CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, December 9, 2014, and called to order by Ms. Lauren Baker at 5:06 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Jose Perez, Ms. Mary Scheibel

Additional Board Members: Graciela Maizonet (via phone)

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – November 18, 2014 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

Ms. Kathleen Litwin, faculty, Metal Smithing spoke about the Jewelry Lab and the value of the program.

ITEM E: ACTION ITEMS

NONE

ITEM F: DISCUSSION ITEMS

F-1 Pathway Update – Machine Tool Operations – Attachment 2

Discussion: Ms. Barbara Cannell, interim provost, introduced Ms. Dorothy Walker, interim dean, and Mr. Duane Schultz, associate dean, School of Technology and Applied Sciences; Mr. Jonathan Feld, director, Articulation and Transfer; and, Ms. Valencia Brown, assistant dean, School of Pre-College Education. Ms. Walker briefly explained the pathways available to students in this program. Ms. Walker introduced Mr. Dale Howser, faculty, Machine Tool program. Mr. Schultz noted that develop and implement an industry entry level career exploration & embedded
certificates and develop Career Pathways are the two action projects to be worked on this year. Mr. Howser highlighted the new industry standards for the program as well as the different types of equipment found in the high schools and MATC’s labs. Mr. Feld described the connections to the local high schools. Ms. Brown noted the connection to the School of Pre-College.

F-2 Dashboard Indicators – Attachment 3

Discussion: Ms. Cannell introduced Dr. Yan Wang, director, Institutional Research. Dr. Wang briefly reviewed each of the dashboards.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Dr. Trevor Kubatzke, vice president, Student Services noted that Student Services and Academics have several initiatives to encourage current students to register. At this time we are down 21.6% from this same time last year but are still in line to meet our Budget projections.

G-2 MATC Virtual Campus

Discussion: Ms. Cannell introduced Dr. Mohammad Dakwar, dean, and Dr. Roy Vargas, associate dean, School of Business as well as Mr. Steve Burleson, faculty, School of Business. Mr. Burleson briefly reviewed the MATC Virtual Campus web page.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions
None

H-2 Information Items
None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting Tuesday, January 20, 2015, Milwaukee Campus, Board Room (M210)

ADJOURNMENT – The Committee adjourned at 5:55 p.m.

Respectfully submitted,

Michele M. Conroy
Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs