CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, April 21, 2014, and called to order by Mr. David Dull, in absentia for Chair, Lauren Baker, at 4:40 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. David Dull, Mr. Jose Perez

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – March 18, 2014 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

Director Baker joined the meeting at 4:50 PM.

ITEM E: ACTION ITEMS

E-1 Resolution to Create a Program for Paramedic Technician Technical Diploma Program (31-531-2) – Attachment 2

Discussion: Dr. Vicki Martin, executive vice president and provost, introduced Ms. Dorothy Walker, dean, and Mr. Russell Spahn, associate dean, School of Technology and Applied Sciences, Mr. Del Szewczuga, faculty, Paramedics program and Ms. LeeAnn Mikula, manager, Curriculum. Ms. Mikula noted that this is the first of two phases to create a new program. Ms. Walker highlighted the history behind developing this program. Mr. Spahn highlighted the need in the community along with future pathways to Fire Science and Nursing program as well as their recruitment efforts to reach area high schools.

Motion: It was moved by Mr. Perez, seconded by Mr. Dull, to approve the Resolution to Create a Program for Paramedic Technician Technical Diploma Program (31-531-2) – Attachment 2 to the full Board for approval.

Action: Approved
ITEM F: DISCUSSION ITEMS

F-1 Pathway Review – Accounting – Attachment 3
Discussion: Dr. Martin introduced Dr. Mohammad Dakwar, dean; Dr. Kit Collins, associate dean, School of Business; and Ms. Tammy Metzke, faculty, and Mr. Olushola Babatuyi, SP2013 graduate, Accounting Program. Also called to the table were Ms. Sophia Williams, coordinator, School of PreCollege and Mr. Jonathan Feld, director, Articulation and Transfer. Dr. Dakwar briefly highlighted the program. Ms. Metzke noted the Volunteer Information Tax Assistance (VITA) program and the new lab on the Milwaukee campus. Mr. Babatuyi talked about his experience in the program. Ms. Williams noted that PreCollege is connected to this pathway and Mr. Feld noted all the articulation agreements with area high schools.

F-2 Dashboard Indicators – Attachment 4
Discussion: Dr. Martin introduced Dr. Yan Wang, director, Institutional Research. Dr. Wang briefly reviewed each of the dashboards and there was discussion about presenting the data using percentages as well as presenting more data related to the equity gap.

F-3 Quarterly Advisory Committee Report (3rd Quarter) – Attachment 5
Discussion: Dr. Martin introduced Ms. Pam Holt, director, Curriculum and Instructional Support. Ms. Holt highlighted the Advisory Committee report.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update
Discussion: Dr. Trevor Kubatzke, vice president, Student Services noted that FY2014 FTEs are trending to be down slightly as predicted. Priority registration for Summer and Fall Fiscal Year 2014-2015 started April 7. Open registration begins Tuesday, April 22, 2014. Dr. Kubatzke highlighted changes being made to strengthen recruitment and high school relations initiatives through organizational realignment.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions
None

H-2 Information Items
None
ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting May 20, 2014, Milwaukee Campus, Board Room (M210)

ADJOURNMENT – The Committee adjourned at 6:10 p.m.

Respectfully submitted,

Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs