



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
SEPTEMBER 24, 2002**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, September 24, 2002, and called to order by Chairperson Baker at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Peter Earle, Carl Gobel, Julian Jasper, Mae Killebrew, Mark Maierle, and Elliott Moeser.

Excused: Jeannette Bell and Sheila Cochran.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES
Regular Board Meeting: August 27, 2002**

Motion It was moved by Mr. Maierle, seconded by Mr. Jasper, to approve the August 27, 2002, Regular Board Meeting Minutes

Action The minutes were approved as printed.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Janet Breaker, Occupational Therapy Assistant Program instructor, stated that the program was overenrolled due to the efforts of the Marketing Department and Dr. Darnell Cole.

Ms. Julilly Kohler, City of Milwaukee Plan Commission, commended the Public Television Committee for passing a

resolution regarding the transmission tower zoning code exemption. She stated that the Plan Commission supported the single tower policy.

Ms. Jean Eisman, English instructor, distributed a copy of a memorandum regarding "Book shortages and ordering delays" dated October 1, 1999, and expressed concern about textbook shortages in the bookstore.

Ms. Linda Polacheck, instructional chair, Associate Degree Nursing; Mr. Ed Eisberner, instructor, Office Technology; and Mr. Kevin Rutkowski, educational assistant, Physical Therapist Assistant Program, reported problems with the unavailability of textbooks ordered through the bookstore.

Mr. John Lewinski, coordinator College of the Air, opined that the bookstore was understaffed and "underequipped." He distributed a copy of a letter that is sent to College of the Air students, but noted that information in the letter was incorrect because of problems in the bookstore.

Mr. Bruce Block, attorney representing Weigel Broadcasting, urged the board to support the actions of the Public Television Committee in opposing efforts to grant exemptions or exceptions to the sections of the City of Milwaukee Zoning Code that pertain to transmission towers.

Ms. Kathy Tomczyk, instructor and coordinator of clinical education for physical therapist assistants, related problems of timeliness with the distribution of mail through the mailroom.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – August 2002

FPO-3: Financial Report – August 2002

FPO-4: Human Resources Report

FPO-5: Procurement Report

FPO-6: MEC Report

Discussion Mr. Earle noted that all personnel renewals in the Human Resources Report had been properly credentialed.

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Motion It was moved by Mr. Earle, seconded by Mr. Gobel, to approve the Consent Agenda items.

Discussion In response to Dr. Moeser's inquiry, Ms. Vivian Joyner indicated that the statement, "She (Ms. Joyner) has been in the service of MATC since December 12, 1988," had been struck from the Human Resources Report because the years of service had not been continuous from 1988.

Dr. Moeser stated that Ms. Joyner had made significant contributions to the college. Mr. Earle, on behalf of the Finance, Personnel, and Operations Committee, and Dr. Moeser stated that Ms. Joyner's retirement was accepted with regret.

Action Motion approved by unanimous consent.

ITEM F. CHAIRPERSON'S REPORT

Ms. Baker reported that:

- updated MATC Policy Manuals were available for board members and that the Policy Manual was also available at the college's web-site;
- she and Mr. Gobel had attended the ACCT convention;
- the District Boards Association will meet in Green Lake, Wisconsin, on October 18 and 19, 2002.

Mr. Maierle stated that he had met with Mr. Todd Poppe to review the college's financials and with Ms. Renee Messing of Virchow Krause & Company, the college's external auditors, to review the audit process and serve as a board contact.

Ms. Baker stated that board travel issues would be reviewed by the Education, Services, and Institutional Relations Committee and that the board's budget would be discussed at the October board meeting.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Sandra Dickerson, coordinator, Cooperative Urban Teacher Education Program, and Mr. Odell Ball, teacher in residence, presented history and background information on CUTEP. Dr. Tony Báez stated that Dr. Terry Meier has approached the college with the proposition of writing a book on the history of CUTEP and its graduates.

Dr. Darnell Cole presented an update on the Legislative Audit Bureau activities:

- July 9 – LAB team on site to collect additional data and conduct interviews. Work is ongoing;
- November – LAB will provide a draft report for review and comment;
- December – LAB will issue the report;
- LAB has asked for materials related to MATC's dispute with Compcare over health care coverage and rates for the period July 1 to December 31, 2002;
- The Joint Legislative Audit Committee will meet soon to confirm the audit;
- Data related to collective bargaining, consultant compensation, facility rentals related to the Hispanic Chamber of Commerce of Wisconsin, financial management, bond rating, cost per FTE, and financial and personnel management policy compliance have been collected;
- The LAB team requested a summary of earnings for each of the past three years and detailed records supporting the amount paid each pay period;
- On October 8, 2002, Mr. Todd Poppe and he would meet with the state auditor to review preliminary conclusions.

Mr. Robert Sommerfeld, Legislative Audit Bureau, stated that the fieldwork had been continuing and that the draft report should be available in November.

ITEM H. STUDENT SENATE REPORT

- Discussion Mr. Howard Davis, Jr., highlighted activities of the Student Senate:
- Student Alliance of Wisconsin
 - Wisconsin Student Government
 - American Student Association of Community Colleges
 - Area Student Senate Board
 - Food service program concerns
 - School Activity/Welcome Back Cruise

ITEM I. LEGISLATIVE MATTERS

- Discussion Mr. Poppe reported that the Wisconsin Technical College System state board had acted on the budget proposal, but that the budget did not include funding for requested initiatives. He indicated that the board would not act on the initiatives until the Governor's Task

Force on Healthcare Workers Shortage had made recommendations.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Dr. Moeser gave highlights of the Public Television Committee meeting, which are reflected in the September 12, 2002, committee minutes.

PTV-5: Resolution Regarding Transmission Tower Zoning Code Exemption

Motion It was moved by Dr. Moeser, seconded by Mr. Jasper, to approve the Resolution Regarding Transmission Tower Zoning Code Exemption.

Discussion Dr. Moeser noted changes to the resolution that had been made and approved by the committee.

Action Motion approved by unanimous consent.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the September 17, 2002, committee minutes.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the September 16, 2002, committee minutes.

FPO-7: Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03B of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the resolution authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03B of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the vote being as follows:

Ayes – Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker -- 7.

Noes – None.

L-1: Policy A0104-A, Duties of Officers of MATC District Board

Motion It was moved by Mr. Earle, seconded by Mr. Gobel, to approve Policy A0104-A, Duties of Officers of MATC District Board.

Action Motion approved by unanimous consent.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions
None.

2. Information Items

M-2-1: Gifts Received by the MATC Foundation for the Benefit of the College

For the period of August 1, 2002, to August 31, 2002, the MATC Foundation, Inc. received cash donations of \$31,983.50.

The MATC Foundation, Inc. accepted equipment donations estimated to be worth \$237.00.

ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Tuesday, October 22, 2002, 5:00 p.m., Milwaukee Campus, Board Room (M210)

ITEM O. HISPANIC CHAMBER OF COMMERCE OF WISCONSIN LEASE

ITEM P. PHYSICAL PLANT AND PROPERTY ISSUES

Compliance with Open Meetings Law

Chairperson Baker stated that the board intended to convene into Closed Session.

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Motion It was moved by Mr. Earle, seconded by Mr. Jasper, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss the Hispanic Chamber of Commerce of Wisconsin Lease; and Section 19.85(1)(e) of the Wisconsin Statutes to discuss Physical Plant and Property Issues.

Action Motion approved, the vote being as follows:

Ayes – Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker – 7.

Noes – None.

Closed Session

The board convened into Closed Session at 6:23 p.m.

Mr. Jasper departed at 6:40 p.m.

Open Session

The board reconvened into Open Session at 7:08 p.m.

Roll Call

The following members responded to roll call:

Baker, Earle, Gobel, Killebrew, Maierle, and Moeser.

ITEM O HISPANIC CHAMBER OF COMMERCE OF WISCONSIN LEASE

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the resolution authorizing a 12-month extension of the lease between the Hispanic Chamber of Commerce of Wisconsin, Inc. and Milwaukee Area Technical College with the inclusion of the words: “Discussions included, but are not limited to:” on Page 2 of the resolution.

Dr. Moeser urged the board to bring the issue back for action at the October FPO and board meetings because of:

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- lack of consistency with actions on December 18, 2001, when a similar motion had been defeated on a seven-to-two vote;
- the absence of three board members;
- lack of timeliness of distribution of materials.

Ms. Killebrew expressed support of Dr. Moeser's proposal.

Dr. Cole stated that discussions had taken place with the three absent board members, and noted that Ms. Bell and Mr. Jasper were in support of the resolution. Mr. Poppe stated that he had had a dialogue with Ms. Cochran regarding the matter.

Dr. Cole encouraged support of the resolution and reiterated the importance of the relationship with the HCCW in the Hispanic community.

Mr. Gobel suggested that Dr. Moeser's concerns be addressed at the October 26, 2002, board retreat. Ms. Baker stated that board processes would be discussed at the retreat.

Dr. Moeser requested a roll call vote.

Action Ayes – Earle, Gobel, Maierle, Baker – 4.

Noes – Killebrew, Moeser – 2.

Adjournment

Motion It was moved by Mr. Maierle, seconded by Mr. Earle, to adjourn the meeting.

Action Motion approved by unanimous consent. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Mae D. Killebrew
Secretary