



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MAY 27, 2003**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, May 27, 2003, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Carl (Chuck) Gobel, Julian Jasper, Mae Killebrew, Mark Maierle, and Keith Terry.

Excused: Jeannette Bell, Peter Earle, and Elliott Moeser.

Ms. Baker welcomed Mr. Terry to the board.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: April 22, 2003

Motion It was moved by Mr. Gobel, seconded by Mr. Jasper, to approve the April 22, 2003, Regular Board Meeting Minutes.

Action The minutes were approved by unanimous consent.

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ITEM D. COMMENTS FROM THE PUBLIC

Discussion

Ms. Jo Ann Haglund , president of Local 587, stated that:

- because of the reorganization plan, Local 587 would lose nine positions;
- contracted service employees had been performing union work;
- there would be no food service provided at regional campuses during the summer, and the Food Service Coordinator for the regional campuses had no one to supervise;
- a bookstore position negotiated job description was violated when bookstore employees were expected to sell food in the bookstores;
- several food service workers were denied their earned Thanksgiving holiday pay in violation of the contract;
- food service operations had been closed on Easter Monday despite not being negotiated with Local 587;
- these issues were in the formal grievance process.

Ms. Haglund acknowledged Mr. Earle's support in addressing the use of agency personnel and contracted services.

Ms. Diane McGrath, vice president of Local 587, asked that the board question expenses over \$25,000 before approving payment for agency contracts. She introduced the following Accounts Payable Department employees: Mses. Kathy Kukla, Susan Plennes, Trinh Ha, Juanita Smith, and Margaret Kohler and explained their job responsibilities. Ms. McGrath asked that the board reconsider the elimination of the office assistant position held by Ms. Kohler. She stated that two part-time agency clerks had been hired to replace an office assistant in the Mail Room/Relief Switchboard position. Ms. McGrath expressed appreciation for Mr. Earle's support of Local 587.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – April 2003

FPO-3: Financial Report – April 2003

FPO-4: Human Resources Report

FPO-5: Procurement Report

FPO-6: MEC Report

FPO-7: Affirmative Action Quarterly Report

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Motion It was moved by Mr. Maierle , seconded by Mr. Jasper, to approve the Consent Agenda Items.

Discussion Attorney Christy Brown stated that Item III Contract for Services, 3. Benefit Administration Consultant, had not been presented to the Finance, Personnel, and Operations Committee, but that administration had recommended approval of the item.

There was a discussion regarding the responsibilities of a benefit administration consultant and whether the consultant might be hired on a project basis. It was noted that the consultant would analyze claims, conduct claims and utilization management, study various plan designs, make projections on healthcare costs, and provide actuarial services.

Ms. Christina Kamer reviewed the Affirmative Action Report.

Ms. Kamer noted that the Transaction Summary Report for April 2003, Total Transactions for the Month, should state 16 (not 17).

Mr. Jasper requested a comparison from the previous year to date of the Percent Minority Employment information.

Action Motion approved by unanimous consent.

ITEM F. CHAIRPERSON'S REPORT

Discussion Ms. Baker reported:

- the Wisconsin Technical College District Boards Association would meet in Eau Claire, July 18 – 19, 2003;
- a rally was scheduled for May 29, 2003, in Madison to oppose the levy freeze proposed by the Joint Finance Committee;
- Governor Doyle had invited the Wisconsin Technical College System board and the presidents and chairpersons of the technical colleges to a breakfast to discuss the WTCS and that she and Dr. Cole would attend;
- Governor Doyle had been the keynote speaker at the college's graduation ceremony and his speech had been printed in the *Milwaukee Journal Sentinel*;
- Governor Doyle had appeared at the college on May 7, 2003, at a union-sponsored event.

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Ms. Baker distributed books to the board: *Other Ways to Win, Creating Alternatives for High School Graduates* by Kenneth C. Gray and Edwin L. Herr, and *A Guide to Parliamentary Procedure* by Larry E. Larmer.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Cole reported that approximately 1,250 students graduated from the college on May 20, 2003.

ITEM H. STUDENT SENATE REPORT

Discussion Mr. Howard Davis reported on activities in:

- Wisconsin Student Government
- American Student Association of Community Colleges
- Area Student Senate Board
- Student Life Committee

Mr. Gobel thanked Mr. Davis for his interest in the college.

ITEM I. LEGISLATIVE MATTERS

Discussion No report.

ITEM J. AD HOC LEGISLATIVE COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the *ad hoc* Legislative Committee meeting, which are reflected in the May 13, 2003, committee minutes.

AHL-2 Resolution of Opposition to HR 1261: Workforce and Adult Education Act of 2003 as Amended under Section 123

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to approve the Resolution of Opposition to HR 1261: Workforce and Adult Education Act of 2003 as Amended under Section 123.

Action Motion approved by unanimous consent.

J-1 Resolution to Respond to the Wisconsin Legislative Audit Bureau Report

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to approve the Resolution to Respond to the Wisconsin Legislative Audit Bureau Report.

Action Motion approved by unanimous consent.

Discussion Mr. Tim Elverman, lobbyist with Broydrick and Associates, gave an update on the governor's budget bill, the proposed property tax freeze, shared revenues, and the bill on the advanced technology centers.

Ms. Baker urged board members to contact their state legislators regarding these matters.

ITEM K. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Jasper gave highlights of the Public Television Committee meeting, which are reflected in the May 15, 2003, committee minutes.

ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the May 13, 2003, committee minutes.

ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Maierle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the May 19, 2003, committee minutes.

Dr. Cole stated that some temporary agency positions had been eliminated and would be changed to full-time positions.

Dr. Cole stated that options for a technology center were being explored, including a facility on Sixth and State Streets.

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Ms. Baker noted developments around the Downtown Campus: Pabst City, Park East Development, Bradley Center, and Sixth and State Street property. She asked that the board be involved in strategic discussions involving facilities development.

Mr. Poppe stated that the Dyna-Brite Services contract had been canceled for several of the services they had provided the college and that other service contracts were under review.

FPO-8 Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03E of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Jasper, seconded by Mr. Maierle, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03E of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Vincent Lyles, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary of the General Obligation Promissory Notes. Dr. Cole asked if use of fund balance would be viewed negatively by Moody's. Mr. Lyles responded that Moody's would issue a negative response as there is not a replacement revenue source available in future years.

Action Motion approved, the roll call vote being as follows:

Ayes: Gobel, Jasper, Killebrew, Maierle, Terry, and Baker – 6.

Noes: None.

FPO-9 Approval of FY 2003-04 through FY 2005-06 Planning Assumptions

Motion It was moved by Mr. Maierle, seconded by Mr. Jasper, to approve the FY 2003-04 through FY 2005-06 Planning Assumptions.

Discussion Mr. Poppe reviewed the key planning assumptions.

Mr. Gobel expressed concern regarding the percentage increase in the Liability, Property & Workers Comp Insurances

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item and asked that the college continue to be aggressive in obtaining insurances.

Mr. Maierle asked that key assumptions be presented with the dollar and percentage amounts.

Action Motion approved by unanimous consent.

FPO-10 Resolution to Approve Avocational Fees for Academic Year 2003-04

Motion It was moved by Mr. Maierle, seconded by Mr. Gobel, to approve the Resolution to Approve Avocational Fees for Academic Year 2003-04.

Action Motion approved by unanimous consent.

ITEM N. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

Ms. Baker stated that a report would be released by the Center on Wisconsin Strategy from the University of Wisconsin identifying recommendations for the state to boost Wisconsin's minimum wage, support the Technical College System, and increase existing support for low-income workers.

Mr. Gobel stated that he had attended the President's Award banquet. He reported that he and Ms. Baker had attended a healthcare presentation at Milwaukee Public Schools. Mr. Gobel noted that an article on the "great American novel" by Ms. Terri Sutton, MATC instructor, had been featured in the May 25, 2003, *Milwaukee Journal Sentinel*.

ITEM O. OLD BUSINESS/NEW BUSINESS

Date of Next Meetings: Thursday, June 5, 2003, 5:00 p.m.,
Budget Public Hearing, Milwaukee Campus, Board Room (M210);

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and Tuesday, June 24, 2003, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

ITEM P. EVALUATION OF THE PRESIDENT

Compliance with Open Meetings Law

Chairperson Baker stated that the board intended to convene into Closed Session.

Motion It was moved by Mr. Jasper, seconded by Mr. Gobel, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss the Evaluation of the President.

Action Motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss the Evaluation of the President approved, the roll call vote being as follows:

Ayes: Gobel, Jasper, Killebrew, Maierle, Terry, and Baker – 6.

Noes: None.

Closed Session

The board convened into Closed Session at 6:35 p.m.

Adjournment

The meeting adjourned at 6:55 p.m. No action was taken.

Respectfully submitted,

Mae D. Killebrew
Secretary