CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, May 16, 2012, and called to order by Chairperson Fred Royal, Jr., at 2:03p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Michael G. Katz (via telephone) Thomas A. Michalski, and Fred Royal, Jr.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES April 16, 2012– Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. ADVISORY AUDIT COMMITTEE REPORT

Dr. James Williams, vice president, Finance, gave highlights of the May 10, 2012 Advisory Audit Committee meeting.

ITEM F. APPROVAL OF CONSENT AGENDA ITEMS

F-1 Board Bills List – Attachment 2
   - In Order by Check Number
   - In Order by Payee
   - Checks Exceeding $2,500
   - Channels 10/36
   - Voided Checks
   - Student Activities

F-2 Financial Report – Attachment 3

F-3 Human Resources Report – Attachment 4

F-4 Procurement Report – Attachment 5

F-5 Quarterly Affirmative Action Report – Attachment 6

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve the consent agenda.
ITEM G. ACTION ITEMS

G-1 Resolution (F0059-05-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-12J of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0059-05-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-12J of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved

G-2 Resolution (F0060-05-12) Authorizing the Issuance Of $10,000,000.00 Taxable General Obligation Promissory Notes, Series 2012-2013A (Pension Obligation Notes) of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0060-05-12) Authorizing the Issuance Of $10,000,000.00 Taxable General Obligation Promissory Notes, Series 2012-2013A (Pension Obligation Notes) of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved

G-3 Resolution (F0061-05-12) Authorizing The Issuance of $1,500,000.00 General Obligation Promissory Notes, Series 2012-2013B of Milwaukee Area Technical College District, Wisconsin– Attachment 9

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0061-05-12) Authorizing The Issuance of $1,500,000.00 General Obligation Promissory Notes, Series 2012-2013B of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved

G-4 Resolution (F0062-05-12) To Approve Fiscal Year 2012-2013 Compensation Recommendation For Non-Represented Employees – Attachment 10

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0062-05-12) To Approve Fiscal Year 2012-2013 Compensation Recommendation For Non-Represented Employees

Action: Motion approved

G-5 Approval of Preliminary FY2012-2013 Activity Plan and Budget and Class I Legal Notice – Attachment 11

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve the Preliminary FY2012-2013 Activity Plan and Budget and Class I Legal Notice

Action: Motion approved
ITEM H. DISCUSSION ITEMS

H-1 Policy Review – G0401- Smoke-Free District Facilities – Attachment 12

Discussion: Ms. Elizabeth Drew, assistant general counsel, reviewed the changes to the policy with the committee.

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski to move Policy Review – G0401-Smoke-Free District Facilities to the full board.

Action: Motion approved

H-2 Tentative 2012-2013 Fiscal Year Bond Financing Timetable – Attachment 13

Discussion: Dr. Williams reviewed the Bond Financing Timetable with the committee.

ITEM I. INFORMATION ITEMS


Discussion: None.

I-2 Milwaukee Area Technical College Post-Employment Benefits (OPEB) Trust Report – Attachment 15

Discussion: None.

I-3 MATC Monthly Travel Report – Attachment 16

Discussion: None.

ITEM J. J-1 Communications and Petitions

None.

J-2 Information Items

None.

ITEM K. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, June 20, 2012, 2:00 P.M., M210

ADJOURNMENT

The meeting adjourned at 2:20p.m.

Respectfully submitted,

Erika N. Crosby
Administrative Specialist, Finance