

November 1, 2016

**NOTICE TO RESIDENTS OF THE MILWAUKEE AREA
TECHNICAL COLLEGE DISTRICT, WISCONSIN**

A regular open meeting of the **EDUCATION, SERVICES, AND STUDENT SUCCESS COMMITTEE*** of the Milwaukee Area Technical College District Board, Wisconsin, will be held in the **BOARD ROOM (ROOM M210)** of the **MILWAUKEE AREA TECHNICAL COLLEGE**, 700 West State Street, Milwaukee, Wisconsin on **Tuesday, November 15, 2016**, beginning **at 5:00 PM.**

The agenda for said meeting is presented as follows:

A. Roll Call

B. Compliance with the Open Meetings Law

C. [Approval of Minutes – October 18, 2016 - Attachment 1](#)

D. Comments from the Public

E. Action Items

[NONE](#)

F. Discussion Items

- [1. QRP Process and Schedule – Attachment 2](#)
- [2. Dashboard Presentation – Attachment 3](#)
3. Student Advising Update
4. Service Excellence Update
5. Financial Student Loans and Repayment Update

G. Information Items

1. Enrollment Update
 - a. Promise Update
 - i. 1st Cohort
 - ii. 2nd Cohort

H. Miscellaneous Items

I. Old Business/New Business

1. Date of Next Meeting: **December 13, 2016
Board Room (M210)
Milwaukee Campus**

Committee Members: Hamilton, Isbister, Scheibel, Wachholz, Wilson

* **The committee meeting is not a Board meeting despite the fact that a quorum of the Board is present at the committee meeting. Actions taken by a committee shall serve as recommendations to the Board for ultimate action.**

** **Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The Board may return into Open Session to take action on any item discussed in Closed Session.**

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.



Attachment ESSS - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
EDUCATION, SERVICES, AND STUDENT SUCCESS
October 18, 2016**

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Student Success Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, October 18, 2016, and called to order by Ms. Mary Scheibel at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Ashante Hamilton, Ms. Mary Isbister, Ms. Mary Scheibel, Mr. Kurt Wacholz, Ms. Ann Wilson

Mr. Ashante Hamilton arrived at 5:12 PM.

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Student Success Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – August 16, 2016 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2

Discussion: This is a standard resolution for this time of year.

Motion: It was moved by Ms. Wilson and seconded by Ms. Isbister to approve the Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2.

Action: Approved

ITEM F: DISCUSSION ITEMS

ITEM G: INFORMATION ITEMS

**G-1 Enrollment Update
a. Promise Update**

- b. 1st Cohort**
- c. 2nd Cohort**

Discussion: Dr. Trevor Kubatzke, vice president, Student Services noted that Fall enrollment is on track to meet 98% of our budget goal. Projecting with Spring we will fall slightly short, however, there are several late start initiatives that will bring the FTEs up. The first cohort of Promise Scholar students is at 291 and non-scholar at 888. Direct from high school numbers includes students that are not promise students. The second cohort of Promise students has 1116 applicants at this point. We have about 3 more months for students to register and submit their FAFSA application. The deadline for FAFSA and Promise Applications is January 13, 2017. There was a conversation of the continuing enthusiasm surrounding the Promise. Two changes that were made for Promise Scholars that the EFC is now \$4,500 (cohort two) and the all Promise Scholar will qualify for five semesters.

Milwaukee Succeeds, M3 as well as MATC Financial Aid are offering sessions to aid students and parents in the completion of FAFSA applications. Filling out the FAFSA application was the biggest hurdle to students qualifying for the Promise. The local high schools are increasing efforts to help students to better prepare for their ACT tests. MATC has also opened the Accuplacer test as an option to ACT and the bridge program is being expanded to assist as well. It was noted that the MATC Promise may have a positive impact on the MPS graduation rate. The Community Service aspect of the Promise was discussed as well as the online recording system for those activities. Ms. Scheibel spoke about having Promise Scholar students go back into the high schools or participate in the Earn and Learn Initiative as mentors to students applying to the Promise.

