CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, October 17, 2012, and called to order by Chairperson Michael Katz, at 3:41 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Michael G. Katz, Graciela Maizonet, and José Pérez

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Erika Crosby indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, September 19, 2012 – Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

E-1 Board Bills List, August 2012 – Attachment 2
   In Order by Check Number
   In Order by Payee
   Checks Exceeding $2,500
   Channels 10/36
   Voided Checks
   Student Activities

E-2 Financial Report – Attachment 4

E-3 Human Resources Report – Attachment 6

E-4 Procurement Report – Attachment 7

Motion: It was moved by Mr. Pérez, seconded by Ms. Maizonet, to approve the consent agenda.

Action: Motion approved.

ITEM F. ACTION ITEMS

F-1 Resolution (F0009-10-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2012-2013F of Milwaukee Area Technical College District, Wisconsin - Attachment 6
Motion: It was moved by Mr. Pérez, seconded by Ms. Maizonet, to approve Resolution (F0009-10-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2012-2013F of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved.

F-2 Resolution (F0010-10-12) to Approve FY2011-2012 Budget Modification - Attachment 7

Motion: It was moved by Ms. Maizonet, seconded by Mr. Pérez, to approve Resolution (F0010-10-12) to Approve FY2011-2012 Budget Modification

Action: Motion approved.

F-3 Resolution (F0011-10-12) to Approve FY2012-2013 Budget Modification - Attachment 8

Motion: It was moved by Mr. Pérez, seconded by Ms. Maizonet, to approve Resolution (F0011-10-12) to Approve FY2012-2013 Budget Modification

Action: Motion approved.

F-4 Resolution (F0012-10-12) to Establish FY2012-2013 Tax Levy - Attachment 9

Motion: It was moved by Mr. Pérez, seconded by Ms. Maizonet, to approve Resolution (F0012-10-12) to Establish FY2012-2013 Tax Levy

Action: Motion approved.

ITEM G. DISCUSSION ITEMS


Discussion: Dr. James Williams, Vice President, Finance, briefly explained several of the components included in the preliminary draft of the Comprehensive Annual Financial Report for FY2012.

G-2 Policy Review – B0801-Procurement of Equipment, Supplies, Apparel and Services - Attachment 11

Discussion: Ms. Janice Falkenberg, vice president and general counsel, reviewed the changes in the policy with the committee.

Action: The committee agreed by consensus to forward Policy Review – B0801-Procurement of Equipment, Supplies, Apparel and Services to the full board.

G-3 Five Year Review of Deficit Spending - Attachment 12

Action: The committee agreed by consensus to forward the discussion of Five Year Review of Deficit Spending to the full board.

ITEM H. INFORMATION ITEMS
H-1 Grants Management Report-Attachment 13
Discussion: Ms. Cheralyn Randall, Director, Grants & Development highlighted the Department of Labor –Trade Adjustment Act “Making the Future” Advanced Manufacturing grant.

H-2 Financial Services - Procurement and Construction Services Annual Summary Report - Attachment 14
Discussion: None

H-3 Quarterly Consultant Report - Attachment 15
Discussion: None

H-4 MATC Travel Report - Attachment 16
Discussion: The committee agreed it is not necessary to include the travel reports on the agenda going forward.

H-5 Quarterly Office of Workforce and Economic Development (OWED) Report - Attachment 17
Discussion: None

H-6 Quarterly Out-of-Country Travel Report - Attachment 18
Discussion: None

Discussion: None

H-8 Milwaukee Area Technical College District Other Post-Employment Benefits (OPEB) Trust Report September, 2012 - Attachment 20
Discussion: None

ITEM I. K-1 Communications and Petitions
None.

K-2 Information Items
None.

ITEM J. OLD BUSINESS/NEW BUSINESS
Date of Next Meeting: Monday, November 26, 2012, 3:30 P.M., M210
ADJOURNMENT

The meeting adjourned at 4:19p.m.

Respectfully submitted,
Erika N. Crosby
Administrative Specialist, Finance