

# Your new Chromebook is here!

Let's get started.

**Step 1:** Plug in and fully charge your new Chromebook

**Step 2:** Gather information you need to proceed when fully charged

- Your MATC email (ends with @gmatc.matc.edu)
  - Your MATC email password
- For help finding your email address and password  
call 414-297-6541 for help. Wisconsin Relay System 711

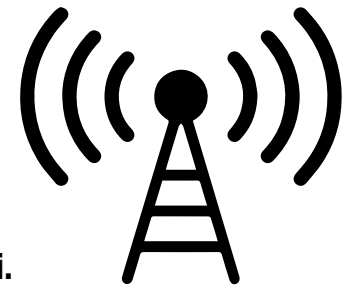
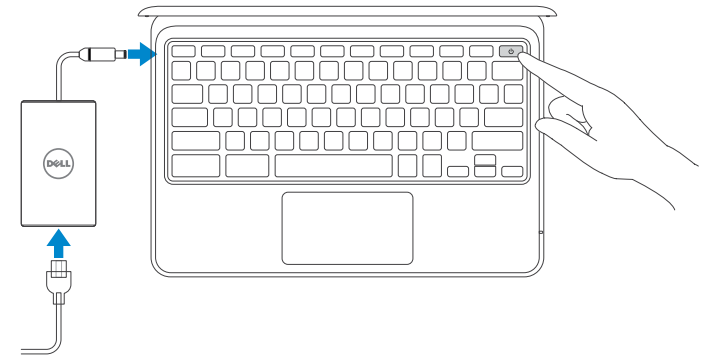
**Step 3:** Find Wi-Fi - **Setup is not possible without access to Wi-Fi**

If you don't have Wi-Fi at home, move to a location where you have access to Wi-Fi.

Suggested locations include parking lots of libraries, schools and restaurants that provide free Wi-Fi.

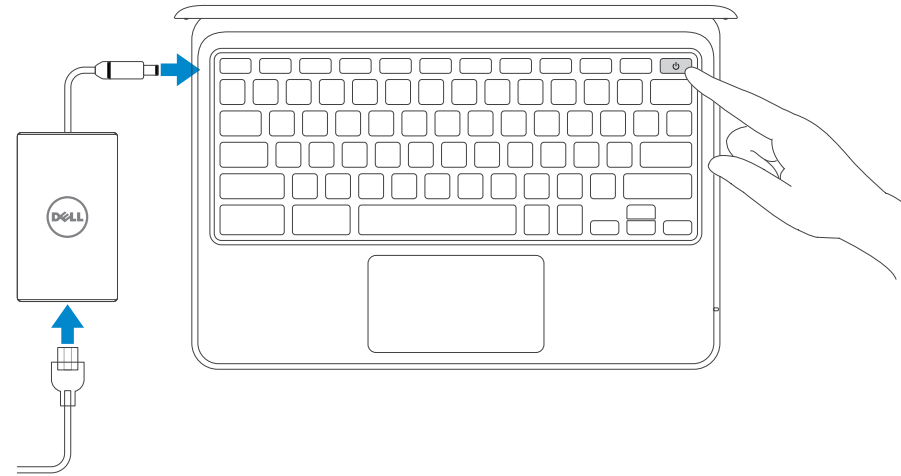
**Step 4:** Turn Chromebook on and follow screen prompts

These flyers are available electronically at [matc.edu/coronavirus](https://matc.edu/coronavirus).



# Chromebook Assistance for MATC Students

Discover helpful videos and guides  
to get the most out of your Chromebook



## Message from MATC's IT Department:

We want to help you get started with using your Chromebook and offer support.

We know that it often takes some time to feel comfortable using any new electronic device.

The manufacturer's instructions sent with your Chromebook will help you with the first steps needed to get it set up.

**To learn more about using your Chromebook, check out these links.**

### Dell Chromebook 11 3180

- [Quick Start Guide](#)
- [First Time Setup Video](#)
- [Visual Guide](#)
- [Getting Started](#)
- [Recover and Reset Chrome Operating System](#)
- [Keyboard Guide](#)
- [Personalize Your Chromebook Video](#)
- [Downloading and Installing Apps](#)
- [Google Drive: How to Enable and Disable Offline Mode](#)
- [How to Print From Your Chromebook](#)

### HP Chromebook 11 for Education Edition

- [Product Specifications](#)

### General Chromebook Help

- [Edit Microsoft Files](#)
- [To Take Screen Shots](#)
- [Turn On Caps Lock](#)
- [Connect To Bluetooth](#)
- [Download Apps](#)
- [Connect To WIFI](#)
- [Other Help Topics](#)

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*Transforming Lives, Industry & Community*

*If you have challenges accessing MATC resources, you can contact [helpdesk@matc.edu](mailto:helpdesk@matc.edu) by email or by starting a "chat" through Hangouts using the same address.*