



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
NOVEMBER 26, 2002**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, November 26, 2002, and called to order by Chairperson Baker at 5:08 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Jeannette Bell, Sheila Cochran, Peter Earle, Carl (Chuck) Gobel, Mark Maierle, and Elliott Moeser.

**Excused:** Julian Jasper and Mae Killebrew.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Chairperson Baker announced that the following items would be tabled:

- Item Policy B0901, Travel
- Item Policy B0801, Procurement

**ITEM C. APPROVAL OF MINUTES**

**Regular Board Meeting: October 22, 2002**

**Special Board Meeting (Board Retreat): October 26, 2002**

**Special Board Meeting: November 14, 2002**

**Revision of May 21, 2002, Minutes, Page 1,310**

**Motion**

It was moved by Mr. Gobel, seconded by Mr. Maierle, to approve the October 22, 2002, Regular Board Meeting Minutes; October 26, 2002, Special Board Meeting (Board Retreat) Minutes; and November 14, 2002, Special Board Meeting Minutes.

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Action                The minutes were approved by unanimous consent.

Motion                It was moved by Ms. Bell, seconded by Mr. Earle, to approve the revision of the May 21, 2002, Minutes, Page 1,310.

Action                The revision was approved by unanimous consent.

**ITEM D.                COMMENTS FROM THE PUBLIC**

Discussion            Ms. Malou Noth, staff representative of AFSCME District Council 48, and on behalf of Ms. JoAnn Haglund, president of Local 587, stated that Ms. Haglund would contact board members regarding Travel Policy B0901.

Mr. John J. Schmitt, business manager of Laborers Local 113, spoke in favor of the proposal requiring contractors performing asbestos removal to have an enforceable grievance procedure.

Dr. Richard Carpenter, president of the Wisconsin Technical College System Board, applauded the board for its accomplishments and noted:

- that the college was the flagship of the Wisconsin Technical College System;
- that the college was a unique institution with many challenges and opportunities;
- that it was important that the 16 WTCS districts speak with one voice;
- that it was important that WTCS address the transferability of credits to the University of Wisconsin System.

Dr. Carpenter urged a letter-writing campaign to support Perkins funding.

Ms. Baker stated that the college would host the WTCS District Boards Association meeting in January 2003.

**ITEM F.                CHAIRPERSON'S REPORT**

**F-1 President's Performance Evaluation Instrument**

Motion                It was moved by Ms. Baker, seconded by Mr. Maierle, to accept the President's Performance Evaluation Instrument.

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Discussion Dr. Moeser asked that the policy on the President's Evaluation be discussed at a future board meeting.

Action Motion to accept the President's Performance Evaluation Instrument was approved by unanimous consent.

**F-2 Ad Hoc Legislative Committee**

Discussion Ms. Baker stated that, at the suggestion of Mr. Gobel, an Ad Hoc Legislative Committee of the board would be established to develop legislative strategy.

**F-3 MATC District Board Budget**

Discussion Ms. Baker distributed a copy of a memorandum and schedule from Mr. Todd Poppe on the district board budget. Mr. Poppe noted corrections to postage expense and to the total FY2002-03 Budget.

Dr. Moeser asked that the board set an example for the college in the budgeting process.

Discussion Ms. Baker announced the following events:

- dinner honoring Mr. Frank Zeidler, December 17, 2002, 4:00 p.m.
- ACCT Legislative Seminar, February 8-11, 2003
- WTCS District Boards Association Quarterly Meeting January 23-25, 2003

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2: Bills – October 2002**

**FPO-3: Financial Report – October 2002**

**FPO-4: Human Resources Report**

**FPO-5: Procurement Report**

**FPO-6: MEC Report**

**FPO-7: Affirmative Action Quarterly Report**

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Consent Agenda Items.

Discussion Attorney Christy Brown stated that, following extensive review and evaluation of health and dental care proposals, and based on recommendations from Mr. Andy Serio, Health Care System

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Consultants Inc., and Mr. Van Jones, Mercer Human Resource Consulting actuary, administration recommended Humana for the self-insured PPO and for the HMOs.

Ms. Baker noted that the action was procedural, since the board had deliberated over the redesign of the health care plan.

Ms. Cochran asked if the recommendation was consistent with the Memorandum of Understanding regarding health care benefits signed with the unions. Attorney Brown responded that the level of medical benefits reflected the agreement between labor and management

Dr. Moeser disagreed that the action would be procedural. He opined that Item FPO-5, III, 5., Health and Dental Insurances, had not been posted properly because of the "Award Under Consideration" notation and because the background information had not been distributed prior to the meeting.

Motion It was moved by Dr. Moeser to remove Item FPO-5, III,5, Health and Dental Insurances, from the Consent Agenda.

Action There was no second; the motion failed.

Discussion Mr. Gobel expressed disappointment that the board had not received better information regarding disruption in benefits that some employees may experience under the proposed plan. Dr. Cole replied that the information had not been available.

Ms. Cochran stated her discomfort voting on a matter without having sufficient information and without having the MOU available.

Dr. Moeser requested a roll call vote.

Action Motion to approve the Consent Agenda passed, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Maierle, and Baker – 6.

Noes: Moeser – 1.

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**ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole thanked Mr. Howard Davis for inviting him to address the American Student Association of Community Colleges.

Mr. Mark Trask, associate vice president information technology, demonstrated new hand-held computers.

**ITEM H. STUDENT SENATE REPORT**

Discussion Mr. Howard Davis, Jr., highlighted activities of the Student Senate:

- Wisconsin Student Government: students will be lobbying in Madison for nursing programs and transferable credits
- American Student Association of Community Colleges: eight representatives will attend the convention in March 2003; he had introduced Dr. Cole as keynote speaker at the national meeting in Florida
- Campus Activities: food drives, Breakfast with Santa; sale of old computers to students.

Mr. Maierle commended students for their lobbying efforts.

**ITEM I. LEGISLATIVE MATTERS**

Discussion Ms. Bell urged board members and administrators to write letters in support of Perkins funding.

Mr. Tim Elverman, Broydrick and Associates lobbyist, commended the active role of the board and students to protect the college during tough legislative periods. He gave an update on changes in the state legislature.

**ITEM J. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Dr. Moeser gave highlights of the Public Television Committee meeting, which are reflected in the November 14, 2002, committee minutes.

Motion It was moved by Dr. Moeser, seconded by Mr. Earle, to approve the Resolution Honoring Frank Paul Zeidler.

Action Motion approved by unanimous consent.

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**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the November 19, 2002, committee minutes.

Motion It was moved by Ms. Bell, seconded by Ms. Cochran, to approve the Resolution to Approve Affirmation of the Rights of Language Minorities to Equal Educational and Employment Opportunities.

Discussion Mr. Earle commended the ESIR Committee for bringing the resolution forward.

Ms. Cochran thanked Dr. Tony Báez and Mr. Gobel for refining the language in the resolution. She asked that the resolution be forwarded to other governmental bodies and elected officials.

Action Motion approved by unanimous consent.

Discussion Dr. Moeser asked that Mr. Gobel identify the policy referenced in the ESIR Committee Minutes, Page 5: "Mr. Gobel stated that there is currently a policy where agenda items can currently go directly to the board."

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the November 18, 2002, committee minutes.

Mr. Earle stated that the FPO Committee had developed a policy to deal with asbestos contractor procurement and that the policy would be an action item at the December FPO Committee meeting.

**FPO-8: Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03C of Milwaukee Area Technical College District, Wisconsin**

Discussion Mr. Poppe reviewed information regarding the promissory notes. He reported that representatives of Moody's Investors Service would meet with Dr. Cole, representatives of Robert W. Baird &

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Co., and him on December 4, 2002, to discuss the district's debt rating.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03C of Milwaukee Area Technical College District, Wisconsin.

Action Motion to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03C of Milwaukee Area Technical College District, Wisconsin, was approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Maierle, Moeser, and Baker  
-- 7

Noes – None.

**FPO-9: Resolution to Approve Acceptance of the Comprehensive Annual Financial Report, Single Audit Report, and Report on Internal Control**

Discussion Mr. Steve Henke, senior manager, and Mr. Sean Walker, senior accountant, Virchow Krause & Company, distributed and presented the Audit and Financial Results Year Ended June 30, 2002. Mr. Poppe stated that the Act II Pension Credits had been recognized in a lump sum in FY2000-01.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution to Approve Acceptance of the Comprehensive Annual Financial Report, Single Audit Report, and Report on Internal Control.

Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Maierle, Moeser, and Baker  
-- 7.

Noes: None.

**FPO-11: Resolution to Authorize Negotiation of Sound Insulation and Avigation Agreements with Milwaukee County at the South Campus Aviation Center**

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Resolution to Authorize Negotiation of Sound Insulation and Avigation Agreements with Milwaukee County at the South Campus Aviation Center.

Action Motion to approve the Resolution to Authorize Negotiation of Sound Insulation and Avigation Agreements with Milwaukee County at the South Campus Aviation Center approved by unanimous consent.

**FPO-10: Financial Reserves Policy B0102-3**

Discussion Mr. Poppe explained that a special revenue fund was used to account for financial resources that have expenditure restrictions, generally federal and state grants that are not related to student financial assistance.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

**M-2-1: Gifts Received by the MATC Foundation for the Benefit of the College**

For the period of October 1, 2002, to October 31, 2002, the MATC Foundation, Inc. received cash donations of \$7,995.00

The MATC Foundation, Inc. accepted equipment donations estimated to be worth \$18,490.00.

**ITEM N. OLD BUSINESS/NEW BUSINESS**

Date of Next Meeting: Tuesday, December 17, 2002, 5:00 p.m., Milwaukee Campus, Board Room (M210); preceded by a dinner for Mr. Zeidler at 4:00 p.m. in Gourmet 6 Restaurant.

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**Adjournment**

Motion            It was moved by Mr. Maierle, seconded by Mr. Gobel, to adjourn the meeting.

Action            Motion approved by unanimous consent. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Mae D. Killebrew  
Secretary