



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MARCH 25, 2003**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, March 25, 2003, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Peter Earle, Carl (Chuck) Gobel, Julian Jasper, Mark Maierle, and Elliott Moeser. Jeannette Bell arrived at 5:47 p.m.

Excused: Mae Killebrew

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: February 25, 2003

C-2 Special Board Meeting: March 12, 2003

Motion It was moved by Mr. Jasper, seconded by Mr. Gobel, to approve the February 25, 2003, Regular Board Meeting Minutes, and the March 12, 2003, Special Board Meeting Minutes.

Action The minutes were approved by unanimous consent.

Milwaukee Area Technical College District Board

Minutes of March 25, 2003

Page 2

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Diane McGrath, vice president of Local 587, thanked board members and President Darnell Cole for their support at the Local 587 Recognition Program event, which recognized members who had achieved perfect or near perfect attendance.

Dr. Moeser thanked and congratulated Ms. Sheila Cochran for her hard work and loyalty to the college's students, employees and taxpayers. He stated his admiration for Ms. Cochran's willingness to ask tough questions and to take positions on issues that were not popular with the status quo or those in power. Dr. Moeser noted that Ms. Cochran had served the MATC District Board in various leadership and decision-making roles. He opined that Ms. Cochran's resignation from the MATC District Board would leave a void in good judgment, independence, and unselfish service to the college. He noted that her service emphasized honesty and forthrightness that was characterized by community interest. Dr. Moeser assessed Ms. Cochran's years as chair of the board as a time of positive decision-making, collegiality, and good communications.

Dr. Moeser suggested that the MATC District Board provide an appropriate and consistent method of saying thank you to Ms. Cochran for a job well done, and that the thank you be consistent with how previous board members had been recognized for their service.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2: Bills – February 2003**
- FPO-3: Financial Report – February 2003**
- FPO-4: Human Resources Report**
- FPO-5: Procurement Report**
- FPO-6: MEC Report**

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Consent Agenda Items.

Discussion Ms. Baker commented that the redesign of the Human Resources Report was more readable.

Action Motion to approve the Consent Agenda Items approved on a five-to-one vote.

ITEM F. CHAIRPERSON'S REPORT

Discussion

Ms. Baker noted:

- Ms. Cochran's resignation from the MATC District Board;
- The board appointment process for the vacant board position had begun;
- The President's Evaluation Instrument would be forwarded to each board member;
- An authority from the state would address the board at the July 14, 2003, Organizational Meeting, regarding open and closed sessions in public meetings;
- A number of board members attended the WIN Scholarship Event, and commended the MATC Foundation for sponsoring the event;
- Ms. Killebrew, Mr. Maierle, and she had attended the Apprentice Banquet where Mr. Lyle Balistreri, Building Trades Council, had received the Distinguished Service Award;
- Mr. Bobbie Webber, employee representative; Ms. Linda Sowell, employer representative; and Dr. William Hughes, superintendent representative, had been appointed to serve on the MATC District Board.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Cole stated he had met with Senator Feingold to discuss Pell and Perkins Grants.

Dr. Rick Kettner stated that Senator Feingold had held a town hall meeting at the West Campus and had discussed issues of concern to the college.

Dr. Cole reported that a partnership had been formed with New Concept Development, Inc. Ms. Gloria Pitchford-Trice stated that the college would provide a part-time instructor to provide GED and Adult Basic education to the organization.

Dr. Cole congratulated Mr. Jasper on his retirement.

ITEM H. STUDENT SENATE REPORT

No report.

Milwaukee Area Technical College District Board

Minutes of March 25, 2003

Page 4

ITEM I. LEGISLATIVE MATTERS

No report.

ITEM J. AD HOC LEGISLATIVE COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the *ad hoc* Legislative Committee meeting, which are reflected in the March 18, 2003, committee minutes.

Ms. Baker noted that Senator Clinton had proposed an amendment to a bill to restore Perkins Funding in 2003. She stated that the President's 2004 budget would eliminate Perkins Funding.

AHL-3 Resolution of Support for Legislative Bill 95: To Create Statute 36.27 (2)(cr) Regarding Exception of Tuition Payment by Nonresidents

Motion It was moved by Mr. Gobel, seconded by Mr. Earle, to approve the Resolution of Support for Legislative Bill 95: To Create Statute 36.27 (2)(cr) Regarding Exception of Tuition Payment by Nonresidents

Action Motion approved by unanimous consent.

AHL-2 APTS Capitol Hill Day, Washington, D.C.

Motion It was moved by Mr. Gobel, seconded by Mr. Earle, to authorize the board chair to send letters to congressional representatives urging support of funding and policies regarding Milwaukee Public Television.

Action Motion approved by unanimous consent.

AHL-4 Resolution to Respond to the Wisconsin Legislative Audit Bureau Report

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to approve the Resolution to Respond to the Wisconsin Legislative Audit Bureau Report.

Milwaukee Area Technical College District Board

Minutes of March 25, 2003

Page 5

Discussion Dr. Moeser opined that the Legislative Audit Bureau Report was a positive document prepared in the spirit of providing suggestions for improvement at the college. He commended Dr. Cole and the college for their initial response to the audit.

Motion It was moved by Dr. Moeser that the following be added to the resolution:

- The LAB recommends that MATC develop and implement plans to eliminate property tax subsidies for enterprise activities;
- The LAB recommends that MATC clarify the roles and authority of the board and the president in personnel matters;
- The LAB recommends that MATC ensure that complete and accurate information is provided to the board in a timely manner;
- The LAB recommends that MATC comply with district policy requiring a probationary period for all employees.

Action Motion failed for lack of a second.

Discussion Mr. Gobel stated that the committee would take Dr. Moeser's suggestions into consideration.

Ms. Baker noted that the issues raised in the audit would be addressed in a variety of ways, beginning with the resolution.

Action The motion to approve the Resolution to Respond to the Wisconsin Legislative Audit Bureau Report was approved on a five-to-one vote.

ITEM K. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Jasper gave highlights of the Public Television Committee meeting, which are reflected in the March 13, 2003, committee minutes.

Mr. Lamont McLoughlin, president of the 10/36 Friends, reported on the activities and events of the Channel 10/36 Friends. He distributed information on the Active Member Comparison within 500,000 to 999,999 Members and Statistical Report #6 – March 2003 Pledge. Mr. McLoughlin thanked those board members who had volunteered to be auctioneers during the May Channel 10 Auction.

Milwaukee Area Technical College District Board

Minutes of March 25, 2003

Page 6

Ms. Baker reminded the board of the invitation to join the Friends Board at a reception on April 24, 2003.

Ms. Bell arrived at 5:47 p.m.

ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the March 18, 2003, committee minutes.

ESIR-2 Policy A0107 Procedures for District Board Meetings/Public Hearings

Discussion Ms. Bell reviewed changes to Policy A0107 Procedures for District Board Meetings/Public Hearings.

Dr. Moeser noted that he had suggested that the phrase "whenever possible" be excluded from the policy. He quoted from the Legislative Audit Bureau report:

"To make informed governance decisions, the MATC Board must rely on data and information provided in a timely manner by the administration. District policy requires that MATC officials provide relevant materials to members of the Board via mail, courier, or fax at least 24 hours before meetings.

"There may be occasional unavoidable circumstances that prevent materials from being distributed before meetings. However, we found a number of instances in which information critical to the Board's decision-making was not provided in a timely manner. In addition, there were several instances in which the administration did not provide the Board with sufficient information to make informed decisions.

"Some members of the Board have asserted that the sensitive nature of some documents justifies excluding them from the policy requiring materials be provided 24 hours before a meeting. However,

members of the Board represent public and private agencies that often deal with confidential information such as personnel records and contract proposals, making it likely that these individuals can be relied upon to maintain the confidential nature of material distributed before meetings. Moreover, a careful review of documents is necessary for members of the Board to fully understand the details of important items on which they must vote.”

Mr. Earle stated that he disagreed with the findings of the Legislative Audit Bureau on this matter.

Ms. Bell noted that there was a caveat in the statement from the Legislative Audit Bureau: “there may be occasional unavoidable circumstances that prevent materials from being distributed before meetings.”

ESIR-3 Policy A0106-1 MATC District Board Members Self-Evaluation

Discussion Ms. Bell reviewed changes to Policy A0106-1 MATC District Board Members Self-Evaluation.

ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the March 17, 2003, committee minutes.

Dr. Cole stated that the food service contracts had been eliminated at the West and South Campuses and that college employees provide that service, and that notice had been given regarding maintenance contracts for Foundation Hall.

Milwaukee Area Technical College District Board

Minutes of March 25, 2003

Page 8

**FPO-7 Resolution Authorizing the Sale of \$1,000,000
General Obligation Promissory Notes, Series 2002-03D of
Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Earle, seconded by Mr. Jasper, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03D of Milwaukee Area Technical College District, Wisconsin.

Mr. John Mehan, managing director of Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary on the \$1,000,000 General Obligation Promissory Notes, Series 2002-03D. He noted a slight change in the Moody's opinion: "maintain or even strengthen reserve levels."

Action Motion to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03D of Milwaukee Area Technical College District, Wisconsin, was approved, the vote being as follows:

Ayes: Bell, Earle, Gobel, Jasper, Maierle, Moeser, and Baker – 7.

Noes: None.

FPO-8 Revision to FY2003 Capital Projects

Discussion Mr. Poppe noted two changes to the proposed renovation and remodeling plan:

- Deferral of the Culinary Arts Foundational Skills Lab;
- \$1 million not needed for parking funds that will be transferred to the renovation of the third floor dining area and student activity center in the S Building.

Motion It was moved by Mr. Earle, seconded by Mr. Jasper, to approve the Revision to FY2003 Capital Projects.

Action Motion approved by unanimous consent.

Discussion Mr. Maierle thanked Mr. Al Evinrude for his reports at the FPO Committee meeting.

Mr. Maierle stated that he had researched the issue of using prison labor for producing exterior signage and had been assured that technical colleges would not typically prepare people to do that type of work, and that therefore jobs would not be taken away from private companies. He noted that a state contract had been in place for a number of years.

ITEM N. MISCELLANEOUS ITEMS

1. Communications and Petitions

Motion It was moved by Mr. Maierle, seconded by Mr. Earle, that the January 28, 2003, minutes be amended to include his statement regarding Policy B0801, Procurement:

“Asbestos presents a very serious health threat. It affects me personally because many of my coworkers suffer from asbestos related disease. The college has a unique opportunity to show leadership in protecting the college community and the public. I strongly support approval of the policy and encourage fellow board members to support the policy.”

Action Motion approved by unanimous consent.

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, that the board express its appreciation to Ms. Sheila Cochran for her years of service on the MATC District Board.

Discussion Mr. Gobel opined that board members serve as volunteers, and as volunteers bring different backgrounds, interests, attitudes, and wish lists to the board. He noted that there were times when board members disagreed among and between themselves. Mr. Gobel stated that individuals come to the board as volunteers in the interest of providing a service to the community and to the college. He stated that it was appropriate to thank Ms. Cochran.

Action Motion approved by unanimous consent.

2. Information Items

None.

ITEM O. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, April 22, 2003, 5:30 p.m.,
Regular Board Meeting, Milwaukee Campus, Board Room (M210).

ITEM P. ADMINISTRATIVE STRUCTURE

Compliance with Open Meetings Law

Chairperson Baker stated that the board intended to convene into
Closed Session.

Motion It was moved by Mr. Maierle, seconded by Mr. Jasper, to convene
into Closed Session pursuant to Section 19.85(1)(c) of the
Wisconsin Statutes to discuss Administrative Structure.

Discussion Dr. Moeser expressed concern that it would be improper to go into
Closed Session to discuss administrative structure, since the
statute was restrictive on the matter. He suggested that the board
not go into Closed Session.

Mr. Earle noted that the subject would deal with personnel and
individual employees.

Attorney Christy Brown noted that Section 19.85(1)(c) covered
items that would be discussed in Closed Session.

Mr. Earle called the question.

Action Motion approved, the vote being as follows:

Ayes: Bell, Earle, Gobel, Jasper, Maierle, and Baker – 6.

Noes: Moeser -- 1.

Closed Session

Dr. Moeser departed at 6:33 p.m.

The board convened into Closed Session at 6:38 p.m.

Adjournment

The meeting adjourned at 7:02 p.m. No action was taken.

Respectfully submitted,

Mae D. Killebrew
Secretary