G-2 Co-Req Model

Discussion: Dr. Vicki Martin, president, noted that national data shows students taking remedial courses do not transition to college level courses. Dr. Sadique Isahaku, dean, and Dr. Richard Britten, associate dean, School of Liberal Arts and Sciences presented both national and local data related to the Co-Req Model being implemented as a pilot project within the English and Math courses. This information will be brought back as it is rolled out further.

G-3 Quarterly Advisory Committee Report – Attachment 3

Discussion: Dr. Dakwar introduced Ms. Pamela Holt, director, Curriculum and Instructional Support presented the first quarter FY2016-2017 Advisory Committee report. Ms. Holt also talked about the Ambassador Program and the packet of information that is provided to each of the committee members. Ms. Holt shared the results of a survey was conducted this past summer related to Advisory Committees and the individual experience each member had.

G-4 Quarterly Marketing Report

Discussion: Ms. Kathleen Hohl, director, Communications and Marketing briefly reviewed MATCs exposure in the news and in print over the past quarter. Ms. Hohl also reviewed several new initiatives that the college is exploring.

ITEM H: MISCELLANEOUS ITEMS



QRP Background

The Wisconsin Technical College System (WTCS) requires that all associate and technical diploma programs in each district undergo an in-depth evaluation using a regular cycle. In 2001, the general statewide process for evaluations was standardized and labeled the "Quality Review Process", or "QRP". Milwaukee Area Technical College (MATC) revitalized its process in 2016. The process was modified to provide increased data information, demonstrate continuous quality improvement, align to the Pathway model and increase accountability of program improvement.

Data Collection and Scorecards

MATC purchased a data system, Strategic Planning Online (SPOL) to hold the program information. This system was developed for ease of faculty use and to improve accountability and follow-through of the selected action plans.

In addition to the SPOL system procurement, the process now includes additional data in the form of assessment outcomes. The portfolios (see below), will contain a section of the program's assessment results (Technical Skills Attainment, Student Outcomes Assessment), with a mid-year review of program viability.

The scorecards have been modified to include information on detailed enrollment, equity gaps, completion rates with comparison to all MATC students, as well as the State indicators. This modification was fashioned to add information about the program in order to improve action plan decisions.

Portfolio

The portfolio is prepared holistically to support Pathways. It contains relevant information regarding the Pathway and programs within the pathway. Faculty identified to design the QRP Action Plan meet with the QRP team to: 1) review the portfolio and ask preliminary questions, 2) receive general guidance regarding the QRP process, and 3) receive initial or refresher training for using SPOL to write the Action Plan.

Portfolio-Table of Contents

- Section 1 Program Information
- Section 2 Advisory Committee and Accreditation details
- Section 3 Data and Assessment
- Section 4 QRP Process and Description
- Section 5 Previous QRP Action Plan along with results (if available)

ESSS-Presentation	Program Number	Associate Degree Program	Diploma	Pathway Cert	Criteria			QRP Team
					Last QRP Cycle	Accredited	Accreditation Visit	
December-2016	10-543-1	Registered Nursing	Practical Nursing 31-543-1	Nursing Assistant 30-543-1	2013-14	Y	09-2016	Jennifer Morgan RN Nancy Vrabec Gladys Boyd LPN Debra Jackson CNA Vickie Hinds CNA
January-2017	10-316-1	Culinary Arts	Culinary Assistant 31-316-1	Food Service Assistant 30-316-1		Y		John Reiss Rich Busalacchi
February-2017	30-513-1	Health Service Management 10-530-3	Phlebotomy 30-513-1	Health Care Cust. Serv. 61-530-1	2015-16	Y		James Manto, Pat Cline Josie Veal
March-2017	10-602-6	Automotive Technology - Comprehensive	Embedded Diploma Automotive Maintenance Technician Light Repair 30-602-4	Career Explore		Y		Matt Kruegel Becky Alsup
April-2017	10-104-3	Marketing Management	Sales Specialist 30-104-7 Marketing Specialist 30-104-9 Marketing Management 31-104-4	N/A	2013-14			Del Wakely
May-2017	10-153-1.13.MP	Computer Simulation and Gaming	Unity Developer 31-153-1	Career Explore	2012-13			Brian Carlson Michael Anderson
June-2017	10-194-1	Real Estate	Real Estate Broker Assoc	Property Manager 61-194-2 Real Estate Sales 61-194-1		Y		Richard Paur Del Wakely

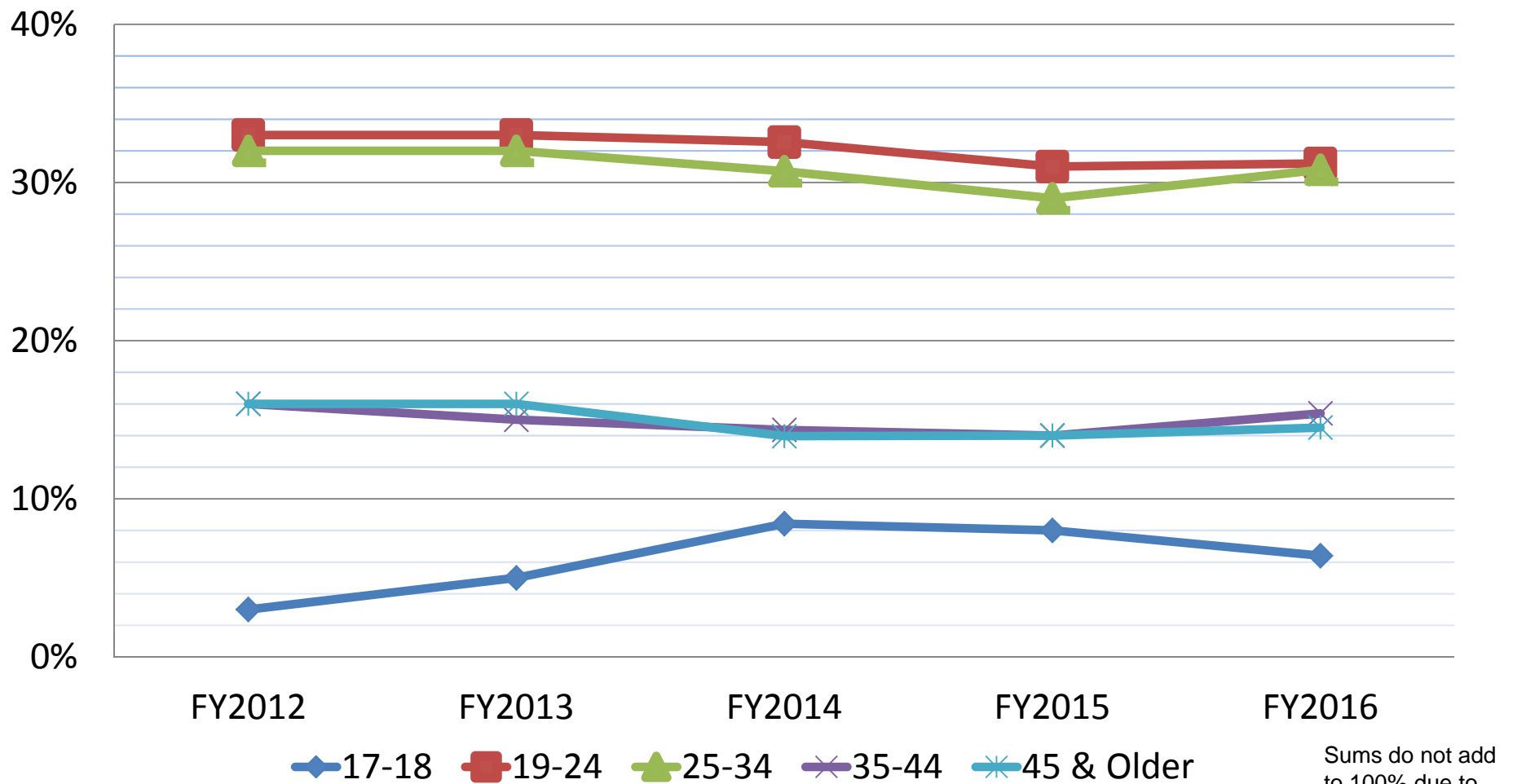
ESSS Dashboard Presentation

Student Demographics

November 2016

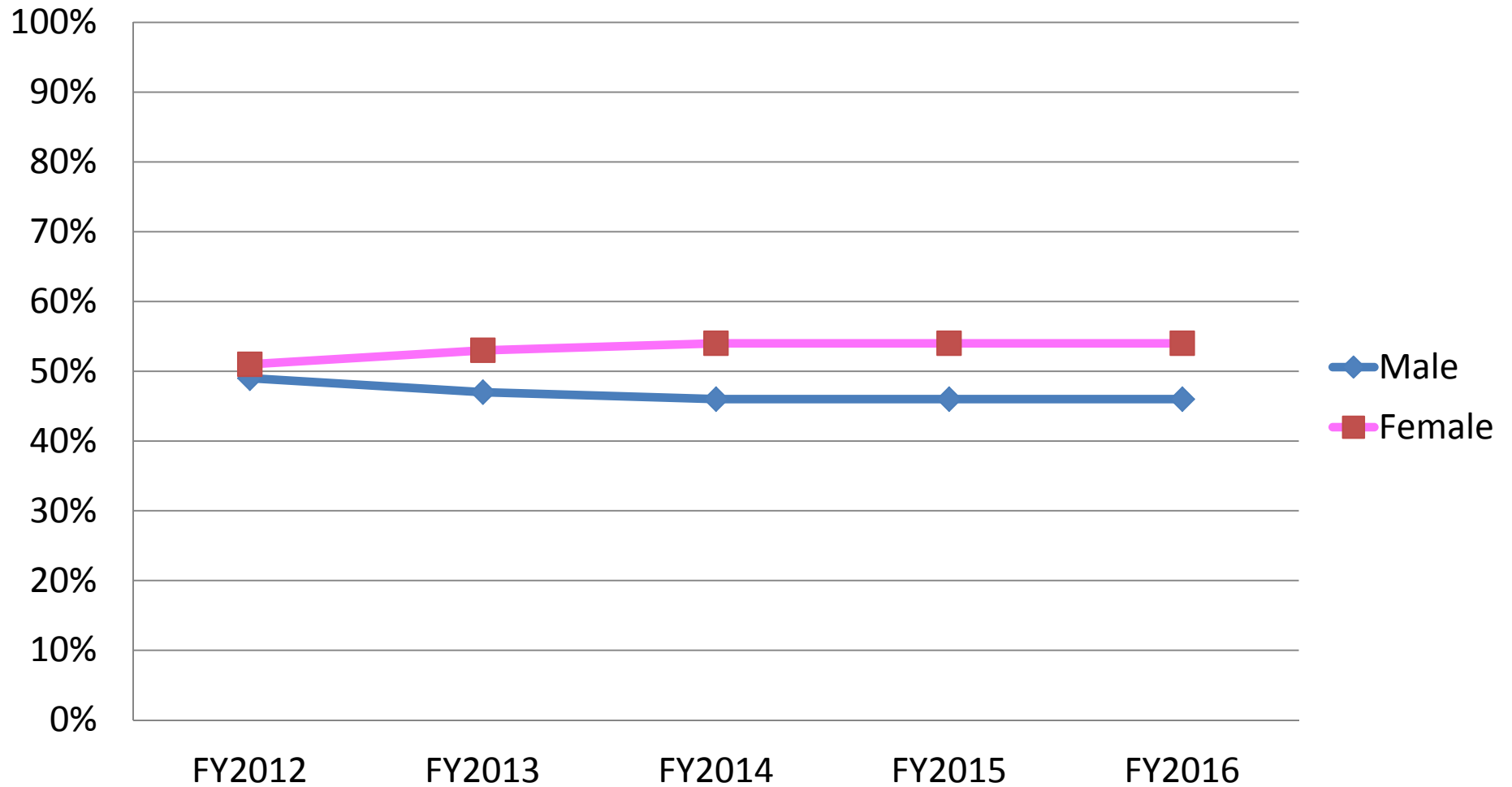
Source: WTCS detailed demographic and course records; Data based on those self-reporting

MATC Student Age Trending

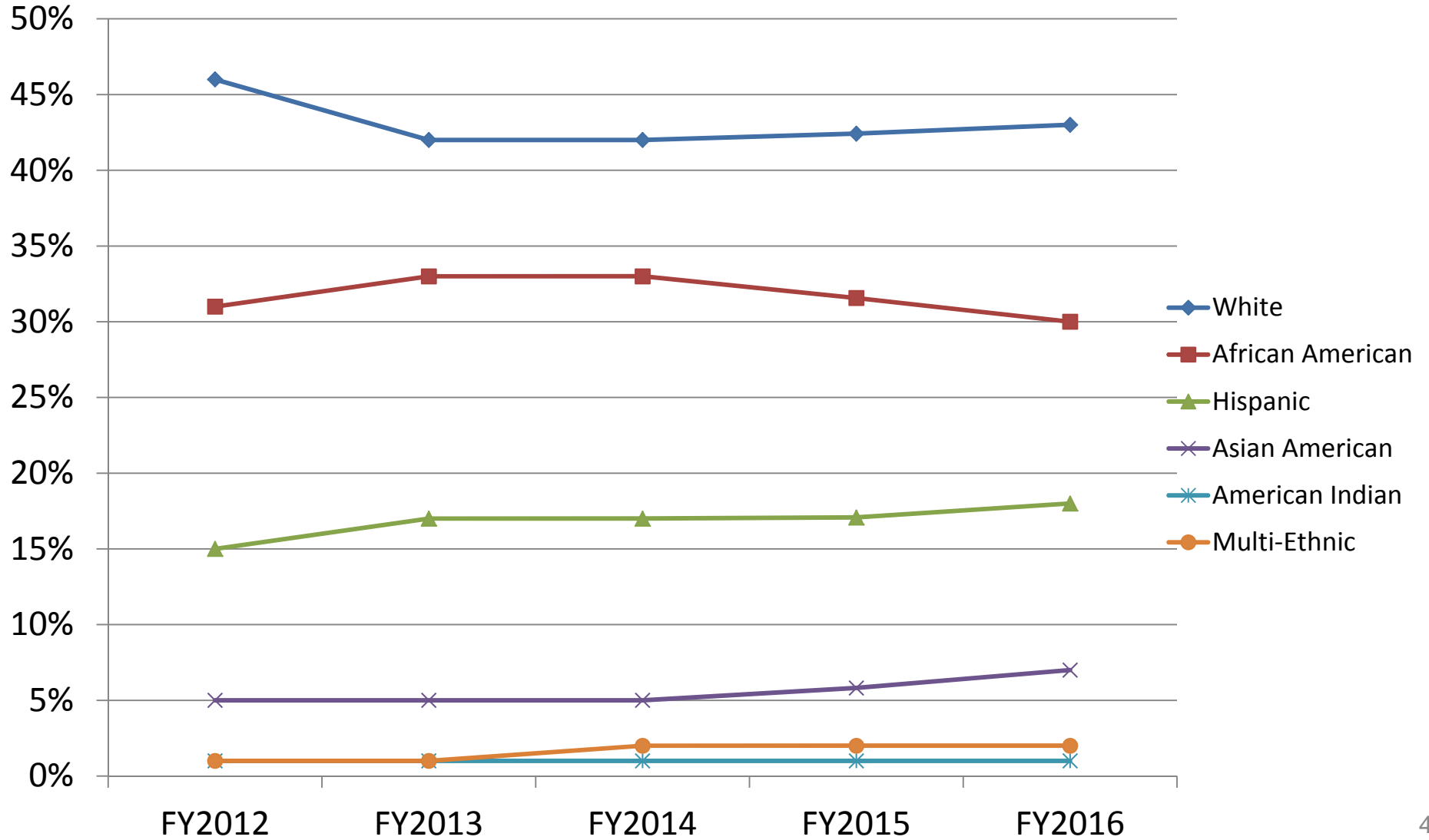


Sums do not add to 100% due to rounding

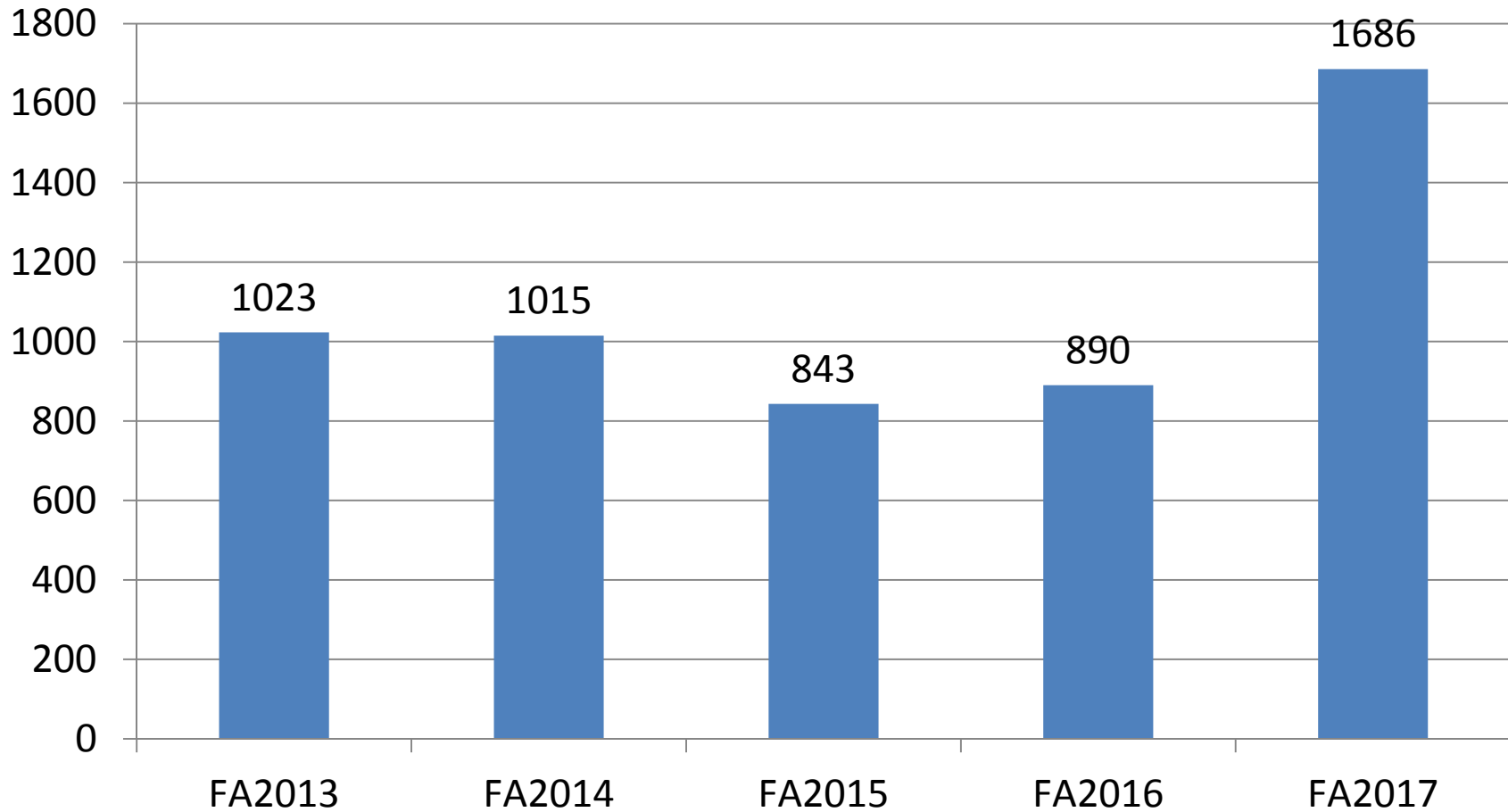
MATC Student Gender Trending



MATC Student Race & Ethnicity Trending

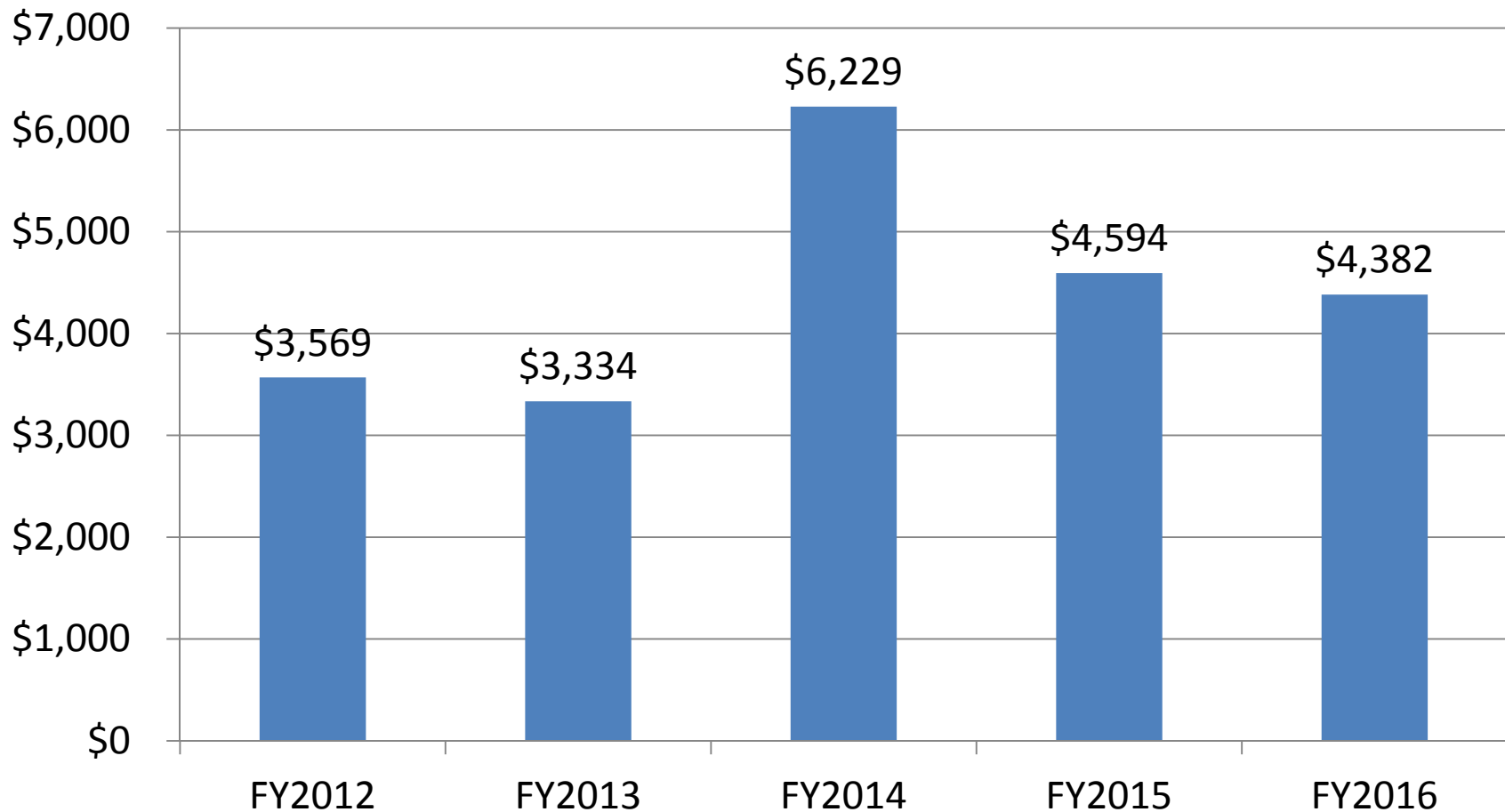


Direct from High School Graduates Enrolled at MATC in Fall Term



Note: This is based on MATC data system which includes high school graduates from in-district and out-of-district as well as public and private high schools.

Avg. Unmet Financial Need Among Award Recipients



Source: MATC Financial Aid Office

Notes The average unmet financial need is calculated using the total student cost of attendance, minus the total federally-estimated family contribution and financial aid amount awarded. The amount of need increased in FY2014 with the inclusion of financial need for summer school.

Education, Services, and Student Success

Minutes of October 18, 2016

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ITEM I: **OLD BUSINESS/NEW BUSINESS** – Date of Next Meeting Tuesday, November 15, 2016, Milwaukee Campus, Board Room (M210).

ADJOURNMENT – The Committee adjourned at 6:31 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs