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**Milwaukee Area Technical College**

**ADMINISTRATIVE REGULATION  
AND PROCEDURE**

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Title: STUDENT ACTIVITY FEE

Code: BB0200

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Policy Reference: B0202, Student Responsibility and the Disposition of Student Activity/Incidental Fee

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Student functions at MATC are financially supported by a "Student Fee" collected at the time of registration. The student fee is a per credit charge for all classes with the following categories of courses exempt:

- Federally Funded
- High School Contract
- Behind the Wheel
- Group Dynamics and Traffic Safety
- Avocational Courses
- Emergency Medical Technician (Wis. Act 102)

Refunds of student fees follow the regular fee refund policy.

Information about the student fee will be published in the MATC Catalog, Day Class Schedule, Continuing Education Schedule, and other official publications of the district.

Office of Responsibility: Finance Division

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Approving Authority:

Todd J. Poppe  
Vice President, Finance

Date: 8/15/94