



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
JANUARY 28, 2003**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, January 28, 2003, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Lauren Baker, Jeannette Bell, Sheila Cochran, Peter Earle, Carl (Chuck) Gobel, Julian Jasper, and Mark Maierle.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

**Regular Board Meeting: December 17, 2002**

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to approve the December 17, 2002, Regular Board Meeting Minutes.

Action The minutes were approved by unanimous consent.

**ITEM D. COMMENTS FROM THE PUBLIC**

Discussion Ms. Elizabeth Levy, National AFL-CIO, urged board members to approve Policy B0801, Procurement, as it related to asbestos removal/abatement.

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Ms. Mae Killebrew arrived at 5:07 p.m.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

**FPO-2: Bills – December 2002**

**FPO-3: Financial Report – December 2002**

**FPO-4: Human Resources Report**

**FPO-5: Procurement Report**

**FPO-6: MEC Report**

**FPO-7: Office of Community & Corporate Learning 38.14  
Outreach Contracting Quarterly Report**

Discussion Mr. Earle noted the following:

- Supplemental District Lobbying Services contract had been reduced from a three-year contract term to a one-year contract term.
- Human Resources Report Addendum

Motion It was moved by Mr. Earle, seconded by Mr. Gobel, to approve the Consent Agenda Items, including the Human Resources Report Addendum.

Action Motion approved by unanimous consent.

**ITEM F. CHAIRPERSON'S REPORT**

Discussion Ms. Baker recognized:

- Messrs. Jim Gribble, Bill Quirnbach, Mark Trask; student guides; and others who were involved in the Wisconsin Technical College District Boards Association meeting hosted by the college;
- Attorney Christy Brown, who had been recruited for a high-level position elsewhere but chose to remain at the college;
- Ms. Linda McGuire, who produced a calendar of college events for the board.

**F-1: Board Self-Evaluation Instrument**

Motion It was moved by Ms. Baker, seconded by Ms. Bell, to accept the Board Self-Evaluation Instrument.

Discussion Ms. Baker asked the Education, Services, and Institutional Relations Committee to develop a policy to govern the use of

the Board Self-Evaluation Instrument and to include a timeline for distribution and a review of the data.

Action Motion approved by unanimous consent.

**ITEM G. PRESIDENT'S REPORT**

Discussion Dr. Cole distributed the MATC Report to the Community 2002 and commended the College Advancement staff for its work on the publication. He also distributed the Pre-College Education Secondary School Report 2001-2002.

Dr. Cole introduced Mr. Jesus Salas, who had been appointed to the University of Wisconsin System Board of Regents. Mr. Salas assured the board that he would convey the importance of the technical college system to the board of regents and noted that Governor Doyle had called for a smoother transition between the technical colleges and the UW System.

Dr. Cole introduced Dr. William Hodgkinson, principal investigator on the National Science Foundation Funded Initiative, and Mr. Dale Dulberger, project director, who invited the board to participate in An Urban Technology Education Symposium.

Dr. Cole reported that he had met with:

- Lt. Governor Barbara Lawton
- Secretary of Administration Marc Marotta
- Budget Director David Reimer
- Representative Jeff Stone
- Representative Sue Jeskewitz
- Senator Carol Roesler

Dr. Cole noted that students had responded positively to the Atrium Marketplace, the new food court located in the Student Center.

**ITEM H. STUDENT SENATE REPORT**

Discussion Mr. Howard Davis reported on student activities in the following areas:

- Wisconsin Student Government
- American Student Association of Community Colleges
- Area Student Senate Board
- Campus Activities

Dr. Elliott Moeser arrived at 5:25 p.m.

**ITEM I. LEGISLATIVE MATTERS**

Discussion Ms. Bell reported that there would be a reduction in federal monies as a result of a decrease in the Wisconsin population rate. She stated that Perkins funds would go to a conference committee after having been increased by the House of Representatives and decreased 2.9 percent by the Senate.

**AD HOC LEGISLATIVE COMMITTEE REPORT**

Discussion Mr. Gobel gave highlights of the *ad hoc* Legislative Committee meeting, which are reflected in the January 23, 2003, committee minutes.

**I-1 Outline and Define Committee Responsibility**

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to adopt the Outline and Define Committee Responsibility document with the following change to Item 4: **Policies developed by the *ad hoc* Legislative Committee will be forwarded directly to the full board.**

Action Motion approved by unanimous consent.

**I-2 Government Relations Plan for 2003-04**

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to adopt the Government Relations Plan with the following additions:

- under Our Resources, Dr. Cole and Senior Management at the College: **“He, together with board members as available, should also host local legislators and other governmental officials...”**;

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- under Our Resources, Board of Directors: “...with key legislative leaders, **with local school boards and superintendents**, and ...”;

and with the following amendments:

- under the State Issues, State Budget Bill section, the board oppose reduction in state aid;
- strike the State Audit of MATC section from the document;
- oppose any move to cap or reduce the property tax levy as a revenue stream for the technical colleges;
- support extension of a deadline for applied technology centers;
- seek legislation to remove the campaign finance law provision applicable to public television;
- strongly support transferability of credits between UW campuses and technical colleges;
- request legislation to change W-2 program to allow additional W-2 clients to attend MATC and other technical colleges;
- the *ad hoc* Legislative Committee be included in discussions regarding the use of Pabst Brewing company property;
- remove City Approval of Use of Property at 6<sup>th</sup> and State Streets for Advanced Technology Center Structure from the Local Issues section;
- oppose any proposed proliferation of television towers.

