CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, November 14, 2011, and called to order by Ms. Lauren Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Bobbie Webber
Excused: Mr. Tom Michalski

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – October 17, 2011 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

None

ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review:

   a. Environmental Pollution and Water Quality Associate Degree – Attachment 2

Discussion: Ms. Barbara Cannell, associate provost, introduced Dr. Mohammad Dakwar, dean, School of Business; Dr. Mercedes Fisher, associate dean, School of Business; and Ms. Kathy Bates and Mr. Gerald Ortiz, faculty, Environmental Pollution and Water Quality Associate Degree program. Dr. Dakwar briefly highlighted the program. Dr. Fisher explained that this is the only program of its kind in the state. Ms. Bates noted that both minority and non-minority
course completion and second year retention are the areas noted on the action plan for this year. Ms. Bates highlighted some of the community activities that the students have been involved in.

b. IT Computer Support Specialist Associate Degree – Attachment 3

Discussion: Dr. Dakwar and Dr. Fisher introduced Ms. Debra Theel, faculty, IT Computer Support Specialist program. Dr. Dakwar briefly outlined how this program fits within the information technology group of programs. Dr. Dakwar also briefly highlighted the program. Dr. Fisher noted that this program has shifted from computer repair to the frontline support positions. Ms. Theel noted that minority course completion, nontraditional enrollment and job placement are the areas noted on the action plan for this year.

c. IT Network Specialist Associate Degree – Attachment 4

Discussion: Dr. Dakwar and Dr. Fisher introduced Mr. Patrick Feder, faculty, IT Network Specialist program. Dr. Dakwar highlighted the program. Dr. Fisher noted that there are many professional/industry certificates that can be obtained as part of this program. Mr. Feder noted that course completion, third year retention, and job placement are the areas noted on the action plan for this year.

F-2 Dashboard Indicators – Attachment 5

Discussion: Ms. Cannell introduced Dr. Thomas Pilarzyk, director, Institutional Research and Strategic Planning. Dr. Pilarzyk briefly reviewed the information contained on the each of the dashboard slides related to the Enrollment indicator.

F-3 Grants Update – Attachment 6

Discussion: Ms. Cheralyn Randall, manager, Grants and Development. Ms. Randall noted that MATC has acquired approximately $4.5 million dollars in various grants. Ms. Randall briefly explained each of the grants.

F-4 Freedom of Speech on Campus

Discussion: Dr. Michael Burke, president, reviewed the policies and procedures related to freedom of speech on all MATC campuses. Dr. Burke introduced Ms. Janice Falkenberg, vice president and general counsel. Ms. Falkenberg briefly outlined portions of policies, procedures, and Student Handbook Guidelines as well as First Amendment protections. Baker requested that a policy be developed to outline freedom of speech at MATC.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Mr. Al Pinckney, vice president, Student Services noted that the Administration continues to implement strategies to address the decrease in FTEs.

ITEM H: MISCELLANEOUS ITEMS
H-1 Communications and Petitions
None

H-2 Information Items
None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, December 12, 2011, 5:00 PM, Milwaukee Campus, Board Room (M210)

ADJOURNMENT -- The Committee adjourned at 6:12 p.m.

Respectfully submitted,

Michele M. Conroy
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Executive Assistant, Academic Affairs