



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
FEBRUARY 25, 2003**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, February 25, 2003, and called to order by Chairperson Baker at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, Sheila Cochran, Peter Earle, Carl (Chuck) Gobel, Julian Jasper (via telephone), Mark Maierle, and Elliott Moeser.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Killebrew joined the meeting via telephone at 5:04 p.m.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: January 28, 2003

Motion It was moved by Mr. Gobel, seconded by Ms. Bell, to approve the January 28, 2003, Regular Board Meeting Minutes.

Action The minutes were approved by unanimous consent.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Ms. Diane McGrath, vice president Local 587, expressed concern that of the 23 appointments listed on the Human Resources Report only 1 was a Local 587 position. She

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expressed frustration regarding the hiring of a food services coordinator, a nonrepresented position, when Local 587 positions were vacant and when agency employees were doing the work of Local 587 employees. Ms. McGrath noted that not all agency employee positions were reflected on the Open Requisitions Report. She requested that a hold be placed on hiring new nonrepresented employees until Local 587 vacancies were filled.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – January 2003

FPO-3: Financial Report – January 2003

FPO-4: Human Resources Report

FPO-5: Procurement Report

FPO-6: MEC Report

FPO-7: Affirmative Action Quarterly Report

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Consent Agenda Items.

Motion It was moved by Dr. Moeser, seconded by Ms. Cochran, to remove the Human Resources Report from the Consent Agenda.

Action Motion to remove the Human Resources Report from the Consent Agenda approved by unanimous consent.

Discussion Mr. Todd Poppe, vice president finance, explained that the coordinator, food service would assume responsibility for regional food service operations in order to help improve the efficiency and coordination of food service operations. He noted that the position was a component of the revised food service plan for providing food service at the regional campuses.

Ms. Bell asked for a list of Local 587 positions that are not being filled.

Motion It was moved by Dr. Moeser, seconded by Mr. Gobel, to separate the coordinator, food service position from the Human Resources Report.

Ms. Baker requested a roll call vote since the voice vote had been unclear.

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Action Motion to separate the coordinator, food service position from the Human Resources Report was approved, the vote being as follows:

Ayes: Cochran, Gobel, Jasper, Killebrew, and Moeser – 5.

Noes: Bell, Earle, Maierle, and Baker – 4.

Discussion Ms. Killebrew questioned Dr. Cole as to how he wanted to operate the college, and she requested a staffing plan from Dr. Cole.

Dr. Cole stated that it had been the expectation that the college would operate food service at the regional campuses and that a coordinator for the service would be required. Mr. Earle noted that the college did not want to privatize food service operations and that the board had approved the budget.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the coordinator, food service position on the Human Resources Report.

Dr. Moeser requested a roll call vote.

Action Motion to approve the coordinator, food service position on the Human Resources Report was approved, the vote being as follows:

Ayes: Bell, Earle, Gobel, Maierle, and Baker – 5.

Noes: Cochran, Jasper, Killebrew, and Moeser – 4.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Human Resources Report.

Action Motion to approve the Human Resources Report approved by unanimous consent.

Action Motion to approve the Consent Agenda Items approved by unanimous consent.

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ITEM F. CHAIRPERSON'S REPORT

Discussion

Ms. Baker reported:

- a delegation of board members had participated in the Association of Community College Trustees National Legislative Summit;
- the Wisconsin Technical College District Boards Association Legislative Seminar and Spring Meeting would be held on April 3-4, 2003;
- a University of Wisconsin-Milwaukee Foundations and Philosophy of the Wisconsin Technical College System class was observing the board meeting.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Cole announced that an articulation agreement would be signed on March 3, 2003, with four Historically Black Colleges – Lane College, Miles College, Paine College, and Texas College, and that MATC would provide technical expertise to the colleges.

Dr. Cole noted that the decrease in funding for the college had been minimal in the Governor's Budget but that there was an expectation that students not be turned away and that the college redirect resources into supporting new students.

ITEM H. STUDENT SENATE REPORT

Discussion

Mr. Howard Davis reported on student activities in the following areas:

- Wisconsin Student Government
- American Student Association of Community Colleges
- Area Student Senate Board
- Student Life Committee
- Campus Activities and Events

ITEM I. LEGISLATIVE MATTERS

No report.

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ITEM J AD HOC LEGISLATIVE COMMITTEE REPORT

Discussion Mr. Gobel gave highlights of the *ad hoc* Legislative Committee meeting, which are reflected in the February 18, 2003, committee minutes.

ITEM K. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Dr. Moeser gave highlights of the Public Television Committee meeting, which are reflected in the February 13, 2003, committee minutes.

Mr. Maierle left the meeting at 5:50 p.m.

PTV-3 Acceptance of Second Phase of CPB Fund Grant

Motion It was moved by Dr. Moeser, seconded by Mr. Gobel, to accept the Second Phase of CPB Fund Grant.

Action Motion approved by unanimous consent.

PTV-4 Acceptance of CPB Digital Distribution Fund Grant

Motion It was moved by Dr. Moeser, seconded by Mr. Gobel, to accept the CPB Digital Distribution Fund Grant.

Action Motion approved by unanimous consent.

Discussion Ms. Baker stated that there would be an MATC District Board night at the Ch. 10/36 Auction on May 5, 2003, and encouraged board members to participate.

Mr. Maierle rejoined the meeting at 5:54 p.m.

ITEM L. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the February 18, 2003, committee minutes.

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**ESIR-2 Resolution to Reactivate the Retail Bakery Production
Apprentice Program (50-314-1)**

Motion It was moved by Ms. Bell, seconded by Mr. Gobel, to approve the Resolution to Reactivate the Retail Bakery Production Apprentice Program (50-314-1).

Action Motion approved by unanimous consent.

**ESIR-3 Resolution to Approve Mobile Commerce Advanced
Technical Certificate**

Motion It was moved by Ms. Bell, seconded by Mr. Gobel, to approve the Resolution to Approve Mobile Commerce Advanced Technical Certificate.

Action Motion approved by unanimous consent.

**ESIR-4 Resolution to Approve Customer Information
Specialist Diploma Program**

Motion It was moved by Ms. Bell, seconded by Mr. Gobel, to approve the Resolution to Approve Customer Information Specialist Diploma Program.

Action Motion approved by unanimous consent.

**ESIR-5 Resolution to Approve Advanced Technical Certificate
Video Assessment Management**

Motion It was moved by Ms. Bell, seconded by Mr. Gobel, to approve the Resolution to Approve Advanced Technical Certificate Video Assessment Management.

Action Motion approved by unanimous consent.

**ITEM M. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT**

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the February 18, 2003, committee minutes. He stated that Local 587's concerns would be addressed at the March FPO Committee meeting.

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**FPO-8 Resolution Authorizing the Issuance of \$1,000,000
General Obligation Promissory Notes, Series 2002-03D of
Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Earle, seconded by Mr. Jasper, to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03D of Milwaukee Area Technical College District, Wisconsin.

Action Motion to approve the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2002-03D of Milwaukee Area Technical College District, Wisconsin, was approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker – 9.

Noes: None.

FPO-9 Preliminary FY2003-04 through FY2005-06 Planning Assumptions

Ms. Killebrew disconnected from the meeting at 6:03 p.m.

Discussion Mr. Poppe reviewed the key assumptions for the General Fund Financial Forecast Model and the decrease in the college's state aid. He noted that the Governor's budget proposal would not reduce the Wisconsin Technical College System general aid appropriation.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Preliminary FY2003-04 through FY2005-06 Planning Assumptions.

Action Motion approved by unanimous consent.

M-1 Rescind Policy B1001, Credit Cards

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to rescind Policy B1001, Credit Cards.

Discussion Ms. Baker noted that rescission of the policy would allow administration to use different procedures for credit cards and procurement.

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Dr. Moeser requested a roll call vote.

Action Motion to rescind Policy B1001, Credit Cards, was approved, the vote beings as follows:

Ayes: Bell, Earle, Gobel, Jasper, Maierle, and Baker – 6.

Noes: Cochran and Moeser – 2.

M-2 Policy B0901, Travel

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve Policy B0901, Travel.

Discussion Mr. Gobel requested a quarterly report on anticipated savings resulting from the policy.

Mr. Earle stated that the mechanism for elimination of positions ought not to be through the vehicle of policy ratification and that the actual elimination of a position should be conducted by the administration soliciting input from the impacted union prior to implementing a position elimination.

Action Motion approved by unanimous consent.

ITEM N. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

None.

ITEM O. OLD BUSINESS/NEW BUSINESS

Date of Next Meetings: Wednesday, March 12, 2003, 5:30 p.m., Special Board Meeting and Tuesday, March 25, 2003, 5:00 p.m., Regular Board Meeting, Milwaukee Campus, Board Room (M210).

ITEM P. PERSONNEL STRUCTURE

**ITEM Q. CONSIDERATION OF PRELIMINARY NOTICE OF
NONRENEWAL OF NONREPRESENTED EMPLOYEES**

ITEM R. REVIEW PERSONNEL MATTERS

Compliance with Open Meetings Law

Chairperson Baker stated that the board intended to convene into Closed Session. She stated that Item Q Consideration of Preliminary Notice of Nonrenewal of Nonrepresented Employees would be removed from the agenda since there were no items to discuss.

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Personnel Structure and Sections 19.85(1)(c) and 19.85(1)(f) of the Wisconsin Statutes to Review Personnel Matters since it involved discussions of personnel related matters over which the district had responsibility.

Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Maierle, Moeser, and Baker – 8.

Noes: None.

Ms. Killebrew rejoined the meeting via telephone at 6:24 p.m.

Closed Session

The board convened into Closed Session at 6:27 p.m.

Ms. Bell departed at 6:30 p.m.

Open Session

The board reconvened into Open Session at 7:45 p.m.

Roll Call

The following members responded to roll call:

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Baker, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, and Moeser.

ITEM R. REVIEW PERSONNEL MATTERS

Motion It was moved by Dr. Moeser, seconded by Ms. Cochran, that there be a review to follow up public statements made in the *Milwaukee Journal Sentinel* regarding Dr. Cole in order to clear the air and that the board retain an independent investigator to review the matter.

Action Motion not approved, the vote being as follows:

Ayes – Cochran, Jasper, Killebrew, and Moeser.

Noes – Baker, Earle, Gobel, and Maierle .

Adjournment

Motion It was moved by Mr. Gobel, seconded by Mr. Maierle, to adjourn the meeting.

Action Motion approved by unanimous consent. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Mae D. Killebrew
Secretary