Action                      Motion to adopt the Government Relations Plan with the noted additions and amendments approved by unanimous consent.

### **ITEM J.                      PUBLIC TELEVISION COMMITTEE REPORT**

Discussion                      Mr. Jasper gave highlights of the Public Television Committee meeting, which are reflected in the January 16, 2003, committee minutes. He stated that Mr. Lamont McLoughlin, president of Channel 10/36 Friends, would address the board at the February board meeting.

Mr. Ellis Bromberg reported that litigation was no longer being considered by the Wisconsin Broadcasters Association regarding the candidate free time provision of the Campaign Finance Reform Act. He stated that the new bipartisan Campaign Finance Reform Act included a section that repealed the objectionable provision. Mr. Bromberg asked that the *ad hoc* Legislative Committee follow this issue and work with other licensees to

assure that the repeal clause remains within the larger Campaign Finance Reform Act. Mr. Earle suggested that the college develop its own policy to address the issue in order to provide clear access to political candidates.

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the January 21, 2003, committee minutes.

**ESIR-2 Program Approval – 3D Solid Modeling**

Motion It was moved by Ms. Bell, seconded by Mr. Jasper, to approve the Program Approval – 3D Solid Modeling.

Action Motion approved by unanimous consent.

**ESIR-3 Program Suspensions**

Motion It was moved by Ms. Bell, seconded by Mr. Gobel, to approve the Program Suspensions.

Action Motion approved by unanimous consent.

**ESIR-4 Program Discontinuance**

Motion It was moved by Ms. Bell, seconded by Mr. Jasper, to approve the Program Discontinuance.

Action Motion approved by unanimous consent.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the January 13, 2003, committee minutes.

**L-1 Policy B0801, Procurement**

Discussion Mr. Earle noted changes in the policy including asbestos removal/abatement language.

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Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve Policy B801, Procurement.

Discussion Ms. Killebrew opined that the asbestos removal issue was outside the realm of the college and expressed concern regarding the language in the policy. She noted her support of protection for individuals from asbestos or any other hazardous materials, but questioned whether financial settlements actually reached the people affected.

Dr. Moeser suggested that the asbestos matter would be better addressed in another policy, and he asked that the Procurement Policy be strengthened.

Mr. Earle opined that the policy was a model public policy for protection of students and employees.

Dr. Moeser requested a roll call vote.

Action Motion to approve Policy B0801, Procurement, was approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Maierle, and Baker – 7.

Noes: Killebrew and Moeser -- 2.

Discussion Ms. Baker suggested that Dr. Moeser bring any changes to strengthen the Procurement policy language to the General Counsel.

**FPO-8: Rescind Policy B1001, Credit Cards**

Discussion Mr. Earle reviewed the rescission of Policy B1001, Credit Cards. Ms. Kathy Brehmer, budget manager, and Mr. Charles Kimbrough, senior buyer explained the current procedure and the projected Pro-Card system. Mr. Poppe stated that the college would continue to utilize current selected vendors. Dr. Moeser suggested that additional purchasing card vendors be considered. Mr. Poppe stated that other vendors had been considered and that U.S. Bank had been selected as the best solution provider because the company is included in a statewide contract and provided a rebate program. Ms. Cochran objected to the possibility of employees using the Pro-Card at vendors who may

exploit their own workers. Mr. Poppe stated that a vendor could be removed from the approved vendor list. Ms. Cochran requested background information for the creation of Policy B1001.

Ms. Killebrew departed the meeting at 6:45 p.m.

**FPO-9: Policy B0901, Travel**

Discussion Mr. Earle reviewed the history of the Travel policy. He noted two components of the policy:

- Board travel
- Authorization and process of travel

Mr. Maierle stated that he would recommend a proviso that changes to the Travel policy would not result in elimination of a position; and that if the administration would determine a need or desire to eliminate a position in the future that it be done in consultation with the bargaining unit. Mr. Earle stated that he would support the proviso. He stated that administration had been attempting to make procurement management more cost efficient and to flatten operations to make procedures more cost effective.

**FPO-11: Remission of Out-of-State Tuition**

Discussion Mr. Earle presented the Remission of Out-of-State Tuition Report as information.

**FPO-12: Out-of-Country Travel Quarterly Report**

Discussion Mr. Earle presented the Out-of-Country Travel Quarterly Report as information.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

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**ITEM N. OLD BUSINESS/NEW BUSINESS**

Date of Next Meeting: Tuesday, February 25, 2003, 5:00 p.m.,  
Milwaukee Campus, Board Room (M210).

Ms. Baker announced that the May board meeting had been  
rescheduled to Tuesday, May 27, 2003.

**Adjournment**

The board adjourned at 6:56 p.m.

Respectfully submitted,

Mae D. Killebrew  
Secretary