



**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
DECEMBER 17, 2002**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, December 17, 2002, and called to order by Chairperson Baker at 5:21 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker, Jeannette Bell, Sheila Cochran (via telephone), Peter Earle, Carl (Chuck) Gobel, Julian Jasper, Mae Killebrew, Mark Maierle, and Elliott Moeser.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

Regular Board Meeting: November 26, 2002

Motion It was moved by Ms. Bell, seconded by Mr. Maierle, to approve the November 26, 2002, Regular Board Meeting Minutes.

Action The minutes were approved by unanimous consent.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Dr. Michael Rosen, president of Local 212, congratulated board members and administrators who were responsible for Moody's Aa2 bond rating of the college and criticized those individuals who had not supported the president. He also noted:

- An increase in FTEs
- An improvement in fiscal status

Dr. Rosen opined that the Legislative Audit was politically inspired. He asked that the board support the second phase of the president's reorganization plan.

Mr. Charlie Dee, executive vice president of Local 212, and Ms. Nancy Freiman, Ms. Barb Wilson, and Ms. Rita Hale, instructors, distributed information regarding North Central Association credentialing issues related to the English/communication standards and spoke to the matter.

Dr. Marcia Clarke-Yapi, associate dean of Liberal Arts and Sciences, opined that students in lower level courses deserved instructors with advanced training and that as an institution of higher learning, faculty members should be credentialed.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2: Bills – November 2002

FPO-3: Financial Report – November 2002

FPO-4: Human Resources Report

FPO-5: Procurement Report

FPO-6: MEC Report

Discussion Mr. Earle noted two changes in the Human Resources Report:

- Hire position in Information Technology, deferred to January
- Reclassification in College Advancement, deferred to January

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Consent Agenda Items, absent the changes noted in the Human Resources Report.

Action Motion to approve the Consent Agenda passed, with Ms. Cochran abstaining.

ITEM F. CHAIRPERSON'S REPORT

F-1 Ad Hoc Legislative Committee

Motion It was moved by Ms. Baker, seconded by Mr. Earle, to formulate and appoint an ad hoc Legislative Committee of the Board.

Milwaukee Area Technical College District Board

Minutes of December 17, 2002

Page 3

Action Motion to formulate and appoint an ad hoc Legislative Committee of the Board was approved by unanimous consent.

F-2 Board Self-Evaluation Instrument

Discussion Ms. Baker stated that the Board Self-Evaluation Instrument would be voted on at the January board meeting.

Dr. Moeser suggested that a policy be developed in conjunction with the Board Self-Evaluation Instrument and that the process be done annually, perhaps at a board retreat.

Mr. Gobel suggested that the instrument be reviewed/modified annually and that the instrument be aligned with the President's evaluation.

Ms. Killebrew suggested that the instrument address issues raised by a minority of the board in order to promote balance on such matters.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Cole thanked the college community for its effort and support, which were instrumental in upgrading Moody's bond rating of the college to Aa2 with a stable outlook.

Dr. Cole announced the graduation ceremony scheduled for December 19, 2002. He noted that he and board members had participated in the following events:

- Scholastic Recognition Program
- MATC Foundation Partners in Excellence Scholarship Program
- Lamp of Knowledge Awards Banquet
- Recognition Dinner for Mayor Frank Zeidler

ITEM H. STUDENT SENATE REPORT

No report.

ITEM I. LEGISLATIVE MATTERS

Discussion Ms. Bell suggested board members write letters to the Wisconsin legislative delegation in support of Perkins funding.

Milwaukee Area Technical College District Board

Minutes of December 17, 2002

Page 4

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Mr. Jasper gave highlights of the Public Television Committee meeting, which are reflected in the December 12, 2002, committee minutes.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Bell gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the December 10, 2002, committee minutes.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the December 16, 2002, committee minutes.

Mr. Earle stated that the FPO Committee had removed Item F-4, Rescind Policy B1001, Credit Cards, as an action item. He asked that the board review the proposed policy prior to the January FPO Committee meeting.

FPO-7: Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03C of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. Earle recognized the efforts of Dr. Cole and administration in regard to the Moody's rating upgrade.

Mr. John Mehan of Robert W. Baird & Co. distributed a copy of the Final Pricing Summary and highlighted changes from previous reports. He stated that the Aa2 rating had been confirmed and improved with the addition of the "stable outlook" statement. Mr. Mehan reported that Dr. Cole, Mr. Poppe, and he had met with Moody representatives.

Dr. Moeser commended current and former board members and others who had raised concerns about fiscal responsibility and had favored a business plan, and whose actions may have contributed to the current favorable bond rating.

Milwaukee Area Technical College District Board

Minutes of December 17, 2002

Page 5

Mr. Todd Poppe recognized the instrumental role of Mr. Mehan and Robert W. Baird & Co. staff in communicating with Moody's representatives.

Motion It was moved by Mr. Earle, seconded by Mr. Jasper, to approve the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2002-03C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the vote being as follows:

Ayes: Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker -- 9

Noes – None.

FPO-8: Preliminary FY2003-04 through FY2005-06 Planning Assumptions

Discussion Mr. Poppe reviewed key assumptions and described the FY2003-04 estimates as practical and reasonable. He noted that the balanced budget philosophy would be continued and that the assumptions could change as new information became available.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Preliminary FY2003-04 through FY2005-06 Planning Assumptions.

Action Motion approved, with Ms. Cochran abstaining.

FPO-9: Resolution to Revise FY2002-03 and FY2001-02 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Earle, seconded by Mr. Jasper, to approve the Resolution to Revise FY2002-03 and FY2001-02 Renovation/Remodeling (Capital) Projects.

Action Motion approved by unanimous consent.

L-1: Financial Reserves Policy B0102-3

Motion It was moved by Mr. Earle, seconded by Mr. Maierle, to approve the Financial Reserves Policy B0102-3.

Action Motion approved by unanimous consent.

FPO-11: Policy B0801, Procurement

Discussion Mr. Earle reviewed changes to Policy B0801, Procurement.

Ms. Cochran signed off at 6:30 p.m.

Ms. Killebrew expressed concern that the board would exceed its boundaries regarding imposition of mechanisms or guidelines that contractors would be obliged to use. She distributed a copy of an article from *The Business Journal*, "Companies Bewildered by Asbestos Suits."

Ms. Cochran signed on at 6:35 p.m.

Mr. Earle stated that the policy would protect workers and the college from asbestos exposure. He stated that the college was committed to the competitive bidding process. Mr. Maierle noted his support of the policy, since it strengthened the college's position on asbestos issues.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

None

ITEM N. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Tuesday, January 28, 2003, 5:00 p.m., Milwaukee Campus, Board Room (M210).

ITEM O. NEGOTIATIONS UPDATE

Discussion Ms. Baker stated that the Closed Session Item, Negotiations Update, would be removed from the agenda.

Milwaukee Area Technical College District Board

Minutes of December 17, 2002

Page 7

ITEM P. LITIGATION UPDATE

Compliance with Open Meetings Law

Chairperson Baker stated that the board intended to convene into Closed Session.

Motion It was moved by Mr. Gobel, seconded by Mr. Jasper, to convene into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Litigation Update.

Action Motion approved, the vote being as follows:

Ayes – Bell, Cochran, Earle, Gobel, Jasper, Killebrew, Maierle, Moeser, and Baker – 9.

Noes – None.

Closed Session

The board convened into Closed Session at 6:52 p.m.

Adjournment

The board adjourned from Closed Session at 7:10 p.m. No action was taken.

Respectfully submitted,

Mae D. Killebrew
Secretary