data of specific persons; and pursuant

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to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item Q., Litigation Update, to discuss litigation in which the district is currently involved. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items P., Q., and the Human Resources Report.

Action Motion to convene into Closed Session approved, the roll call vote being as follows:

Ayes: Gobel, Sowell, Terry, Webber, Baker, Earle, and Maierle – 7.

Noes: None.

Closed Session

The board convened into Closed Session at 7:55 p.m.

Open Session

The board reconvened into Open Session at 8:10 p.m.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to increase the annual compensation of the Provost to \$128,000 effective immediately.

Action Motion approved.

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Human Resources Report.

Discussion Mr. Maierle requested a roll call vote.

Action Motion approved, the roll call vote being as follows:

Ayes: Sowell, Terry, Webber, Baker, Earle, Gobel, and Maierle – 7.

Noes: None.

Adjournment

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Bobbie R. Webber
Secretary