CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, October 16, 2012, and called to order by Ms. Lauren Baker at 5:09 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. David Dull, 
Excused: Mr. Bobbie Webber

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – September 18, 2012 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Resolution (E0055-10-12) to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2

Discussion: This resolution identifies those positions at the college that are considered public officials.

Motion: It was moved by Mr. Dull and seconded by Ms. Baker to approve the Resolution (E0055-10-12) to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2.

Action: Approved
E-2 Resolution (E0056-10-12) to Approve Program Proposal for Program Titled Health Information Technology (10-530-1) – Attachment 3

Discussion: Dr. Vicki Martin, executive vice president and provost, introduced Ms. LeeAnn Mikula, interim manager, Curriculum Development, Dr. Nancy Vrabec, associate dean, School of Health Sciences and Ms. Kathy Bell, faculty, Health Information Technology. Ms. Mikula noted that this is step 4 of a 5 step process to approve a program with the Wisconsin Technical College System.

Motion: It was moved by Mr. Dull and seconded by Ms. Baker to Approve the Resolution (E0056-10-12) to Approve Program Proposal for Program Titled Health Information Technology (10-530-1) – Attachment 3.

Action: Approved

ITEM F: DISCUSSION ITEMS

F-1 Career Pathways in Welding – Attachment 4

Dr. Martin introduced Mr. Jonathan Feld, Interim Director, Curriculum Management. Dr. Martin explained that career pathways is a state initiative to address the skills gap in the State of Wisconsin. Mr. Feld explained the different tiers in the Welding Career Pathway and how students can exit and enter the various tiers. Mr. Feld also referenced that high school students, MATC Pre-College students, as well as incumbent workers will be targeted for this pathway. Dr. Martin that Pathways is a part of our Strategic Plan. Advisory Committees will be involved in approving the pathways as well as the enter/exit points. This data will be used as part of the Quality Review Process. There was a discussion about how to tie this information to the EMSI data that the college uses. Ms. Baker noted the importance of connecting these pathways to the high school programs/districts.

There was a discussion about how this new way of capturing the information will change the QRP presentations and data.

F-2 Quarterly Advisory Committee Report – Attachment 5

Dr. Martin introduced Ms. Barbara Cannell, associate provost and Ms. Mikula. Ms. Mikula noted that the various advisory committees continue to make improvements in membership and representation. 86% of the advisory committees are in compliance with the membership and makeup of the committees.


Ms. Janice Falkenberg, vice president and general counsel, noted that the change in this policy changed the number of times the early intervention system is triggered from two to three per year.

Motion: It was moved by Mr. Dull and seconded by Ms. Baker to move the Policy Review – Policy F0900 – Standards of Academic Success and Financial Aid Eligibility – Attachment 6 to the full board for a first read.

Action: Approved
F-4 Outreach for Manufacturing and Technical Careers

Discussion: Mr. Dull noted that he has been meeting with many individuals at the college as well as different high schools to discuss the needs of industry and promote manufacturing and technical careers. Mr. Dull expressed the need for more communication between MATC and local industries to encourage partnerships highlighting jobs, internships, etc.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Dr. Martin introduced Ms. Sarah Adams, registrar. Ms. Adams noted that 4% down from projection goals.

G-2 QRP Presentation Schedule Update – Attachment 7

Discussion: Dr. Martin noted that the schedule has changed to include pathway presentations.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions
None

H-2 Information Items
None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, Monday, November 19, 2012, Milwaukee Campus, Board Room (M210)

ADJOURNMENT -- The Committee adjourned at 5:57 p.m.

Respectfully submitted,

Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs