CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, March 18, 2014, and called to order by Ms. Lauren Baker at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Jose Perez
Excused: Mr. David Dall

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – February 18, 2014 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Resolution to Discontinue Program for Program Titled Computerized Accounting Assistant Technical Diploma (31-101-4) – Attachment 2

Discussion: Dr. Vicki Martin, executive vice president and provost, introduced Dr. Mohammad Dakwar, dean, School of Business and Media & Creative Arts and Ms. LeeAnn Mikula, manager, Curriculum. Ms. Mikula explained that this resolution to discontinue the program is a WTCS requirement in order for MATC to create a pathway. Dr. Dakwar briefly highlighted the demographics of the program students.

Motion: It was moved by Mr. Perez, seconded by Ms. Baker, to approve the Resolution to Discontinue Program for Program Titled Computerized Accounting Assistant Technical Diploma (31-101-4) – Attachment 2 to the full Board for approval.

Action: Approved
ITEM F: DISCUSSION ITEMS

F-1 Pathway Review – Health Information Technology – Attachment 3

Discussion: Dr. Martin introduced Dr. Dessie Levy, dean, School of Health Sciences. Dr. Levy introduced Dr. Nancy Vrabec, associate dean, School of Health Sciences and Ms. . Also called to the table were Ms. Gloria Pitchford Nicholas, dean, School of PreCollege and Mr. Jonathan Feld, director, Articulation and Transfer. Dr. Levy gave a brief history of the program. Ms. Cathy Bell, faculty, Health Information Technology. Ms. Bell described the changes that have been recently mandated for the program. Dr. Vrabec briefly described the pathway. Ms. Pitchford Nicholas noted that the PreCollege division will have a connection to this pathway. Mr. Feld spoke about the high-school connections.

F-2 Dashboard Indicators – Attachment 4

Discussion: Dr. Martin introduced Dr. Yan Wang, director, Institutional Research. Dr. Wang briefly reviewed each of the dashboards.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Dr. Trevor Kubatzke, vice president, Student Services noted that projections are still tracking at 2-3% down from projections. Registration for Summer and Fall of 2015 begins April 7, 2014.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting April 15, 2014, Milwaukee Campus, Board Room (M210)

ADJOURNMENT – The Committee adjourned at 5:43 p.m.

Respectfully submitted,

Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs