CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, November 22, 2011, and called to order by Chairperson Holmes at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Peter G. Earle; Melanie C. Holmes; Michael G. Katz (via teleconference); Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: October 25, 2011

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve minutes of the Regular Board Meeting: October 25, 2011.

Action Motion approved.
ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. Larry Domine, instructor and L212 Executive Committee member, requested that the college create a student-centered learning campus.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – October 2011
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:

• Stated that Ms. Baker and Messrs. Royal and Webber had participated in the Wisconsin Technical College District Boards Association fall quarterly meeting.

• Reported that Messrs. Royal and Webber, Ms. Wilson, and Michael L. Burke, Ph.D., president, had attended the Voces de la Frontera gala.

• Stated that the college had hosted a reception for Mr. William Symonds, director, Harvard Graduate School of Education’s Pathways to Prosperity Project; and that Ms. Baker, Mr. Royal, and she had attended the event.

• Thanked board members, faculty, and staff for their commitment to the college and its students.

Ms. Wilson thanked Mr. Paul Carrier, instructor; Mr. Gary Berry, student; and Mr. Cardell Leonard, student, for catering an event at Hillside Family Resource Center.
CHAIRPERSON'S REPORT, continued

Information Item

F-1 MATC Foundation Report

Discussion Dr. Monroe gave highlights of the November 17, 2011, MATC Foundation Board meeting:
- A new investment policy had been approved.
- Cash contributions were up 100 percent over the same period last year.
- Staff is implementing the AcademicWorks automated scholarship management system.
- Mr. Richard Kinney was elected to the board.
- The MATC Centennial Luncheon netted approximately $2,000 for scholarships.
- The MATC Foundation participated in the November BizTimes Giving Guide.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Burke reported:
- Ms. Baker, several faculty and staff, and he had participated in the "Closing the Manufacturing Skills Gap" work session.
- He had signed an articulation agreement with Carroll University for a joint program in information technology with an emphasis on computer game development.
- An evaluation team from the Higher Learning Commission had been on campus November 2-4, 2011, to verify the accuracy of the college’s system portfolio.
- He had participated in a round-table discussion with university and college presidents/chancellors, which was hosted by The Business Journal.
- The annual Open House netted applications from 383 prospective students.
- Chairperson Holmes and Messrs. Katz, Royal, and Webber had attended the MATC Centennial Luncheon on November 16. Dr. Burke displayed a congratulatory letter from U.S. Senator Ron Johnson and proclamations from Milwaukee Mayor Tom Barrett and Milwaukee County Executive Chris Abele.
- Readers of the Shepherd Express voted MATC the "Best Vocational/Technical College" and the "Best Online College/University."
- Winter commencement is scheduled for December 21, 2011.
ITEM H. STUDENT GOVERNMENT REPORT

Discussion Ms. Jennifer Staab reported:

- District Senate meetings and student events.
- New organization: Black Student Union, Mequon Campus.
- Funding had been approved:
  - Black Student Union, Downtown Milwaukee Campus.
  - Welding Club, West Allis Campus.
  - Academic Support Center fee to pay for additional tutoring services.
- Other matters:
  - Discussed with Ms. Carrie Shoner, manager, Food Services, improvements for food services at all campuses.
  - Students who register for three or more credits in the 2012 summer term will qualify for the UPASS.
  - Stormer Pass accounts will be managed online.
- Concerns raised by students:
  - Requested that administration review enrollment and finance issues of students with veteran status.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Mr. Tim J. Elverman, lobbyist, Hubbard, Wilson & Zelenkova Government Relations, reported on:

- Federal Issues
  - 2012 Federal Budget.
- State Issues
  - Bachelor’s Degree for School Nurses Requirement approved.
  - $800,000 increase for Advanced Manufacturing Training grants was moved forward.
  - Government Accountability Board reversed its position on technical colleges’ ID cards.
  - Vocational high school diploma legislation was stalled.
  - AB318 and AB352 bills were introduced to stop double dipping by public employees who are annuitants under the Wisconsin Retirement System.

The college will host a legislative breakfast meeting on December 2, 2011.

Dr. Burke reported that the MATC Board Appointment Committee had met on November 21 to discuss the plan of representation of the MATC District Board.
ITEM J.  PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Wilson gave highlights of the November 15, 2011, Public Television Committee meeting.

ITEM K.  EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the November 14, 2011, Education, Services, and Institutional Relations Committee meeting.

Discussion Item

ESIR-5  Dashboard Indicators

Discussion  Tom Pilarzyk, Ph.D., director, Institutional Research and Strategic Planning, presented the Dashboard Indicators. Board members engaged in conversations regarding students' ability to pay for GED exams and the decline in enrollment in Adult Basic Education.

Policy Approval

K-1  Policy E0102 – Research Projects Conducted for Personal Use or for an Outside Organization

Motion  It was moved by Ms. Baker, seconded by Ms. Wilson, to approve Policy E0102 – Research Projects Conducted for Personal Use or for an Outside Organization.

Action  Motion approved.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-10 Resolution (F0047-11-11) to Approve FY2010-2011 Comprehensive Annual Report

Discussion Mr. John Knepel, partner, Baker Tilly, and Mr. Naushad Moolla, Coleman and Williams, advised that there were no material weaknesses and no findings to report regarding the audit.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0047-11-11) to Approve FY2010-2011 Comprehensive Annual Report.

Action Motion approved.

FPO-7 Resolution (F0044-11-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012E of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2011-2012E.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0044-11-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

FPO-8 Resolution (F0045-11-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012F of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0045-11-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.

FPO-9 Resolution (F0046-11-11) to Revise Fiscal Year 2011-2012 Renovation/Remodeling (Capital) Projects

Discussion Dr. Williams reviewed the budget modifications.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0046-11-11) to Revise Fiscal Year 2011-2012 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

Discussion Items

FPO-12 Milwaukee Area Technical College Preliminary FY2012-2013 Budget Assumptions

Discussion Dr. Williams reviewed the Preliminary FY2012-2013 Budget Assumptions. Board members engaged in a discussion regarding assumptions affecting the budget.

L-1 Advisory Audit Committee Report

Discussion Mr. Royal reviewed the Advisory Audit Committee report.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

Information Item

FPO-13  Budget Variance Report Four Months Year-to-Date
        Ended October 31, 2011, FY2011-2012

Discussion  Mr. Royal presented the item as information.

ITEM M.  MISCELLANEOUS ITEMS

1.  Communications and Petitions

    Ms. Wilson and Mr. Walter Lanier, interim director, Student
    Advising/Multicultural Services, participated in the Association of
    Community College Trustees Diversity Conference. Ms. Wilson
    stressed the importance of diversity training and suggested that
    the college engage a speaker on diversity.

    Mr. Royal requested that the board schedule a retreat.

2.  Information Items

    Chairperson Holmes was a panelist and President Burke spoke at
    the Ozaukee National Association for the Advancement of Colored
    People event.

ITEM N.  OLD BUSINESS/NEW BUSINESS

1.  Future Agenda Items

2.  Date of Next Meeting

    Tuesday, December 20, 2011, 5:00 p.m., Regular Board Meeting,
    Downtown Milwaukee Campus, Board Room (M210).

Adjournment

The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary