



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
AUGUST 26, 2003**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, August 26, 2003, and called to order by Chairperson Maierle at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Peter Earle (via telephone), Carl (Chuck) Gobel, William Hughes, Mark Maierle, Linda Sowell (via telephone), Keith Terry, and Bobbie Webber.

**Excused:** Jeannette Bell.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Chairperson Maierle indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Chairperson Maierle announced a change in the order of the agenda: Item G., President's Report, and Closed Session Items O., Negotiations Update, and P., Consider Employment, Compensation, and Employee Performance Data Regarding a Candidate for Vice President, Student Services Position, would follow Item D., Comments from the Public

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 2**

**ITEM C. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: June 24, 2003**

**C-2 Annual Organizational Meeting: July 14, 2003**

**C-3 Revision of April 22, 2003, Minutes, Page 7**

Motion It was moved by Mr. Gobel, seconded by Ms. Baker, to approve the June 24, 2003, Regular Board Meeting Minutes; the July 14, 2003, Annual Organizational Meeting Minutes; and the Revision to the April 22, 2003, Minutes, Page 7.

Discussion Mr. Maierle stated that there had been a typographical error in the April 22, 2003, minutes on Page 7: "It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Revision to FY2003 Capital Projects Corporate Certificate of Authority with Elan Financial Services."

Action Motion approved.

**ITEM D. COMMENTS FROM THE PUBLIC**

Discussion Ms. Linda Baehr, chair of the Local 212 Bargaining Team, stated that:

- Local 212 members were working under a labor agreement that expired on June 30, 2003;
- The board and administration should honor their commitment to negotiate a fair agreement with Local 212.

Ms. Jo Ann Haglund, president of Local 587, commented:

- There was language in the Local 587 bargaining contract regarding the use of seasonal help to avoid the excess use of agency personnel;
- She had made suggestions regarding a draft policy related to agency personnel;
- There had been a violation of Local 587 contract language regarding the process of filling administrative positions;
- Training for contract negotiations had been a positive experience.

Ms. Josiane Schnook, part-time child care specialist at West Allis Campus, stated that the contract was not

being followed in that there were fewer children enrolled in the child care center (32) than the 72-child capacity allowed.

Dr. Michael Rosen, president of Local 212, welcomed Senator Jeff Plale and thanked him for his support of the college.

**ITEM G. PRESIDENT'S REPORT**

Discussion

Mr. Mark Trask, associate vice president, Information Technology, reported on viruses that had struck the computer system at the college and stated that the Information Technology team had countered the assaults.

Dr. Darnell Cole reported that he had participated in the Joint Audit Committee Hearing and that the college had responded to the Legislative Audit Bureau audit. He thanked Ms. Baker for her participation in the hearing, and stated that Messrs. Maierle and Gobel, along with administrators and faculty, had attended the hearing. Dr. Cole thanked Senator Plale for his support during the audit process. Ms. Baker noted that the governance of the technical college system may be an ongoing discussion in the state legislature.

Dr. Cole introduced Senator Plale and thanked him for his support of the college. Senator Plale stated:

- The college was poised to meet the goals set by the Legislative Audit Bureau;
- The governance issue will be an ongoing matter for the technical college system;
- Discussions regarding the property tax issue will re-emerge;
- Faculty, administrators, and students should continue to lobby for the college's mission.

**Compliance with Open Meetings Law**

Chairperson Maierle stated that the board intended to convene into Closed Session.

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 4**

Motion                    It was moved by Ms. Baker, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Negotiations Update and Section 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Compensation, and Employee Performance Data Regarding a Candidate for Vice President, Student Services Position.

Action                    Motion approved, the roll call vote being as follows:

Ayes: Baker, Earle, Gobel, Hughes, Sowell, Terry, Webber, and Maierle – 8.

Noes: None.

**Closed Session**

The board convened into Closed Session at 5:34 p.m.

**Open Session**

Mr. Earle departed the meeting at 7:45 p.m.

The board convened into Open Session at 7:46 p.m.

**Roll Call**

**Present:** Lauren Baker, Carl (Chuck) Gobel, William Hughes, Mark Maierle, Linda Sowell, Keith Terry, and Bobbie Webber.

**Excused:** Jeannette Bell and Peter Earle.

**ITEM E.                    APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2: Bills – June 2003**

**FPO-3: Bills – July 2003**

**FPO-4: Financial Report – June/July 2003**

**FPO-5: Human Resources Report**

**FPO-6: Procurement Report**

Discussion                Mr. Webber noted the following changes to the Consent Agenda:

## Milwaukee Area Technical College District Board

Minutes of August 26, 2003

Page 5

- Human Resources Report: The appointment of Jane Nikolai had been removed;
- Procurement Report, III. Contracts for Services, 2. Parking for MATC Employees, Students and General Public had been removed.

Motion It was moved by Mr. Webber, seconded by Dr. Hughes, to approve the Consent Agenda Items with the deletion of the two items noted.

Action Motion approved.

### **ITEM F. CHAIRPERSON'S REPORT**

Discussion Mr. Maierle welcomed new board members Hughes, Sowell, and Webber. He thanked Mr. Terry for representing him at the Wisconsin Technical College District Boards Association meeting and noted that Mr. Webber had also attended that meeting. Mr. Maierle reported that he had participated in the college's Coordination Day and had attended the District Boards Association planning meeting. He stated that he would represent the board on the MATC Foundation Board and encouraged board members to participate in the Foundation's fund raising campaign.

#### **F-1: 2003-04 Board Committees Appointments**

#### **F-2: 2003-04 Selection of Technical College District Representatives**

#### **F-3: 2003-04 Board Representatives to Associated Groups**

Discussion Mr. Maierle announced the appointments to the board committees, technical college district representatives, and associated groups.

### **ITEM H. STUDENT SENATE REPORT**

Discussion Ms. Pamela Harris reported on activities in:

- American Student Association of Community Colleges
- Wisconsin Student Government
- Area Student Senate Board
- Campus Activities

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 6**

Motion            It was moved by Mr. Gobel, seconded by Ms. Baker, to send a letter of congratulations to Mr. Howard Davis on his appointment to the presidency of the American Student Association of Community Colleges.

Action            Motion approved.

**ITEM I.            LEGISLATIVE MATTERS**

Discussion        Ms. Baker reported that congressional appropriations for Perkins funding had been sent to the full House and that the funding had increased over the previous year's funding.

**I-1 Assembly Bill 353 – Concerning Use of Conviction Status in the Employment Process**

Motion            It was moved by Mr. Gobel, seconded by Mr. Webber, to oppose adoption of Assembly Bill 353 Permitting an Employer to Refuse to Employ, or to Bar or Terminate from Employment, an Individual Who Has Been Convicted of a Felony and Who Has Not Been Pardoned for That Felony.

Discussion        Dr. Cole suggested that items brought to the board focus on and support the mission of the college.

Mr. Gobel opined that individuals should have an opportunity to be trained for meaningful, good-paying jobs, and that they should have the opportunity to get employment after receiving such training at the college.

Action            Motion approved.

**ITEM J.            PUBLIC TELEVISION COMMITTEE REPORT**

Discussion        Mr. Gobel gave highlights of the Public Television Committee meeting, which are reflected in the August 18, 2003, committee minutes.

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 7**

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the August 19, 2003, committee minutes.

**ESIR-2 Resolution to Approve Power Engineering Diploma Program (30-428-1)**

Motion It was moved by Ms. Baker, seconded by Mr. Terry, to approve the Resolution to Approve Power Engineering Diploma Program (30-428-1).

Discussion Mr. Maierle abstained from voting because he had been involved in the development of the resolution.

Action Motion approved.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Webber gave highlights of the Finance, Personnel, and Operations Committee meeting, which are highlighted in the August 20, 2003, minutes.

**FPO-7 Resolution Authorizing the Sale of \$18,100,000 General Obligation Promissory Notes, Series 2003-04A of Milwaukee Area Technical College District**

Motion It was moved by Mr. Webber, seconded by Mr. Terry, to approve the Resolution Authorizing the Sale of \$18,100,000 General Obligation Promissory Notes, Series 2003-04A of Milwaukee Area Technical College District.

Discussion Mr. Poppe introduced Mr. John Mehan, Robert W. Baird & Co., who distributed and reviewed the Final Pricing Summary for the \$18,100,000 General Obligation Promissory Notes, Series 2003-04A. Mr. Mehan stated that Moody's credit report positively noted the potential reduction of the operational mill rate and that "preliminary results for fiscal 2003 show a \$318,000 surplus."

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 8**

Action                    Motion to approve the Resolution Authorizing the Sale of \$18,100,000 General Obligation Promissory Notes, Series 2003-04A of Milwaukee Area Technical College District, Wisconsin, was approved, the roll call vote being as follows:

Ayes – Baker, Gobel, Hughes, Sowell, Terry, Webber, and Maierle – 7.

Noes – None.

**L-1 MECs: Economic Development and Impact**

Discussion                Mr. Dan Ryan, director of Enterprise and Auxiliary Services, and Mr. Brian O'Malley, manager of the Milwaukee Enterprise Centers, made a presentation on the mission and background of the Milwaukee Enterprise Centers.

Dr. Cole stated that Ms. Maria Cameron would address the board regarding MEC-South at a future board meeting

Ms. Baker suggested that the college needed to strengthen its participation in districtwide economic development discussions and initiatives.

Mr. Terry inquired about the impact of the MECs on the commercial areas where they are located and the square footage lease rate at the centers. Mr. Ryan will follow up with additional information on these two points.

Motion                    It was moved by Mr. Webber, seconded by Mr. Terry, to approve the resolution that the MATC District Board of Directors finds that the MECs are an integrated component of the statutory purposes of the WTCS and aligned with MATC's mission.

Action                    Motion approved.

**FPO-8 Policy B0301, Contracts for Services**

Discussion                Dr. Rick Kettner reviewed changes to Policy B0301, Contracts for Services. He stated that the college was actively involved in economic development through the Office of Community and Corporate Learning.

**Milwaukee Area Technical College District Board**

**Minutes of August 26, 2003**

**Page 9**

Mr. Gobel asked that administration note exceptions to the full cost recovery including the rationale to the exceptions.

Dr. Kettner introduced Ms. Sandy McClary, acting director of the Office of Corporate and Community Learning.

**FPO-18 Remission of Out-of State Tuition**

Discussion Mr. Webber reviewed the Remission of Out-of-State Tuition report.

**FPO-19 Out-of-Country Travel Quarterly Report**

Discussion Mr. Webber reviewed the Out-of-Country Travel Quarterly report.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

Discussion Mr. Maierle distributed background information on Tax Incremental Districts, which will be discussed by an expert on the topic at a future meeting .

2. Information Items

**ITEM N. OLD BUSINESS/NEW BUSINESS**

Date of Next Meeting: September 23, 2003, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

**Adjournment**

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Bobbie R. Webber  
Secretary