

2020-2021 MATC DUAL ENROLLMENT ACADEMY APPLICATION

MATC Dual Enrollment Academy Options

(Please check one option, or rank preference, 1 being first choice)

- ☐ Culinary ☐ General Studies/Pre-Nursing* ☐ Information Technology
☐ Practical Nursing ☐ Protective Services ☐ Welding

**** If you selected General Studies/Pre-Nursing, please pick your preferred campus:***

- ☐ MATC Oak Creek ☐ MATC West Allis ☐ MATC Downtown ☐ MATC Mequon

SECTION 1: STUDENT INFORMATION

Name: _____
FIRST MI LAST

Address: _____ City: _____ State: _____ Zip: _____

Student Phone #: (____) _____ Parent Phone #: (____) _____

Student Email: _____

Date of Birth: ____/____/____ Gender: ☐ Female ☐ Male ☐ Choose not to disclose

Name of High School: _____

SECTION 2: STUDENT/PARENT (GUARDIAN) ACKNOWLEDGEMENT OF FERPA

MATC complies with the Family Educational Rights and Privacy Act (FERPA). The purpose of this act is to allow students to know what educational records are kept by the college, to provide students the right to inspect those records and ask for corrections if necessary, and to control the release of such information to those who are not involved in the educational process. By submitting a MATC Dual Enrollment Application, you are consenting to sign a FERPA Release Form upon acceptance into a MATC Dual Enrollment Academy. The FERPA release authorizes your high school and MATC to share course, grade, attendance and behavior information.

SECTION 3: DUAL ENROLLMENT ACADEMY ATTENDANCE POLICY

Class attendance is among the best predictors of successful course completion. Attendance in MATC's Dual Enrollment Academy is MANDATORY. Understandably, situations arise where students must miss class (illness, emergency, death, etc.) Regardless of reason, students in MATC's Dual Enrollment Academy cannot have more than three (3) absences per class per semester. Should more than three (3) absences occur in any given class during the Fall or Spring semester, the student will be withdrawn from the Dual Enrollment Academy and sent back to their high school for the remainder of the school year. Please note, an instructor's attendance policy, as stated in their syllabus, will take precedence over the Dual Enrollment Academy Attendance Policy.

STUDENT SIGNATURE – IN SIGNING THIS DOCUMENT, I agree to adhere to the Dual Enrollment Academy Attendance Policy.

Student Signature **Required**: _____ Date: _____

SECTION 4: COUNSELOR RECOMMENDATION – Completed by High School Counselor

Counselor Name: _____

Counselor Email: _____ Office Phone #: _____

SECTION 4: COUNSELOR RECOMMENDATION CONTINUED – Completed by High School Counselor

Will this student be in 12th grade at the start of 2020-2021 School Year: ☐ Yes ☐ No

Is this student in good academic standing, as defined by the high school, and on track to graduate: ☐ Yes ☐ No

Does this student have a cumulative GPA of 2.0 or better: ☐ Yes ☐ No

Has this student had attendance issues in the past: ☐ Yes ☐ No

If yes, are there extenuating circumstances? Please explain: _____

What graduation requirements does this student need to complete during the 2020-2021 school year?

Please list: _____

Would you recommend this student for MATC's Dual Enrollment Academy: ☐ Yes ☐ No

Additional comments: _____

COUNSELOR SIGNATURE – IN SIGNING THIS DOCUMENT, I certify the information provided on this student in this section is true and accurate.

Counselor Signature: _____ Date: _____

SECTION 5: PERMISSIONS AND APPROVAL – Completed by High School Principal and District Superintendent

High School Principal (or Designee)

I have reviewed this student's application and he/she has my permission to apply and participate in MATC's Dual Enrollment Academy for the 2020-2021 school year.

Principal Name: _____

Principal Signature: _____ Date: _____

High School: _____

School District Superintendent (or Designee)

I have reviewed this student's application and he/she has my permission to apply and participate in MATC's Dual Enrollment Academy for the 2020-2021 school year.

(Please check box if applicable)

☐ I agree for the School District to be invoiced for costs associated with participation in MATC's Dual Enrollment Academy as set forth in an MOU between MATC and this School District.

Superintendent Name: _____

Superintendent Signature: _____ Date: _____

School District: _____

SECTION 6: PERSONAL STATEMENT FROM STUDENT

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

SECTION 7: APPLICATION SUBMISSION AND DEADLINE

- MATC Dual Enrollment Academy Application filled out in its entirety and with appropriate signatures
- Personal Statement
- Current High School Transcript
- Professional Resume