CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, August 23, 2011, and called to order by Chairperson Holmes at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Peter G. Earle; Melanie C. Holmes; Michael G. Katz; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: June 28, 2011
C-2 Board Organizational Meeting: July 11, 2011

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve minutes of the Regular Board Meeting: June 28, 2011; and minutes of the Board Organizational Meeting: July 11, 2011.

Action Motion approved.
ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – June 2011
FPO-3 Bills – July 2011
FPO-6 Human Resources Report
FPO-7 Procurement Report
FPO-9 Quarterly Affirmative Action Report

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:

- Welcomed faculty at the Fall 2011 Convocation Day and thanked Mr. Michalski for attending the event.
- Reported that the board had met in retreat on July 30, 2011. Thanked Mr. Katz, Dr. Monroe, and Ms. Wilson for volunteering to serve on an ad hoc committee to review the board’s self-evaluation instrument.
- Reported that Messrs. Michalski, Royal and Webber attended the Wisconsin Technical College District Boards Association summer meeting and the Wisconsin Technical College System’s (WTCS) centennial celebration.
- Thanked Dr. Vicki Martin, executive vice president and provost, for serving as a panelist at the Futures First summit in conjunction with the WTCS centennial celebration.
- Thanked Ms. Baker, Dr. Monroe, and Mr. Webber for representing the board at the MATC Foundation board social.
ITEM F. CHAIRPERSON’S REPORT continued

Action Item

F-1 President’s Goals

Motion It was moved by Ms. Wilson, seconded by Mr. Royal, to approve the President’s Goals.

Action Motion approved.

Information Items

F-2 Board Committee Appointments
F-3 Wisconsin Technical College District Boards Association Representatives 2011-2012
F-4 Board Representatives to Associated Groups 2011-2012

Discussion Chairperson Holmes announced the Board Committee Appointments; Wisconsin Technical College District Boards Association Representatives 2011-2012; and Board Representatives to Associated Groups 2011-2012.

F-5 MATC Foundation Report

Dr. Monroe reported:
- The MATC Foundation met in retreat on July 21, 2011. Four primary objectives included:
  - Align Foundation with the college’s commitment to the Completion Challenge.
  - Identify 3-5 year strategic objectives.
  - Identify key objectives for 2011-2012.
  - Focus on the Foundation’s involvement in fundraising.
ITEM G. PRESIDENT’S REPORT

Discussion

Dr. Burke:

- Reported that he had participated in the American Association of Community Colleges Presidents’ Academy July 9-12, 2011.
- Reported that he had addressed the Mequon-Thiensville Rotary on July 29, 2011.
- Reported that he, Attorney Janice Falkenberg, vice president, and Mr. Tim Elverman, lobbyist, Hubbard Wilson & Zelenkova Government Relations, met with Mr. Scott Baumbach, Secretary, Wisconsin Department of Workforce Development, on August 10, 2011.
- Stated he had addressed Milwaukee Public Schools principals and focused his remarks on career options available at the college.
- Welcomed new faculty at their orientation and welcomed new students at several orientation meetings.
- Reported he and Mr. Katz attended the BEST (Biochemical Excellence in Science and Technology) grant student presentations.
- Introduced Dr. Mohammad Dakwar, dean, School of Business, who presented information about the MATC Giving Campaign.

ITEM H. STUDENT GOVERNMENT REPORT

No report.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Ms. Baker reported on:

- State Issues
  - Recall elections.
  - Extension of unemployment benefits.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion

Ms. Wilson gave highlights of the August 16, 2011, Public Television Committee meeting.
ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the August 15, 2011, Education, Services, and Institutional Relations Committee meeting.

Action Item

ESIR-3 Approval of Posthumous Diploma Request

Motion It was moved by Ms. Baker, seconded by Mr. Michalski, to approve the Posthumous Diploma Request.

Action Motion approved.

Policy Approval

K-1 Policy F0900, Standards of Academic Progress

Motion It was moved by Ms. Baker, seconded by Mr. Michalski, to approve Policy F0900, Standards of Academic Progress.

Action Motion approved.

Discussion Item

K-2 Dashboard Indicators

Discussion Dr. Tom Pilarzyk, director, Institutional Research and Strategic Planning, reviewed the quarterly Dashboard Indicators.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-10 Resolution (F0032-08-11) Authorizing the Sale of $21,500,000 General Obligation Promissory Notes, Series 2011-2012B of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the $21,500,000 General Obligation Promissory Notes, Series 2011-2012B.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0032-08-11) Authorizing the Sale of $21,500,000 General Obligation Promissory Notes, Series 2011-2012B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.

FPO-11 Resolution (F0033-08-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0033-08-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Katz, Michalski, Monroe, Royal, Webber, Wilson, Baker, and Holmes – 9

Noes: None.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT continued

FPO-12 Resolution (F0034-08-11) to Approve Three-Year Facilities Plan

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0034-08-11) to Approve Three-Year Facilities Plan.

Action Motion approved.

FPO-13 Resolution (F0035-08-11) to Revise FY2010-2011 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0038-08-11) to Revise FY2010-2011 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

Policy Review

FPO-15 Policy B0108, Fixed Asset Accounting

Discussion Attorney Falkenberg reviewed proposed changes to Policy B0108.

Information Items

FPO-16 Budget Variance Report Preliminary Year End June 30, 2011, FY2010-2011

Discussion Mr. Royal presented the item as information.

FPO-17 Budget Variance Report One Month Ended July 31, 2011, FY2011-2012

Discussion Mr. Royal presented the item as information. Dr. James E. Williams, vice president, Finance, distributed and reviewed the Schedule of Estimated Property Values 2011-2012.

FPO-18 Milwaukee Area Technical College Sustainability Initiatives, July 2011 and August 2011

Discussion Mr. Royal presented the item as information.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT continued

FPO-21 Out-of-Country Travel Quarterly Report
Discussion Mr. Royal presented the item as information.

L-1 Advisory Audit Committee Report
Discussion Mr. Royal presented the item as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions
Discussion Ms. Wilson thanked Dr. Burke and staff members who participated in an event at Hillside Family Center for encouraging students to enroll at MATC.

2. Information Items
None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items
None.

2. Date of Next Meetings
Tuesday, September 27, 2011, 5:00 p.m. Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).
Closed Session

ITEM O. UPDATE ON MEMORANDUM OF UNDERSTANDING BETWEEN MILWAUKEE AREA TECHNICAL COLLEGE AND MPTV FRIENDS

Motion It was moved by Ms. Wilson, seconded by Mr. Michalski, to convene into Closed Session pursuant to Section 19.85(1)(e) and (g) of the Wisconsin Statutes to discuss Item O., Update on Memorandum of Understanding between Milwaukee Area Technical College and MPTV Friends, regarding the terms of the memorandum since such bargaining reasons require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action Motion approved, the roll call vote being as follows:


Noes: None.

The board convened into Closed Session at 5:52 p.m.

Adjournment

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary