



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
OCTOBER 22, 2002**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, October 22, 2002, and called to order by Vice Chairperson Jasper at 5:01 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker (via telephone), Jeannette Bell, Sheila Cochran, Peter Earle, Carl (Chuck) Gobel, Julian Jasper, Mae Killebrew, Mark Maierle, and Elliott Moeser.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Vice Chairperson Jasper indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES
Regular Board Meeting: September 24, 2002
Special Board Meeting: October 8, 2002

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the September 24, 2002, Regular Board Meeting Minutes and October 8, 2002, Special Board Meeting Minutes.

Discussion Dr. Moeser asked that the following statement be added to the September 24, 2002, regular board meeting minutes under Item E., Approval of Consent Agenda Items: "Mr. Earle, on behalf of the Finance, Personnel, and Operations Committee, and Dr. Moeser stated that Ms. Joyner's retirement was accepted with regret."

Action The minutes were approved as printed with the addition of the above statement.

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ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Malou Noth, staff representative of AFSCME District Council 48 representing Local 587, responded to comments made at the September 24, 2002, MATC District Board meeting. She stated that:

- Mismanagement often began with the direction of the top-level administrators in a department.
- Perhaps supervisors in the bookstore, food services, and the mailroom should be scrutinized.

Ms. Noth thanked Dr. Michael Rosen, president of Local 212, for obtaining overtime for mailroom employees to “straighten out that debacle.” She noted that the same request from Ms. Joann Haglund, president of Local 587, and Ms. Diane McGrath, vice president of Local 587, had been ignored, substantiating a feeling of a lack of respect displayed towards the Local 587 leadership. She stated that Local 587 remained committed to the college.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – September 2002

FPO-3: Financial Report – September 2002

FPO-4: Human Resources Report

FPO-5: Procurement Report

FPO-6: MEC Report

**FPO-7: Continuing Education & Workforce Development
Quarterly Report**

Discussion Mr. Jasper asked that the order of the agenda be changed to allow Item L., Finance, Personnel, and Operations Committee Report, to be acted on following Item E.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Consent Agenda Items.

Discussion Dr. Moeser questioned the reclassification of Mr. James Gribble from Manager, Media Relations, to Director, Public Relations, as reported in the Human Resources Report. Dr. Darnell Cole noted that Mr. Gribble would be assuming additional responsibilities, and stated that he would forward a copy of the

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job description to board members. Mr. Robert Hartung stated that the board had eliminated the special events position, but that the duties of that position would be added to the responsibilities of Mr. Gribble, who would now be supervising another employee. Mr. Hartung distributed a list of Events Facilitated by College Advancement as of 10/22/02.

Action Motion approved by unanimous consent.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the October 14, 2002, committee minutes. Mr. Earle commented that there had been concern about the fact that students' names had been published as part of the Board Bills List and that counsel would investigate the matter to ensure privacy while complying with state statute.

FPO-8: Resolution to Approve FY 2001-02 Planned Budget Adjustment

Discussion Mr. Todd Poppe reviewed the fiscal year 2001-02 planned budget adjustments. He noted that performance had exceeded expectations in that a deficit of approximately \$3.5 million had been budgeted, but that a surplus of nearly \$800,000 had been realized in the general fund as a result of cost containment strategies. Mr. Poppe stated that a reduction of \$600,000 in support of public television would be recommended, and that \$500,000 would go to fund balance designated for subsequent year and \$100,000 would go to fund balance designated for operations.

Mr. Poppe distributed additional information related to the public television fund. He stated that it had been recommended to reduce the amount of tax levy support provided to public television for the last fiscal year based on its actual operating results. He noted that there would be no recommendation to reduce the tax levy support for FY2002-03 or for the future.

Mr. Earle noted that the \$600,000 return of public television funds to the general fund would be a one-time event.

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Mr. Earle commended the administration and Dr. Cole for their work in achieving a \$1,384,000 surplus in the general fund.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the FY 2001-02 Planned Budget Adjustment.

Discussion Dr. Moeser asked for the outcome of the October 16, 2002, meeting with the Channel 10/36 Friends. Mr. Jasper distributed a copy of a letter from Mr. Sam Valanju, chair of the Friends, in which Mr. Valanju expressed a desire to continue working with the college. Dr. Cole stated that he, Messrs. Todd Poppe, Ellis Bromberg, Rob Hartung, Lamont McLoughlin, Joe Rice, and Sam Valanju had met to discuss ways to strengthen the Friends financially.

Dr. Moeser expressed concern regarding the movement of funds from public television to the general fund and its effect on the donors to public television. He noted that the board had voted to maintain the public television licenses and had established a covenant between the college and the Friends to maintain financial support. Mr. Earle stated that the public television account had a \$602,000 budgetary surplus that should be returned to the general fund. Mr. Poppe stated that the public television account had been funded in an amount necessary to maintain and provide high quality services and programming. He noted that it was appropriate to reduce operating support at this time. Mr. Poppe reported that the Public Television Committee had considered a financial reserve policy in which the long-term goal would be to have retained earnings of 8 to 12 percent. He stated that the commitment in support of public television continued and noted that there was a budgeted 20 percent increase in tax levy support for public television in FY2001-02.

Dr. Moeser referred to the MATC District Board minutes of June 25, 2002, where he had recognized the beginning fund balance of retained earnings at \$5.5 million in public television. He noted a 42 percent reduction in the fund balance in FY02. Dr. Moeser stated his preference to retain \$600,000 in the public television fund.

Mr. Poppe stated that retained earnings had increased in both 2001 and 2002, from approximately 30 percent of operating costs in 2000 to 51 percent in 2001 and 54 percent in 2002.

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Mr. Earle reiterated the college's support of public television.

Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, and Baker -- 8.

Noes: Moeser – 1.

FPO-9: Resolution to Approve FY 2002-03 Planned Budget Adjustment

Discussion

Mr. Poppe reviewed the fiscal year 2002-03 planned budget adjustments. He stated that the budget modification incorporated a 10 percent health and dental care cost increase; however, this estimate may change when responses to the Request For Proposal for health care are received in November.

Mr. Poppe stated that the adjustment also considered an increase in the Wisconsin Retirement System (WRS) contribution rate. He noted that the ability of the WRS to smooth out peaks and valleys in the equity market were significantly curtailed as a result of Act 11, and that he anticipated significant future increases given the recent poor performance of equity markets.

Dr. Moeser noted that his proposed budget reductions to the following items had been voted down at the June 25, 2002, District Board meeting when the original FY 2002-03 budget had been adopted:

- legal expenses
- board budget
- consultant expenses

Dr. Moeser asked that these items be reconsidered.

Motion

It was moved by Mr. Earle, seconded by Mr. Gobel, to approve the Resolution to Approve FY 2002-03 Planned Budget Adjustment.

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Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker -- 9.

Noes: None.

Ms. Baker departed at 5:51 p.m.

FPO-10: Resolution to Establish the Tax Levy for FY 2002-03

Discussion Mr. Poppe reviewed the background information for the establishment of the fiscal year 2002-03 tax levy.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution to Establish the Tax Levy for FY 2002-03.

Discussion Dr. Moeser opined that taxpayers were more concerned with tax levies than tax rates.

Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Killebrew, and Maierle -- 7.

Noes: Moeser -- 1.

FPO-11: Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03B of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. Poppe introduced Mr. John Mehan, Managing Director, Robert W. Baird & Co., who reviewed the Final Pricing Summary for the \$1,000,000 General Obligation Promissory Notes, Series 2002-03B. He noted minor changes in the credit report:

- "Rating and negative outlook affirmed on \$100.3 million of outstanding parity debt"
- "...a surplus is now projected."

Mr. Mehan stated that Moody's was waiting for the audited financial statements. He indicated that Moody's analysts have been invited to visit the college after their office relocation to Chicago.

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Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the vote being as follows:

Ayes – Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, and Moeser -- 8.

Noes – None.

FPO-12: Resolution to Approve the Procurement Review and Report for FY 2001-02

Discussion Mr. Poppe reviewed the Resolution to Approve the Procurement Review and Report for FY 2001-02.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Resolution to Approve the Procurement Review and Report for FY 2001-02.

Discussion Dr. Moeser opined that procurement procedures had not been adhered to in the health care bidding process, in that the court had directed the college to follow the procurement procedures.

Mr. Earle explained that there was a statutory requirement for a review of the procurement procedures to determine if a more competitive process could be used in succeeding years when aggregate procurements from a vendor had totaled \$25,000 or more. Mr. Earle opined that Dr. Moeser had misrepresented the situation regarding efforts to attain health care insurance.

Action Motion approved by unanimous consent.

FPO-13: Resolution to Authorize Granting of Easement to the City of West Allis at West Campus

Discussion Vice Chairperson Jasper announced that Ms. Bell would abstain from voting on the above resolution. Ms. Bell requested a roll call vote.

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Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution to Authorize Granting of Easement to the City of West Allis at West Campus.

Action Motion approved, the vote being as follows:

Ayes – Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, and Moeser -- 7.

Noes – None.

Abstain – Bell – 1.

Information Item

FPO-15: Out-of-Country Travel Quarterly Report

Mr. Earle noted that there was no out-of-country travel to report for the quarter.

ITEM F. CHAIRPERSON’S REPORT

No report.

ITEM G. PRESIDENT’S REPORT

Discussion Dr. Cole stated that a Special Board meeting would be called to discuss strategies for contract negotiations.

ITEM H. STUDENT SENATE REPORT

Discussion Mr. Howard Davis, Jr., highlighted activities of the Student Senate:

- Student Alliance of Wisconsin
- Wisconsin Student Government
- American Student Association of Community Colleges
- Student Life Committee
- Area Student Senate Board
- Campus Activities

Mr. Gobel stated that he had attended the Wisconsin Technical College System District Boards Association meeting where the president of the Wisconsin Student Government had reported on their lobbying efforts, which included funding for the technical colleges and seamless transfer of credits between the Wisconsin

Technical College System and four-year higher education institutions.

ITEM I. LEGISLATIVE MATTERS

Discussion Ms. Bell reported on issues from the Wisconsin Technical College System District Boards Association:

- Advocacy campaign development to raise the awareness and status of the WTCS students' organizations, represented employees associations, the Presidents' Association, and the District Boards Association.
- Property tax issues in Door County regarding non-permanent residents.
- Movement to make WTCS boards elected.
- Tracking of contacts with federal and state legislators.
- The Association of Community College Trustees National Legislative Summit scheduled for February 8-11, 2003.

Mr. Tim Elverman, lobbyist with Broydrick and Associates, highlighted the following changes in state government:

- Senator Brian Burke will be leaving the Senate.
- Representative John Gard, co-chair of the Joint Finance Committee, will likely ascend to be speaker of the Assembly.
- Senator Charles Chvala is gone from the Senate.
- Senators Fred Risser and Russell Decker have been appointed co-leaders of the Senate.
- The newly elected governor will determine the budget process.
- The Legislative Audit Bureau audit will not be completed before the end of the legislative session and the co-chairs to the committee will likely change.
- Senators Richard Grobschmidt and Gwendolynne Moore will continue in their roles.

Mr. Earle departed the meeting at 6:23 p.m.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Jasper gave highlights of the Public Television Committee meeting, which are reflected in the October 10, 2002, committee minutes.

Ms. Cochran asked that the committee consider naming a building or some portion of public television for former Mayor Frank Zeidler, who was the founder of public television in Milwaukee.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the October 15, 2002, committee minutes.

ESIR-2: Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials

Motion It was moved by Ms. Bell, seconded by Mr. Maierle, to approve the Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials.

Action Motion approved by unanimous consent.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

Dr. Cole stated that board members would be contacted regarding their preferences regarding laptop computers for use during board meetings.

Ms. Bell stated that she had participated in the 90th anniversary celebration of the West Campus. Dr. Rick Kettner indicated approximately 40 students were registered at this event.

Vice Chairperson Jasper reminded the board of the retreat on October 26, 2002.

2. Information Items

M-2-1: Gifts Received by the MATC Foundation for the Benefit of the College

For the period of September 1, 2002, to September 30, 2002, the MATC Foundation, Inc. received cash donations of \$23,425.00.

The MATC Foundation, Inc. accepted equipment donations estimated to be worth \$16,031.40.

ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Tuesday, November 26, 2002, 5:00 p.m., Milwaukee Campus, Board Room (M210)

ITEM O. LITIGATION UPDATE

ITEM P. RESOLUTION AUTHORIZING TEMPORARY UWM PARKING FACILITIES AT THE FORMER WISCONSIN HUMANE SOCIETY

ITEM Q. RESOLUTION AUTHORIZING NEGOTIATION OF EASEMENT TO CITY OF MILWAUKEE AT BLUE HOLE SITE

Compliance with Open Meetings Law

Vice-Chairperson Jasper stated that the board intended to convene into Closed Session.

Motion It was moved by Mr. Maierle, seconded by Mr. Gobel, to convene into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Litigation Update; Section 19.85(1)(e) of the Wisconsin Statutes to discuss the Resolution Authorizing Temporary UWM Parking Facilities at the Former Wisconsin Humane Society; and Section 19.85(1)(e) and 19.85(1)(g) of the Wisconsin Statutes to discuss the Resolution Authorizing Negotiations of Easement to City of Milwaukee at Blue Hole Site.

Action Motion approved, the vote being as follows:

Ayes – Bell, Cochran, Gobel, Jasper, Killebrew, Maierle, and Moeser – 7.

Noes – None.

Closed Session

The board convened into Closed Session at 6:23 p.m.

Open Session

The board reconvened into Open Session at 7:01 p.m.

Roll Call

The following members responded to roll call:

Bell, Cochran, Gobel, Jasper, Killebrew, Maierle, and Moeser.

ITEM P. RESOLUTION AUTHORIZING TEMPORARY UWM PARKING FACILITIES AT THE FORMER WISCONSIN HUMANE SOCIETY

Motion It was moved by Mr. Maierle, seconded by Ms. Bell, to authorize the administration to negotiate and execute a temporary parking facility lease with the University of Wisconsin-Milwaukee (UWM) for approximately 1.6 acres of the former Wisconsin Humane Society site on the MATC Blue Hole site as outlined and to authorize the administration to implement the site improvements upon execution of the aforementioned lease.

Action Motion approved by unanimous consent.

ITEM Q. RESOLUTION AUTHORIZING NEGOTIATION OF EASEMENT TO CITY OF MILWAUKEE AT BLUE HOLE SITE

Motion It was moved by Mr. Maierle, seconded by Ms. Bell, to authorize and direct MATC staff and designated representatives to negotiate appropriate agreements for right of entry, permanent public access and owner maintenance the City of Milwaukee, in partnership with the Riverworks Business Improvement District #25, for construction of a Patron "Mini-Plaza" near the intersection of East Capitol Drive and North Humboldt Boulevard.

Action Motion approved by unanimous consent.

Adjournment

Motion It was moved by Mr. Maierle, seconded by Ms. Cochran, to adjourn the meeting.

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Action Motion approved by unanimous consent. The meeting
 adjourned at 7:03 p.m.

Respectfully submitted,

Mae D. Killebrew
Secretary